



# *Town of Wilmington*



# *2014*

# *Annual Report*



# *In Memoriam*

Robert E. Allen, Jr.  
Sylvia Jean Bowman  
Daniel Colanton  
William J. Dowd  
Charles Duffy, Jr.  
Joseph C. Filipowicz  
Carol L. Folkins  
Carlo E. Gubellini  
Sanford R. Hampton  
Eleanor Harrington  
Richard M. Henneberger  
Margaret Keady  
William J. L'Esperance  
Norinne M. Markey  
Mary D. Roy  
David E. Rush  
Arthur W. Ryder  
Francis Sferrazza  
Vita Sinopoli

*(front cover)*

*Hathaway Acres*

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The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.



Town of Wilmington  
Board of Selectmen  
121 Glen Road  
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Dear Fellow Resident:

On behalf of the Board of Selectmen it is with great honor that I submit our annual report highlighting the Board's work during the course of 2014.

While the national and regional economy showed signs of recovery, the Town of Wilmington saw several positive indicators of an improving economy. Supporting existing and prospective businesses remains a major priority for the Board. The retailer Target opened for business in October providing employment opportunities and additional shopping choices locally. OSRAM Sylvania, an international manufacturer specializing in lighting for the industrial, commercial and retail sectors, announced its plans to relocate its home office from Danvers to Wilmington. Easy access to Interstate 93 for its employees and customers and the responsiveness of Town government departments to their requests for assistance were some of the factors that led to their decision to come to Wilmington. Red Heat Tavern and Tremezzo Ristorante are two additional examples of businesses opening this year that provide employment and dining options for residents. The opening and expansion of other businesses small and large are positive indications that Wilmington remains a desirable community for businesses of varying size and type. Their success translates to success for the Town both through additional tax revenue as well as contributing to a vibrant community full of options and opportunities for our residents.

The Board remains attentive to efforts to complete the construction of the new Wilmington High School. With the project appeal behind us, extensive work has been completed on the building and associated supporting systems. Selectman Michael Newhouse has served as the Selectmen's designee on the High School Building Committee and he continues to update Board members on the construction based on project updates from regularly scheduled public meetings of the High School Building Committee. We are pleased with the progress of the work and look forward to the opening of the new school in February of 2015.

In addition, the Board remains focused on expanding recreational opportunities for individuals and families in town. The Town purchased 9 Cross Street in 2013 with the intention of creating a new recreational facility for both athletic and passive uses. After an extensive concept design process, which involved two public surveys and multiple design workshops, the Committee has completed the concept design. Through the process, ideas and concepts were identified with some not deemed appropriate or affordable for the Cross Street project. However, some of these exciting possibilities are currently being investigated for other sites and funding which includes a dog park and enhancement of our existing town walking trails. The design of 9 Cross Street includes a multi-use artificial turf field, two combination basketball/street hockey courts, picnic areas, play structures for multiple age groups and an open "green" for unstructured use. The next step will be to engage in design development to establish the details and estimated costs for the project in preparation for construction.

The Board of Selectmen learned in early 2014 that the current owner of the Elinor M. Ristuccia Memorial Arena on Main Street was seeking to sell the facility. Wilmington takes great pride in supporting each of its various sports programs. While most other sports are provided with a place to play, Wilmington does not currently provide a place for ice hockey and skating. Wilmington's various hockey and figure skating groups must practice and compete on out-of-town ice. The Selectmen recognized the expression of interest in selling the rink as a key opportunity to provide a

much desired recreational asset to the town. In 2014 the Town Manager, working with the Board of Selectmen, evaluated the asset's potential, the financial impact and the approach that could be utilized for acquiring and operating the Ristuccia rink as a municipal rink. After a great deal of research and analysis, the Board of Selectmen called a Special Town Meeting in December of 2014 to request authorization to purchase the rink. Having passed overwhelmingly, the town is now poised to negotiate the purchase of the rink in the coming year.

The Board has been closely monitoring the proposal for a natural gas line through a portion of north Wilmington. A presentation from representatives of Kinder Morgan touted the value of this gas line to the region. While the Board recognizes the need to address the regional demand for energy, Board members also are concerned about any impacts from such a pipeline on residents and certain geographical areas in Wilmington. The fact that the proposed pipeline passes in close proximity to residential properties and the Brown's Crossing and Salem Street well fields, part of the Town's drinking water supply, raises serious concern. The Board will continue to work with the Town Manager in evaluating this proposal on an ongoing basis.

As Board members we are privileged to serve you and to work with so many dedicated employees and enthusiastic volunteers. The Board wishes to specifically acknowledge the hard work and dedication of the Town Manager and his team. With the capable assistance of the Town's dedicated employees, the Town sustained its level of services, increased its capital reserves and worked to improve the quality of life for its residents, businesses and volunteer organizations. Volunteers are essential to the operation of Town government and the delivery of services. We extend a heartfelt "thank you" to these residents who, in spite of their busy lives, believe it is their civic duty to support efforts to make Wilmington a better place to live, work and play.

In closing, on behalf of the Board of Selectmen I wish to thank the residents for placing your trust in us to lead the Town in a direction that we believe will continue to build upon the inviting, vibrant and proud community that we know to be the Town of Wilmington.

Respectfully Submitted,



Judith L. O'Connell, Chairman  
Board of Selectmen



*Board of Selectmen from left, Michael J. Newhouse, Louis Cimaglia, IV,  
Chairman Judith L. O'Connell, Michael V. McCoy and Michael L. Champoux*





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To The Honorable Board of Selectmen and Residents of Wilmington:

Work continued in earnest on several significant projects approved by previous town meetings. 2014 can be counted as another year of successes, challenges and opportunities seized. What follows is a summary of the highlights of work and projects advanced during the year.

Led by general contractor Gilbane Construction, the \$82.7 million high school construction project neared completion at the close of calendar year 2014. Work on the interior, open air courtyard has been completed including installation of walkways, plantings and the 911 Memorial. Classroom finishes including shelves, countertops and "smart boards" have been installed. The various building operating systems including heating, air conditioning, ventilation, lighting and security were installed and made functional. Work on the auditorium and gymnasium, including the elevated track, are all nearly complete. The project remains on track for a February 24, 2015 opening. It has been the will of local leaders that, in spite of frivolous attempts to delay the start of the project for a year, the graduating high school class of 2015 would not be denied the opportunity to experience the benefits of this 21st century learning space.

At the May 2014 Annual Town Meeting voters authorized \$250,000 to complete the concept design and construction drawings for the development of the 9 Cross Street property into a recreation facility. Guided by significant public input including surveys and community forums, the Yentile Farm Development Committee endorsed a concept design that includes a multi-purpose artificial turf field, basketball/street hockey courts, picnic/game areas, a playground area and a grassy open area for gatherings and unscheduled activities. Other items that were proposed included walking trails extending into the Maple Meadow wetland area, a dog park, a splash pad and community gardens among other features. However, the estimated price tag of \$6.0 million was too high to bring forward for funding. The revised project scope is estimated to cost \$4.5 million. Committee members have committed themselves to seeking private donations to defray the project cost.

Town officials were once again presented with an opportunity to improve the offering of recreational services. In January Bernard Ristuccia, owner of the Elinor M. Ristuccia Memorial Arena, expressed interest in selling the ice rink to the town. The Board of Selectmen agreed to explore the prospect of purchasing the ice rink. A financial analysis was conducted using available information about the Ristuccia rink and information obtained from area municipal ice rinks to determine whether such an enterprise would be financially viable to operate. The analysis concluded that while the existing lessee retains rights to continued use of the rink through August of 2018, the town could operate the rink without significant impact on the tax levy. At the December 4, 2014 Special Town Meeting participants voted 391 to 7 to authorize the purchase of the property for an amount not to exceed \$2,250,000. Special Town Meeting also authorized the creation of an enterprise fund with the expectation that revenues from ice rentals would be used to pay for the operation of the facility. The existing lessee has a right of first refusal which permits the lessee to purchase the rink for the price offered by any interested party. With this provision expiring on May 31, 2015 the Town will refrain from making an offer to purchase the property until after that date.

Town officials and members of the Fourth of July Committee came together to continue the tradition of providing the residents of Wilmington with a "Fun on the Fourth" event. With the configuration and construction of the new Wilmington High School, the event could not be held on the high school campus as in previous years. Some activities did take place on the Town Common. Thanks to the



generosity of the Aleppo Shriners, the carnival, local non-profit concession stands and the fireworks display were hosted at the Shriners Auditorium property on Fordham Road. Unfortunately the weather did not cooperate as the area was hit with drenching rains and wind from Hurricane Arthur. Good weather prevailed Saturday, July 5th and the fireworks were spectacular as always.

Over the past several years the Recreation Department's summer beach program has been a mix of positive and negative experiences. The program provides a safe opportunity for residents and visitors to enjoy Silver Lake. However, activities at Baby Beach and the main beach during swim hours and after closing were resulting in numerous complaints from neighbors living around the lake. Issues included parking, congestion, consumption of alcohol, problems with trash, trespassing and loud music late into the evening. This year, with the support of the Board of Selectmen and the efforts of several departments, measures were implemented to address the issues and ensure the beach was a safe, comfortable and clean place to visit. The changes resulted in a much more pleasant experience for beachgoers. Once again Wilmington residents were able to enjoy this gem known as Silver Lake.

As a municipal corporation, like any non-profit or for profit corporation, the town must maintain healthy reserves to meet future obligations, to address unanticipated expenditures and to sustain services in the face of significant economic downturn.

The amount of free cash was certified by the state Department of Revenue on July 1, 2014 to be 14,482,657, an increase of 21% over the fiscal year 2013 free cash balance. Financial rating agencies expect fiscally healthy municipalities to retain a free cash balance that reflects approximately 10% of the annual operating budget. Wilmington meets that mark.

Residents further strengthened Wilmington's financial position by agreeing at the May 3, 2014 Annual Town Meeting to set aside \$500,000 into an Other Post-Employment Benefits (OPEB) stabilization account and \$250,000 into a Retirement stabilization account. In both cases the reserve balances will begin to address the town's obligations for health insurance costs and pension liability incurred due to retired town employees.

In late 2014 the Town received word from James DiLorenzo, EPA project manager for the Olin Superfund site, that New England Transrail (NET) was seeking to speak with them about the Olin property. The purpose of those discussions were unclear. However, in light of NET's previous attempts to obtain authorization to utilize rail on the Olin property to transport and transfer various waste materials, the town will be monitoring future developments very closely and oppose any efforts to utilize the site for these purposes.

Kinder Morgan, one of the largest energy companies in the country, notified the town of its intentions to extend a natural gas lateral line known as the Lynnfield Lateral, through portions of north Wilmington as part of a larger project to construct a major gas transmission pipeline to extend from Pennsylvania through New York, parts of New England and into Canada. It appears that this lateral will not lead to any direct access to natural gas for Wilmington residents. Representatives from Kinder Morgan met with Selectmen in July to explain that the development of their pipeline infrastructure is intended to address the inability of the existing infrastructure to meet energy demands in New England. Close attention is focused on this project before taking a position on this proposal that will be in the best interests of Wilmington residents.

Significant personnel changes occurred in the Fire Department with the retirement of several longtime employees. I am pleased to note my appointment of Richard McClellan to the position of Fire Chief and Gary Donovan to the position of Deputy Fire Chief. Both men have over 30 years of fire service with the town. Fire Fighters William Cavanaugh, Erik Nansel, Brooke Green and Fredrick Ryan were all promoted to the position of Lieutenant.

In the Police Department Charles Fiore was promoted to the position of Lieutenant after serving 14 years as a sergeant in the department. Lorraine Church was promoted to the position of Assistant Business Manager in the Public Works Department.

A number of employees retired in 2014 specifically Edward Bradbury, Fire Chief; Fire Lieutenants John Brown, Daniel Hurley and Gary Robichaud; Fire Fighter Kenneth Gray; Joann Roberto, Senior Clerk, Elderly Services Department; Barbara Michaud, Assistant Children's Services Librarian; Carole Hamilton, Planning and Conservation Director; Paul Fullerton, Pump Station Operator, Water & Sewer Division; and Diane Watters, Senior Clerk, Public Works Department. I extend my sincere "thank you" to each of them for their many years of dedicated service to the residents of Wilmington and wish them each a long and productive retirement.

The Town also experienced the loss of two employees this year with the passing of Sanford Hampton, Operations Supervisor in the Public Works Department and Daniel Colanton, Electrician in the Public Building Department. My deepest condolences go out to the friends and family of these two gentlemen.

I am privileged to work with so many dedicated individuals at all levels of town government. In addition to the staff who make Wilmington such a special place there are many unsung heroes who give of their time and talents to serve as counters at town meetings, poll workers during elections and who volunteer on the various boards, committees and commissions. Their civic engagement is a testament to the virtues of governance at the local level. Thank you all for giving of yourselves and making such a personal investment in the Town of Wilmington

In my estimation town meetings are in many respects a barometer that measures the level of confidence and trust that residents have in the work being done on your behalf by me and the people with whom I am privileged to work. That confidence and trust is never taken for granted.

Respectfully Submitted,



Jeffrey M. Hull  
Town Manager



*Town Manager Hull signs the final beam for the high school before it is hoisted into position at the Topping Off Ceremony in June*

# ADMINISTRATION & FINANCE

## Town Clerk

The Town Clerk serves as Public Information Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2014:

Births	224
Marriage Intentions	95
Marriages	91
Deaths	274
Deaths - Out of State	0
Burial Permits	173
Veterans Buried in Wildwood Cemetery	39

### Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Fifty-one permits were issued during the year.

### Permits & Recordings:

Business Certificates and Withdrawals	138
Pole & Conduit Locations	1
Dog Licenses	2,252
Raffle and Bazaar Permits	4

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

### Town Meetings & Elections 2014

Annual Town Election	April 26, 2014
Annual Town Meeting	May 2, 2014
State Primary Election	September 9, 2014
State Election	November 4, 2014
Special Town Meeting	December, 4, 2014



# Board of Registrars

In accordance with Section 1, Chapter 3 of the town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws, Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2014 had a total of 15,764 registered voters from our listed 22,508 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2014.

## Town Counsel

1. Advice & Legal Documents. Advisory opinions were rendered to various Town officials and Boards relating to a wide variety of issues and subjects. Frequent and ongoing attention was given to reviewing and/or drafting By-laws, easements, public document requests, compliance with the State Ethics Act and Open Meeting Law, various Town rules and regulations, warrants for Town Meetings, and other legal documents.
2. Contracting & Procurement. During the period of our involvement with the Town, we reviewed contracts, agreements, procurement documents and Massachusetts School Building Authority documentation.
3. Projects. We assisted the Town in connection with the Olin property contamination issue, new high school project, purchase of property at 120 Main Street, planning for the acquisition of the Elinor M. Ristuccia Arena, the sale of 18 Denault Drive for affordable housing and other various real estate projects, betterment agreements, easement issues and controversies related to the impact of the operations of Krochmal Farm.
4. Labor. Our labor specialists provided advice to the Town on various personnel issues and collective bargaining disputes.
5. Administrative Agency Proceedings. We assisted the Town in various proceedings before various administrative agencies including the Appellate Tax Board, State Labor Relations Commission and State Joint Labor Management Committee.
6. Miscellaneous. We provided advice to the Board of Selectmen, the Town Manager and various other public officials regarding a variety of matters. These issues included permitting and licensing issues, conflicts of interest, open meeting law and procedure, land use and zoning, procurement and competitive bid procedures and the enforcement of laws and regulations.
7. Litigation, Adversary Proceedings & Claims. As of December 31, 2014, there were a total of 19 lawsuits, adversary proceedings and claims pending of which we have been informed:

3 lawsuits involving the Board of Appeals:

- Charles Sullivan v. Bruce MacDonald, et al., Land Court Misc. No. 179451.
- Max Johnson v. Bruce MacDonald, et al., Land Court Misc. No. 179448.
- James K. Cain v. Board of Appeals, Land Court 14 Misc. 481372-GHP.

2 lawsuits involving the Planning Board:

- Robert Troy v. Wilmington Planning Board, Land Court Misc. No. 274810.
- Peter Spinazola, Trustee, Anchor Realty Trust, et al. v. Town of Wilmington, et al., Land Court, No. 2013 MISC 477288 (Long, J.).



2 proceedings involving the Board of Selectmen:

- Timothy R. Penney and Lorraine A. Penney v. Town of Wilmington, et al., Land Court, No. 13 MISC 478137.
- New England Transrail, LLC Petition for Exemption, Surface Transportation Board, Docket No. 34797.

1 lawsuit involving the Police Department:

- Jaime Albano v. Town of Wilmington, Civil Service Case No. G1-14-209

1 proceeding involving the Public Buildings Department:

- AFSCME Council 93, Local 1703 v. Town of Wilmington, AAA No. 11 390 00282 13.

5 lawsuits involving the Board of Assessors:

- Paul C. Bergman, Trustee of the Bergman Family Trust v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F322860.
- Mark D. Nelson, Power of Attorney for George Nelson v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F310076.
- MacCrellich William H. Trustee (The Bandwagon Trust) c/o J.G. Sartori, Treasurer v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket Nos. F319063; F322590.
- John Cave v. Board of Assessors, Appellate Tax Board Docket Nos. F314665; F314927.
- Jelle LLC v. Board of Assessors of the Town of Wilmington, Docket Nos. F318966; F323298.

1 lawsuit involving the Fire Department:

- Walter R. Daley v. Town of Wilmington, Civil Service Case No. G2-14-161.

4 claims which are not yet lawsuits:

- Massachusetts Department of Environmental Protection v. Town of Wilmington (Maple Meadow Landfill).
- Town of Wilmington v. Olin Chemical Corporation.
- Massachusetts Department of Transportation claim of ownership of .85 acres of land located at 95 West Street in Wilmington.
- Claims for contribution to costs of remediating the Sutton Brook Farm hazardous waste site.

Each of the above efforts required the participation of numerous Town officials and private citizen volunteers, all working together towards a better Wilmington.

Thanks to the Board of Selectmen, Town Manager and all other Town officials and citizens for their cooperation and assistance towards another successful year.



*Chairman O'Connell accepts a certificate of recognition from USMC Staff Sergeant John Tipton for Wilmington's support of the Toys for Tots program*

# Board of Assessors

## RECAPITULATION – 2014 FISCAL YEAR

Total Appropriation		\$90,371,276.00
Mass. Bay Transportation Authority	476,795.00	
Air Pollution District	7,602.00	
Metropolitan Area Planning Council	7,209.00	
Mosquito Control Project	54,254.00	
Tuition Assessment	215,639.00	
Overlay of Current Year	697,173.62	
Cherry Sheet Offsets	40,970.00	
Final Court Judgments	0.00	
RMV Non-Renewal Surcharge	12,500.00	
Miscellaneous Other Amounts to be Raised	110,657.00	
Special Education	2,196.00	
		<u>1,624,995.62</u>
		\$91,996,271.62

### Less Estimated Receipts and Available Funds

2014 Estimated Receipts from Local Aid	\$13,365,856.00	
Motor Vehicle and Trailer Excise	3,000,000.00	
Penalties and Interest on Taxes	300,000.00	
Mass School Building Authority Payments	335,537.00	
Payments in Lieu of Taxes	755,000.00	
Charges for Services - Sewer	2,584,966.00	
Other Charges for Services	800,000.00	
Fees	35,000.00	
Rentals	118,000.00	
Departmental Revenue - School	2,000.00	
Departmental Revenue - Library	11,700.00	
Departmental Revenue - Cemetery	80,000.00	
Other Department Revenue	100,000.00	
Licenses and Permits	500,000.00	
Special Assessments	00.00	
Fines and Forfeits	140,000.00	
Investment Income	256,732.00	
Voted from Available Funds	3,092,391.00	
Miscellaneous Recurring		<u>\$25,477,182.00</u>

<u>Real Estate</u>	<u>Assessed Value</u>	<u>Tax</u>
Residential	\$2,654,197,031 @ 14.24 p/t	37,795,765.72
Commercial	\$ 145,965,075 @ 33.04 p/t	4,822,686.08
Industrial	\$ 631,102,662 @ 33.04 p/t	20,851,631.95
Personal Property	<u>\$ 92,282,260 @ 33.04 p/t</u>	<u>3,049,005.87</u>
	\$3,523,547,028	\$66,519,089.62

# Treasurer/Collector

## Commitments

2014 Real Estate	\$63,470,331.28
2014 Personal Property	3,049,005.90
2013 Personal Property	57,931.94
2012 Personal Property	166,581.17
2014 Excise	3,352,049.18
2013 Excise	313,621.90
Ambulance	1,339,111.75
Apportioned Sewer Betterments	39,987.49
Interest	13,040.29
Sewer Liens	74,924.70
Water Liens	234,086.47
Electric Liens	4,839.63
Apportioned Title 5 Betterments	35,653.35
Interest	<u>9,608.37</u>
Total	\$72,160,773.42

## Collections

Real Estate	\$62,876,648.26
Personal Property	3,118,316.86
Excise	3,642,248.03
Sewer Betterments	51,327.88
Title 5 Betterments	68,907.05
Water Liens	222,425.77
Sewer Liens	72,772.69
Electric Liens	4,744.08
Excise Interest and Charges	117,266.51
Ambulance	1,078,991.22
Lien Certificates	20,375.00
Betterment Certificates	56.00
Miscellaneous	389.83
Water Collections	4,033,944.02
Sewer Collections	2,786,457.22
Real Estate Interest and Charges	123,644.19
Personal Property Interest and Charges	8,227.26
Tax Titles	189,373.14
Tax Title Interest	<u>110,559.91</u>
Total	\$78,526,674.92

TOWN OF WILMINGTON, MASSACHUSETTS  
GENERAL PURPOSE FINANCIAL STATEMENTS  
AND REPORT OF THE TOWN ACCOUNTANT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

Members of the Board of Selectmen  
and Town Manager  
Town Hall  
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2014 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Morris".

Michael Morris  
Town Accountant



TOWN OF WILMINGTON, MASSACHUSETTS  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

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*Finance Committee Members and Department Heads  
Tour Wilmington High School*

TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED BALANCE SHEET - ALL FUND GROUPS  
ALL FUND TYPES AND ACCOUNT GROUPS  
FOR THE YEAR ENDED JUNE 30, 2014

Assets	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	20,855,389.73	11,676,523.43	25,332,038.08	5,123,648.73		62,987,599.97
Receivables:						
General Property Taxes	1,545,714.77					1,545,714.77
Less: Prov for Abates & Exemptions	(1,610,772.99)					(1,610,772.99)
Tax Liens	1,247,949.71					1,247,949.71
Tax Foreclosures	650,503.69					650,503.69
Motor Vehicle Excise	659,059.66					659,059.66
Departmental	238,862.52					238,862.52
Betterments	399,573.10					399,573.10
User Charges	61,012.54	265,885.36				326,897.90
Due from Other Gov'ts	237,960.00	685,003.07	1,848,465.00			2,771,428.07
Amounts to be provided for:						
Retirement of Long Term Debt					44,266,200.00	44,266,200.00
 Total Assets	 24,285,252.73	 12,627,411.86	 27,180,503.08	 5,123,648.73	 44,266,200.00	 113,483,016.40
 Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	1,101,888.29	488,558.62		14,272.93		1,604,719.84
Deferred Revenue:						0.00
General Property Taxes	1,545,714.77					1,545,714.77
Other Accounts Receivable	3,494,921.22	950,888.43	1,848,465.00			6,294,274.65
Notes Payable					44,266,200.00	44,266,200.00
Payroll Withholdings Payable	91,645.01					91,645.01
 Total Liabilities	 6,234,169.29	 1,439,447.05	 1,848,465.00	 14,272.93	 44,266,200.00	 53,802,554.27
Fund Balance:						
Res. For Encumbrances	2,441,625.75	1,052,808.26				3,494,434.01
Res. For Special Purpose		7,842,946.91	25,332,038.08	5,089,375.80		38,264,360.79
Res. For Special Purpose Water		951,175.64				951,175.64
Res. For Subsequent Years	750,000.00	1,341,034.00		20,000.00		2,111,034.00
Unreserved Undesignated	14,859,457.69	0.00				14,859,457.69
 Total Fund Balance	 18,051,083.44	 11,187,964.81	 25,332,038.08	 5,109,375.80	 0.00	 59,680,462.13
 Total Liabilities & Fund Balance	 24,285,252.73	 12,627,411.86	 27,180,503.08	 5,123,648.73	 44,266,200.00	 113,483,016.40

TOWN OF WILMINGTON, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private

organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

### ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

#### B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.



Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principles included in the town of Wilmington's financial statements are:

A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).

B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.

- C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2014.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2013	\$ 46,315,000	\$ 21,754,261	\$ 68,069,261
Retirements	\$ 2,095,000	\$ 1,853,910	\$ 3,948,910
Additions	\$ 0	\$ 0	\$ 0
Outstanding June 30, 2014	\$ 44,220,000	\$ 19,900,351	\$ 64,120,351



*Touring the new Wilmington High School, from left, Selectmen Louis Cimaglia, Judith O'Connell, Michael Champoux, Finance Committee member Theresa Manganelli, Selectman Michael McCoy, Christopher McCoy and Town Manager Jeffrey Hull*

TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES  
AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED JUNE 30, 2014

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
<b>REVENUES:</b>					
General Property Taxes	65,579,621.51	0.00			65,579,621.51
Tax Liens	456,064.96	224,548.36			680,613.32
Special Assessments	50,094.12	70,467.20			120,561.32
Excise	3,601,138.47	0.00			3,601,138.47
Fees and Penalties	461,812.66	0.00			461,812.66
Licenses and Permits	701,874.50	0.00		50,498.00	752,372.50
Intergovernmental	13,620,413.59	4,527,488.45	13,902,138.00	687.72	32,050,727.76
Charges for Services	3,829,883.38	7,320,602.37		447,733.01	11,598,218.76
Fines	146,649.50	0.00			146,649.50
Fees	76,021.63	0.00			76,021.63
Interest Earnings	395,110.55	3,043.82		58,519.62	456,673.99
Appropriation Refunds	1,300.00	18,108.92	640.62		20,049.54
Gifts	0.00	118,511.43		3,759,660.39	3,878,171.82
Miscellaneous	1,518,635.59	0.00		523,159.86	2,041,795.45
Other	0.00	85,686.09			85,686.09
<b>Total Revenues</b>	<b>90,438,620.46</b>	<b>12,368,456.64</b>	<b>13,902,778.62</b>	<b>4,840,258.60</b>	<b>121,550,114.32</b>
<b>EXPENDITURES:</b>					
General Government	1,891,870.73	22,131.82		3,595,368.61	5,509,371.16
Public Safety	8,986,702.43	197,870.54		376,969.21	9,561,542.18
Human Services	1,267,120.25	105,181.31		9,242.52	1,381,544.08
Public Works	5,988,548.74	3,353,322.51		9,200.00	9,351,071.25
Community Development	706,472.01	24,772.98			731,244.99
Building Maintenance	4,750,220.21	205.45		73,997.85	4,824,423.51
Education	37,482,438.89	5,893,139.05	29,468,129.03	390,441.08	73,234,148.05
Recreation	132,603.57	724,414.08			857,017.65
Veterans' Services	474,723.58	1,000.00			475,723.58
Debt and Interest	3,997,610.00	0.00			3,997,610.00
Unclassified	1,631,606.75	14,059.55		10,153,887.97	11,799,554.27
Statutory Charges	7,849,837.00	0.00			7,849,837.00
Capital Outlay	1,819,620.17	525,848.84			2,345,469.01
Warrant Articles	1,746,706.00	0.00	0.00		1,746,706.00
<b>Total Expenditures</b>	<b>78,726,080.33</b>	<b>10,861,946.13</b>	<b>29,468,129.03</b>	<b>14,609,107.24</b>	<b>133,665,262.73</b>
Excess (deficiency) of Revenues over Expenditures	11,712,540.13	1,506,510.51	(15,565,350.41)	(9,768,848.64)	(12,115,148.41)
<b>OTHER FINANCIAL SOURCES (USES)</b>					
Proceeds of General Obligation Bonds		0.00			0.00
Operating Transfers In	1,435,793.55	54,325.89		11,515,200.00	13,005,319.44
Operating Transfers Out	(11,560,206.75)	(1,223,620.00)		(221,492.69)	(13,005,319.44)
State and County Charges					0.00
<b>Total Other Financing Sources (Uses)</b>	<b>(10,124,413.20)</b>	<b>(1,169,294.11)</b>	<b>0.00</b>	<b>11,293,707.31</b>	<b>0.00</b>
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	1,588,126.93	337,216.40	(15,565,350.41)	1,524,858.67	(12,115,148.41)
and Balance July 1, 2013	16,703,247.80	10,850,748.41	40,897,388.49	3,584,517.13	72,035,901.83
Increase in Provision for abatements and Exemptions	(240,291.29)				(240,291.29)
<b>and Balance June 30, 2014</b>	<b>18,051,083.44</b>	<b>11,187,964.81</b>	<b>25,332,038.08</b>	<b>5,109,375.80</b>	<b>59,680,462.13</b>

TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS  
FOR THE YEAR ENDED JUNE 30, 2014

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Cash	4,100,406.13	282,102.43	407,035.62	2,496,134.42	4,390,844.83	11,676,523.43
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					265,885.36	265,885.36
Due from Other Gov'ts	685,003.07					685,003.07
Amounts to be provided for:						
Retirement of Long Term Debt						
 Total Assets	 4,785,409.20	 282,102.43	 407,035.62	 2,496,134.42	 4,656,730.19	 12,627,411.86
 Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	413,921.15	175.00		45,839.54	28,622.93	488,558.62
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	685,003.07				265,885.36	950,888.43
Notes Payable						
Payroll Withholdings Payable						
 Total Liabilities	 1,098,924.22	 175.00	 0.00	 45,839.54	 294,508.29	 1,439,447.05
Fund Balance:						
Res. For Encumbrances					1,052,808.26	1,052,808.26
Res. For Special Purpose	3,686,484.98	281,927.43	387,035.62	2,450,294.88	1,037,204.00	7,842,946.91
Res. For Special Purpose Water					951,175.64	951,175.64
Res. For Subsequent Years			20,000.00		1,321,034.00	1,341,034.00
Unreserved-Undesignated						
 Total Fund Balance	 3,686,484.98	 281,927.43	 407,035.62	 2,450,294.88	 4,362,221.90	 11,187,964.81
 Total Liabilities & Fund Balance	 4,785,409.20	 282,102.43	 407,035.62	 2,496,134.42	 4,656,730.19	 12,627,411.86



TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED JUNE 30, 2014

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
<b>REVENUES:</b>						
General Property Taxes						0.00
Tax Liens					224,548.36	224,548.36
Special Assessments				70,467.20		70,467.20
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	4,240,754.81			286,733.64		4,527,488.45
Charges for Services				3,325,634.83	3,994,967.54	7,320,602.37
Fines						0.00
Fees						0.00
Interest Earnings	174.96	462.29	2,271.73		134.84	3,043.82
Appropriation Refunds					18,108.92	18,108.92
Gifts		46,203.00		72,308.43		118,511.43
Miscellaneous						0.00
Other	10,482.00		36,975.00	36,618.39	1,610.70	85,686.09
Total Revenues	4,251,411.77	46,665.29	39,246.73	3,791,762.49	4,239,370.36	12,368,456.64
<b>EXPENDITURES:</b>						
General Government	2,153.32			19,978.50		22,131.82
Public Safety	192,602.31	4,675.23		593.00		197,870.54
Human Services	62,630.83	13,057.10		29,493.38		105,181.31
Public Works	746,887.19		700.00	13,607.60	2,592,127.72	3,353,322.51
Community Development	12,972.98	1,800.00		10,000.00		24,772.98
Building Maintenance				205.45		205.45
Education	3,049,100.92			2,844,038.13		5,893,139.05
Recreation				724,414.08		724,414.08
Veterans' Services		1,000.00				1,000.00
Debt and Interest						0.00
Unclassified	14,059.55					14,059.55
Statutory Charges						0.00
Capital Outlay					525,848.84	525,848.84
Warrant Articles						0.00
Total Expenditures	4,080,407.10	20,532.33	700.00	3,642,330.14	3,117,976.56	10,861,946.13
Excess (deficiency) of Revenues over Expenditures	171,004.67	26,132.96	38,546.73	149,432.35	1,121,393.80	1,506,510.51
<b>OTHER FINANCIAL SOURCES (USES)</b>						
Proceeds of General Obligation Bonds						0.00
Operating Transfers In	41,067.74	1,880.00		11,378.15		54,325.89
Operating Transfers Out	(214,994.00)		(20,000.00)	(1,880.00)	(986,746.00)	(1,223,620.00)
State and County Charges						
Total Other Financing Sources (Uses)	(173,926.26)	1,880.00	(20,000.00)	9,498.15	(986,746.00)	(1,169,294.11)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	(2,921.59)	28,012.96	18,546.73	158,930.50	134,647.80	337,216.40
Fund Balance July 1, 2013	3,689,406.57	253,914.47	388,488.89	2,291,364.38	4,227,574.10	10,850,748.41
Decrease in Provision for Abatements and Exemptions						
Fund Balance June 30, 2014	3,686,484.98	281,927.43	407,035.62	2,450,294.88	4,362,221.90	11,187,964.81

TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR JUNE 30, 2014

FUNCTION/ACTIVITY		C. FWD TO FY 14 <u>FISCAL 2013</u>	TRANSFER & APPROPRIATION <u>FISCAL 2014</u>	EXPENDITURES <u>FISCAL 2014</u>	C. FWD TO 15 FROM FY 14	CLOSE <u>FISCAL 2014</u>
GENERAL GOVERNMENT:						
Selectmen	Stipend	0.00	4,818.48	4,818.48	0.00	0.00
Selectmen	Expenses	0.00	15,000.00	13,314.96	1,472.00	213.04
Selectmen	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	19,818.48	18,133.44	1,472.00	213.04
Elections	Salaries	0.00	10,363.00	9,127.97	0.00	1,235.03
Elections	Constable	0.00	175.00	175.00	0.00	0.00
Elections	Expenses	<u>1,434.00</u>	<u>8,000.00</u>	<u>9,310.28</u>	<u>0.00</u>	<u>123.72</u>
		1,434.00	18,538.00	18,613.25	0.00	1,358.75
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00
Registrars	Expenses	<u>0.00</u>	<u>6,390.00</u>	<u>6,378.00</u>	<u>0.00</u>	<u>12.00</u>
		0.00	8,265.00	8,253.00	0.00	12.00
Finance Committee	Salaries	0.00	1,400.00	255.00	0.00	1,145.00
Finance Committee	Expenses	<u>0.00</u>	<u>8,500.00</u>	<u>7,365.34</u>	<u>0.00</u>	<u>1,134.66</u>
		0.00	9,900.00	7,620.34	0.00	2,279.66
Town Manager	Salary - Town Manager	0.00	136,209.95	136,209.95	0.00	0.00
Town Manager	Salaries - Other	0.00	298,942.03	283,942.03	0.00	15,000.00
Town Manager	Expenses	500.00	70,300.00	59,820.11	0.00	10,979.89
Town Manager	Furnish. & Equip.	<u>0.00</u>	<u>8,500.00</u>	<u>7,075.39</u>	<u>0.00</u>	<u>1,424.61</u>
		500.00	513,951.98	487,047.48	0.00	27,404.50
Town Accountant	Salary - Town Accountant	0.00	111,343.12	111,343.12	0.00	0.00
Town Accountant	Salaries - Other	0.00	246,068.00	244,546.81	0.00	1,521.19
Town Accountant	Expenses	0.00	12,560.00	9,492.94	0.00	3,067.06
Town Accountant	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	369,971.12	365,382.87	0.00	4,588.25
Treasurer/Collector	Salary - Treasurer/Collector	0.00	97,741.27	97,741.27	0.00	0.00
Treasurer/Collector	Salaries - Other	0.00	154,411.24	154,411.24	0.00	0.00
Treasurer/Collector	Expenses	507.79	34,767.00	26,704.69	0.00	8,570.10
Treasurer/Collector	Furnish. & Equip.	0.00	400.00	289.79	0.00	110.21
Treasurer/Collector	Amt. Cert. Coll. Tax Title	<u>0.00</u>	<u>15,000.00</u>	<u>9,660.00</u>	<u>0.00</u>	<u>5,340.00</u>
		507.79	302,319.51	288,806.99	0.00	14,020.31
Town Clerk	Salary - Town Clerk	0.00	79,164.43	79,164.43	0.00	0.00
Town Clerk	Salaries - Other	0.00	95,217.43	95,217.43	0.00	0.00
Town Clerk	Expenses	<u>0.00</u>	<u>3,945.00</u>	<u>3,943.40</u>	<u>0.00</u>	<u>1.60</u>
		0.00	178,326.86	178,325.26	0.00	1.60
Assessors	Salary - Principal Assessor	0.00	95,236.51	95,236.51	0.00	0.00
Assessors	Salaries - Other	0.00	101,529.65	101,529.65	0.00	0.00
Assessors	Expenses	30,800.00	123,200.00	84,821.59	54,845.34	14,333.07
Assessors	Furnish. & Equip.	<u>0.00</u>	<u>3,090.00</u>	<u>2,978.00</u>	<u>0.00</u>	<u>112.00</u>
		30,800.00	323,056.16	284,565.75	54,845.34	14,445.07
Town Counsel	Contractual Services	0.00	227,630.00	227,622.35	0.00	7.65
Town Counsel	Expenses	<u>0.00</u>	<u>7,500.00</u>	<u>7,500.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	235,130.00	235,122.35	0.00	7.65
Permanent Bld Committee	Salaries	0.00	0.00	0.00	0.00	0.00
Permanent Bld Committee	Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
General Government Subtotal		33,241.79	1,979,277.11	1,891,870.73	56,317.34	64,330.83

**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR JUNE 30, 2014**

FUNCTION/ACTIVITY		C. FWD TO FY 14 <u>FISCAL 2013</u>	TRANSFER & APPROPRIATION <u>FISCAL 2014</u>	EXPENDITURES <u>FISCAL 2014</u>	C. FWD TO 15 FROM FY 14	CLOSE <u>FISCAL 2014</u>
<b>PUBLIC SAFETY:</b>						
Police	Salary - Chief	0.00	120,249.49	120,249.49	0.00	0.00
Police	Salary - Deputy Chief	0.00	103,094.47	103,094.47	0.00	0.00
Police	Salary - Lieutenants	0.00	318,125.38	318,125.38	0.00	0.00
Police	Salary - Sergeants	0.00	417,011.45	417,011.45	0.00	0.00
Police	Salary - Patrolmen	0.00	1,997,790.00	1,989,041.27	0.00	8,748.73
Police	Salary - Clerical	0.00	94,583.50	94,583.50	0.00	0.00
Police	Salary - IT Admin	0.00	35,101.00	34,900.73	0.00	200.27
Police	Salary - Fill In Costs	0.00	497,706.19	497,706.19	0.00	0.00
Police	Salary - Paid Holidays	0.00	92,463.02	92,463.02	0.00	0.00
Police	Salary - Specialist	0.00	13,800.00	12,950.00	0.00	850.00
Police	Salary - Incentive	0.00	406,302.00	405,846.18	0.00	455.82
Police	Salary - Night Differential	0.00	43,056.00	39,088.80	0.00	3,967.20
Police	Sick Leave Buyback	0.00	27,700.00	23,168.26	0.00	4,531.74
Police	Expenses	3,656.43	256,910.00	254,835.51	15.25	5,715.67
Police	Furnish & Equip.	<u>0.00</u>	<u>34,100.00</u>	<u>32,831.62</u>	<u>0.00</u>	<u>1,268.38</u>
		3,656.43	4,457,992.50	4,435,895.87	15.25	25,737.81
Fire	Salary - Chief	0.00	171,493.38	171,493.38	0.00	0.00
Fire	Salary - Deputy Chief	0.00	85,690.95	85,690.95	0.00	0.00
Fire	Salary - Lieutenant	0.00	472,632.93	472,632.93	0.00	0.00
Fire	Salary - Privates	0.00	1,862,288.02	1,862,288.02	0.00	0.00
Fire	Salary - Clerical	0.00	54,934.23	54,934.23	0.00	0.00
Fire	Salary - Part Time	0.00	19,500.00	17,257.50	0.00	2,242.50
Fire	Salary - Overtime Costs	0.00	961,226.45	961,226.45	0.00	0.00
Fire	Salary - Paid Holidays	0.00	134,900.00	131,787.31	0.00	3,112.69
Fire	Salary - Incentive/EMT	0.00	9,625.00	9,585.00	0.00	40.00
Fire	Sick Leave Buyback	0.00	26,636.49	26,636.49	0.00	0.00
Fire	Expenses	231.96	173,100.00	173,374.83	859.87	(902.74)
Fire	Furnish & Equip.	<u>0.00</u>	<u>7,500.00</u>	<u>5,961.14</u>	<u>174.96</u>	<u>1,363.90</u>
		231.96	3,979,527.45	3,972,868.23	1,034.83	5,856.35
Public Safety Central Disp.	Salaries Full Time	0.00	457,230.15	457,230.15	0.00	0.00
Public Safety Central Disp.	Salaries Overtime	0.00	55,000.00	55,000.00	0.00	0.00
Public Safety Central Disp.	Expenses	0.00	31,750.00	20,936.61	0.00	10,813.39
Public Safety Central Disp.	Furnish & Equip.	<u>0.00</u>	<u>4,000.00</u>	<u>1,019.08</u>	<u>0.00</u>	<u>2,980.92</u>
		0.00	547,980.15	534,185.84	0.00	13,794.31
Animal Control	Salaries	0.00	42,393.72	41,272.44	0.00	1,121.28
Animal Control	Expenses	<u>0.00</u>	<u>4,695.00</u>	<u>2,480.05</u>	<u>0.00</u>	<u>2,214.95</u>
		<u>0.00</u>	<u>47,088.72</u>	<u>43,752.49</u>	<u>0.00</u>	<u>3,336.23</u>
Public Safety Subtotal		3,888.39	9,032,588.82	8,986,702.43	1,050.08	48,724.70
<b>PUBLIC WORKS:</b>						
Engineering Division	Salaries	0.00	223,937.00	223,083.45	0.00	853.55
Engineering Division	Salaries Part Time	0.00	12,480.00	7,224.30	0.00	5,255.70
Engineering Division	Expenses	<u>0.00</u>	<u>14,500.00</u>	<u>10,596.94</u>	<u>0.00</u>	<u>3,903.06</u>
		0.00	250,917.00	240,904.69	0.00	10,012.31
Highway Division	Salary - DPW Supt.	0.00	51,208.00	50,219.20	0.00	988.80
Highway Division	Salaries - Other	0.00	1,336,565.06	1,327,806.89	7,248.92	1,509.25
Highway Division	Stream Maint. Sal.	0.00	13,600.00	6,944.00	0.00	6,656.00
Highway Division	Stream Maint. Exp.	0.00	1,000.00	1,738.13	0.00	(738.13)
Highway Division	Expenses	0.00	331,990.00	326,075.51	2,557.49	3,357.00
Highway Division	Road Machinery Exp.	0.00	80,000.00	82,843.66	0.00	(2,843.66)
Highway Division	Fuel & Other	0.00	383,110.00	385,627.02	134.26	(2,651.28)
Highway Division	Drainage Projects	0.00	65,000.00	41,011.07	6.50	23,982.43
Highway Division	Public Street Lights	0.00	185,000.00	154,907.85	0.00	30,092.15
Highway Division	Furnish & Equip.	<u>0.00</u>	<u>31,800.00</u>	<u>28,578.85</u>	<u>0.00</u>	<u>3,221.15</u>
		0.00	2,479,273.06	2,405,752.18	9,947.17	63,573.71
Snow & Ice Control	Salaries	0.00	256,690.24	256,690.24	0.00	0.00
Snow & Ice Control	Expenses	<u>0.00</u>	<u>642,772.00</u>	<u>639,545.88</u>	<u>0.00</u>	<u>3,226.12</u>
		0.00	899,462.24	896,236.12	0.00	3,226.12
Highway Division	Rubbish Collection	<u>72,918.53</u>	<u>1,522,301.00</u>	<u>1,435,439.19</u>	<u>46,834.25</u>	<u>112,946.09</u>
		72,918.53	1,522,301.00	1,435,439.19	46,834.25	112,946.09

**TOWN OF WILMINGTON, MASSACHUSETTS**  
**SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES**  
**FOR THE FISCAL YEAR JUNE 30, 2014**

FUNCTION/ACTIVITY		C. FWD TO FY 14 <u>FISCAL 2013</u>	TRANSFER & APPROPRIATION <u>FISCAL 2014</u>	EXPENDITURES <u>FISCAL 2014</u>	C.FWD TO 15 FROM FY 14	CLOSE <u>FISCAL 2014</u>
Tree Division	Salaries	0.00	187,878.03	187,186.76	0.00	691.27
Tree Division	Expenses	<u>0.00</u>	<u>15,500.00</u>	<u>11,727.09</u>	<u>3,623.88</u>	<u>149.03</u>
		0.00	203,378.03	198,913.85	3,623.88	840.30
Parks & Grounds Division	Salaries	0.00	377,735.14	376,308.08	0.00	1,427.06
Parks & Grounds Division	Expenses	<u>0.00</u>	<u>111,350.00</u>	<u>108,891.68</u>	<u>122.50</u>	<u>2,335.82</u>
		0.00	489,085.14	485,199.76	122.50	3,762.88
Cemetery Division	Salaries	0.00	159,262.12	158,916.04	0.00	346.08
Cemetery Division	Expenses	<u>0.00</u>	<u>17,750.00</u>	<u>15,781.61</u>	<u>35.31</u>	<u>1,933.08</u>
		0.00	177,012.12	174,697.65	35.31	2,279.16
Sewer	Salaries	0.00	79,112.27	78,445.57	0.00	666.70
Sewer	Expenses	<u>122.87</u>	<u>94,820.00</u>	<u>72,959.73</u>	<u>86.66</u>	<u>21,896.48</u>
Sewer Subtotal		<u>122.87</u>	<u>173,932.27</u>	<u>151,405.30</u>	<u>86.66</u>	<u>22,563.18</u>
Total Public Works		73,041.40	6,195,360.86	5,988,548.74	60,649.77	219,203.75
COMMUNITY DEVELOPMENT:						
Board of Health	Salary - Director	0.00	83,776.30	83,776.30	0.00	0.00
Board of Health	Salaries - Other	0.00	98,554.77	98,103.93	0.00	450.84
Board of Health	Expenses	0.00	13,000.00	10,178.59	0.00	2,821.41
Board of Health	Mental Health	0.00	5,000.00	925.00	50.00	4,025.00
Board of Health	Furnish. & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	200,331.07	192,983.82	50.00	7,297.25
Sealer/Weights & Measures	Inspectional Services	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	5,000.00	5,000.00	0.00	0.00
Planning/Conservation	Salary - Director	0.00	86,119.00	86,119.00	0.00	0.00
Planning/Conservation	Salaries - Other	0.00	222,061.85	220,332.53	0.00	1,729.32
Planning/Conservation	Expenses	720.00	10,175.00	7,431.95	8.39	3,454.66
Planning/Conservation	Furnish. & Equip.	<u>0.00</u>	<u>1,950.00</u>	<u>1,302.00</u>	<u>0.00</u>	<u>648.00</u>
		720.00	320,305.85	315,185.48	8.39	5,831.98
Building Inspector	Salary - Bldg. Inspector	0.00	79,164.43	79,164.43	0.00	0.00
Building Inspector	Salaries - Other	0.00	111,796.67	110,422.78	0.00	1,373.89
Building Inspector	Expenses	150.00	3,450.00	2,915.50	0.00	684.50
Building Inspector	Furnish. & Equip.	<u>0.00</u>	<u>800.00</u>	<u>800.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>150.00</u>	<u>195,211.10</u>	<u>193,302.71</u>	<u>0.00</u>	<u>2,058.39</u>
Community Development Subtotal		870.00	720,848.02	706,472.01	58.39	15,187.62
PUBLIC BUILDINGS:						
Public Buildings	Salary - Superintendent	0.00	105,048.82	105,048.82	0.00	0.00
Public Buildings	Salaries - Other	0.00	2,525,478.67	2,515,124.74	0.00	10,353.93
Public Buildings	Expenses - Town Bldgs.	3,512.80	210,000.00	186,986.73	629.01	25,897.06
Public Buildings	Electric - Town Bldgs.	0.00	190,000.00	166,143.01	0.00	23,856.99
Public Buildings	Utilities - Town Bldgs.	0.00	110,000.00	95,882.28	6,351.80	7,765.92
Public Buildings	Expenses - School Bldg	35,320.17	230,125.00	204,810.16	132.74	60,502.27
Public Buildings	Training & Conference	0.00	400.00	500.80	0.00	(100.80)
Public Buildings	Fuel Heating	0.00	1,294,000.00	1,374,008.89	0.00	(80,008.89)
Public Buildings	Asbestos Repair	6,000.00	20,000.00	14,889.00	8,000.00	3,111.00
Public Buildings	Roof Repairs	12,481.00	25,000.00	7,002.63	0.00	30,478.37
Public Buildings	HVAC Repairs	<u>0.00</u>	<u>80,000.00</u>	<u>79,823.15</u>	<u>0.00</u>	<u>176.85</u>
		<u>57,313.97</u>	<u>4,790,052.49</u>	<u>4,750,220.21</u>	<u>15,113.55</u>	<u>82,032.70</u>
Public Buildings Subtotal		57,313.97	4,790,052.49	4,750,220.21	15,113.55	82,032.70
HUMAN SERVICES:						
Veterans' Services	Salary - Director	0.00	62,842.53	62,842.53	0.00	0.00
Veterans' Services	Salaries - Part Time	0.00	11,681.85	11,681.85	0.00	0.00
Veterans' Services	Expenses	0.00	1,950.00	1,870.57	0.00	79.43
Veterans' Services	Assistance	<u>0.00</u>	<u>410,000.00</u>	<u>398,328.63</u>	<u>0.00</u>	<u>11,671.37</u>
		0.00	486,474.38	474,723.58	0.00	11,750.80



**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR JUNE 30, 2014**

FUNCTION/ACTIVITY		C. FWD TO FY 14 <u>FISCAL 2013</u>	TRANSFER & APPROPRIATION <u>FISCAL 2014</u>	EXPENDITURES <u>FISCAL 2014</u>	C.FWD TO 15 FROM FY 14	CLOSE <u>FISCAL 2014</u>
Library	Salary - Director	0.00	88,387.65	88,387.65	0.00	0.00
Library	Salaries - Other	0.00	722,315.20	711,037.65	0.00	11,277.55
Library	Expenses	0.00	159,776.00	159,766.40	0.00	9.60
Library	M.V.L.C.	0.00	35,540.00	35,540.00	0.00	0.00
Library	Furnish & Equip.	<u>0.00</u>	<u>12,000.00</u>	<u>11,999.90</u>	<u>0.00</u>	<u>0.10</u>
		0.00	1,018,018.85	1,006,731.60	0.00	11,287.25
Recreation	Salary - Director	0.00	77,569.72	77,569.72	0.00	0.00
Recreation	Salaries - Other	0.00	50,635.04	50,635.04	0.00	0.00
Recreation	Expenses	0.00	4,700.00	4,398.81	301.19	0.00
Recreation	Furnish & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	132,904.76	132,603.57	301.19	0.00
Elderly Services	Salary - Director	0.00	71,823.02	71,823.02	0.00	0.00
Elderly Services	Salaries - Other	0.00	129,172.00	124,474.79	0.00	4,697.21
Elderly Services	Expenses	0.00	40,970.00	39,698.89	0.00	1,271.11
Elderly Services	Furnish & Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	241,965.02	235,996.70	0.00	5,968.32
Historical Commission	Salaries	0.00	21,958.00	19,877.40	0.00	2,080.60
Historical Commission	Expenses	<u>850.00</u>	<u>6,750.00</u>	<u>4,514.55</u>	<u>2,950.45</u>	<u>135.00</u>
		<u>850.00</u>	<u>28,708.00</u>	<u>24,391.95</u>	<u>2,950.45</u>	<u>2,215.60</u>
Human Services Subtotal		850.00	1,908,071.01	1,874,447.40	3,251.64	31,221.97
EDUCATION:						
School Department	Salaries	82,948.20	26,386,506.00	26,225,514.62	243,939.58	(0.00)
School Department	Expenses	<u>436,751.27</u>	<u>7,241,844.00</u>	<u>7,644,649.27</u>	<u>33,946.00</u>	<u>0.00</u>
		519,699.47	33,628,350.00	33,870,163.89	277,885.58	(0.00)
Regional Vocational	Shawsheen Vocational	<u>0.00</u>	<u>3,612,275.00</u>	<u>3,612,275.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>0.00</u>	<u>3,612,275.00</u>	<u>3,612,275.00</u>	<u>0.00</u>	<u>0.00</u>
Education Subtotal		519,699.47	37,240,625.00	37,482,438.89	277,885.58	(0.00)
DEBT SERVICE:						
Debt & Interest	Schools	0.00	3,585,312.00	3,585,312.50	0.00	(0.50)
Debt & Interest	Gen. Government	0.00	128,700.00	128,700.00	0.00	0.00
Debt & Interest	Sewer	0.00	150,578.00	150,577.50	0.00	0.50
Debt & Interest	Auth. Fees & Misc.	<u>0.00</u>	<u>5,000.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>2,500.00</u>
		<u>0.00</u>	<u>4,000,110.00</u>	<u>3,997,610.00</u>	<u>0.00</u>	<u>2,500.00</u>
Debt & Interest Subtotal		0.00	4,000,110.00	3,997,610.00	0.00	2,500.00
Insurance & Bonds		0.00	714,011.00	674,475.79	0.00	39,535.21
Employee Health & Life Insurance		0.00	0.00	0.00	0.00	0.00
Employ. Retire. Unused Sick Leave		0.00	66,860.58	65,210.58	1,650.00	0.00
Medicare Employers' Contr.		0.00	620,000.00	594,804.90	0.00	25,195.10
Salary Adj. & Add. Costs		70,000.00	(20,520.89)	33,950.71	12,252.72	3,275.68
Local Trans/Training Conf.		0.00	5,000.00	4,865.25	0.00	134.75
Out of State Travel		0.00	1,500.00	50.00	0.00	1,450.00
Computer Hdwe/Sftwe Maint. & Expenses		21,745.32	70,000.00	90,814.82	930.50	0.00
Annual Audit		0.00	32,000.00	25,600.00	6,400.00	0.00
Ambulance Billing		0.00	30,000.00	30,000.00	0.00	0.00
Town Report		0.00	10,000.00	6,522.00	0.00	3,478.00
Professional & Technical Services		53,800.00	110,000.00	105,312.70	29,448.20	29,039.10
Reserve Fund		<u>0.00</u>	<u>24,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,000.00</u>
Unclassified Subtotal		145,545.32	1,662,850.69	1,631,606.75	50,681.42	126,107.84
Current Year Overlay		0.00	700,000.00	0.00	0.00	700,000.00

TOWN OF WILMINGTON, MASSACHUSETTS  
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FOR THE FISCAL YEAR JUNE 30, 2014

FUNCTION/ACTIVITY		C. FWD TO FY 14 <u>FISCAL 2013</u>	TRANSFER & APPROPRIATION <u>FISCAL 2014</u>	EXPENDITURES <u>FISCAL 2014</u>	C.FWD TO 15 FROM FY 14	CLOSE <u>FISCAL 2014</u>
Retirement Contributions		0.00	4,634,534.00	4,634,534.00	0.00	0.00
Offset Items		0.00	42,423.00	0.00	0.00	42,423.00
Mass Bay Trans Auth.		0.00	487,528.00	476,795.00	0.00	10,733.00
MAPC (Ch. 688 of 1963)		0.00	7,209.00	7,209.00	0.00	0.00
RMV Non-Renewal Surcharge		0.00	6,260.00	16,760.00	0.00	(10,500.00)
Metro Air Poll. Cont. Dist.		0.00	7,377.00	7,602.00	0.00	(225.00)
Mosquito Control Program		0.00	53,075.00	55,939.00	0.00	(2,864.00)
M.W.R.A. Sewer Assessment		0.00	2,297,609.00	2,408,266.00	0.00	(110,657.00)
Charter Schools		0.00	107,263.00	143,160.00	0.00	(35,897.00)
School Choice		0.00	5,000.00	11,700.00	0.00	(6,700.00)
Essex County Tech Institute		<u>0.00</u>	<u>74,850.00</u>	<u>87,872.00</u>	<u>0.00</u>	<u>(13,022.00)</u>
Statutory Charges Subtotal		0.00	8,429,229.00	7,849,837.00	0.00	579,392.00
Unclassified	Memorial/Veterans' Day	0.00	6,000.00	6,000.00	0.00	0.00
Unclassified	Lease of Quarters	0.00	750.00	750.00	0.00	0.00
Unclassified	Senior Tax Rebate Prog.	0.00	15,360.00	14,956.00	0.00	404.00
Unclassified	Land Purchase 120 Main St	<u>0.00</u>	<u>1,725,000.00</u>	<u>1,725,000.00</u>	<u>0.00</u>	<u>0.00</u>
Warrant Articles Subtotal		0.00	1,747,110.00	1,746,706.00	0.00	404.00
Police	Cruisers	0.00	156,000.00	156,000.00	0.00	0.00
Fire	Ambulance	0.00	260,000.00	259,291.03	0.00	708.97
Fire	Communications Base Radio	0.00	24,000.00	24,000.00	0.00	0.00
Fire	Self Contained Breathing App	0.00	39,800.00	39,800.00	0.00	0.00
Fire	Pumper	30,403.58	0.00	29,836.48	0.00	567.10
Public Works	Construction/Maint Vehicles	0.00	262,300.00	242,784.14	0.00	19,515.86
Public Works	Parks & Grounds	0.00	61,100.00	61,100.00	0.00	0.00
Public Works	Cemetery Expansion	23,671.00	0.00	4,246.19	19,424.81	0.00
Public Buildings	Misc. Facility Improvements	273,314.60	125,000.00	285,136.74	113,177.86	0.00
Public Buildings	Trucks	0.00	29,570.00	29,570.00	0.00	0.00
Recreation	Yentile Farm Concept Design	0.00	50,000.00	15,875.34	34,124.66	0.00
School	Roof Repairs	0.00	185,000.00	174,000.00	11,000.00	0.00
School	Technology Improvements	0.00	294,000.00	294,000.00	0.00	0.00
School	Burner/Boiler Replacement	78,696.40	466,000.00	101,396.40	443,300.00	0.00
School	Vans	0.00	23,190.00	23,190.00	0.00	0.00
School	Window Replace No. Inter.	<u>761,605.50</u>	<u>673,379.00</u>	<u>79,393.85</u>	<u>1,355,590.65</u>	<u>0.00</u>
Capital Outlay Subtotal		<u>1,167,691.08</u>	<u>2,649,339.00</u>	<u>1,819,620.17</u>	<u>1,976,617.98</u>	<u>20,791.93</u>
GRAND TOTAL		2,002,141.42	80,355,462.00	78,726,080.33	2,441,625.75	1,189,897.34

TOWN OF WILMINGTON, MASSACHUSETTS  
WATER DEPARTMENT  
ANALYSIS OF CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 2014

	Actual Fiscal 2012	Actual Fiscal 2013	Actual Fiscal 2014
Revenues:			
Water Receivables Rates	3,488,828.16	3,603,100.70	3,516,684.96
Water Receivables Services	19,734.66	12,866.65	13,926.46
Water Receivables Industrial	0.00	0.00	0.00
Water Receivables Connections	9,674.00	39,072.85	48,149.00
Water Receivables Fire Protection	351,201.00	375,220.13	367,197.31
Water Receivables Cross Connections	52,533.91	48,865.77	44,584.83
Water Liens	231,890.16	232,577.63	224,548.36
Miscellaneous	<u>229,763.14</u>	<u>16,581.45</u>	<u>24,279.46</u>
Total Revenue	4,383,625.03	4,328,285.18	4,239,370.38
Operating Costs	<u>4,071,994.25</u>	<u>3,266,782.03</u>	<u>3,117,976.58</u>
Total Operating Costs	4,071,994.25	3,266,782.03	3,117,976.58
Excess Revenues over Operating Costs	311,630.78	1,061,503.15	1,121,393.80
Transfer to General Fund for Debt Service, Employees Benefits and Allocated Charges	<u>909,910.00</u>	<u>945,134.00</u>	<u>986,746.00</u>
Excess of revenues and other sources over (under) expenditures and other uses	(598,279.22)	116,369.15	134,647.80
Total Fund Balance - Beginning	4,709,484.17	4,111,204.95	4,227,574.10
Total Fund Balance - Ending	4,111,204.95	4,227,574.10	4,362,221.90

*Joseph Maselli, 1<sup>st</sup> place award recipient in the Massachusetts Municipal Association's 6<sup>th</sup> Grade Essay Contest, presents his essay to the Board of Selectmen. The essay responded to the statement "If I were leader of my community I would make a difference by...."*



TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINING STATEMENTS OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
CAPITAL PROJECTS FUND  
FOR THE YEAR ENDED JUNE 30, 2014

	Main Street Sewer	Public Safety Building	Shawsheen Sch Window Replace	WHS Feasibility Study	WHIS Project	Total (Memorandum Only)
Town Meeting Dates	4/22/89	4/26/97	5/2/2009	5/1/2010	12/10/11	
Initial Project Authorization	<u>747,000</u>	<u>7,986,000</u>	<u>715,000</u>	<u>1,125,000</u>	<u>44,190,000</u>	<u>56,988,000</u>
REVENUES:						
Intergovernmental	0.00	0.00	0.00	0.00	13,902,138.00	13,902,138.00
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>640.62</u>	<u>640.62</u>
Total Revenue	0.00	0.00	0.00	0.00	13,902,778.62	13,902,778.62
EXPENDITURES:						
Capital Outlay						
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,468,129.03</u>	<u>29,468,129.03</u>
Excess of revenues over/under expenditures	0.00	0.00	0.00	0.00	(15,565,350.41)	(15,565,350.41)
Other Financial Sources(Uses)						
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	0.00
Operating Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(15,565,350.41)</u>	<u>(15,565,350.41)</u>
FUND BALANCE JULY 1, 2013	56,000.60	588.69	259,672.10	65,784.78	40,515,342.32	40,897,388.49
FUND BALANCE JUNE 30, 2014	<u>56,000.60</u>	<u>588.69</u>	<u>259,672.10</u>	<u>65,784.78</u>	<u>24,949,991.91</u>	<u>25,332,038.08</u>

Note: Total authorization for WHS project was \$81,563,115 plus \$1,125,000 Feasibility Study



TOWN OF WILMINGTON  
SCHEDULE OF LONG TERM DEBT  
FOR THE FISCAL YEAR 2014

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2013	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2014
SIDE DEBT LIMIT								
Modeling Shawsheen School	08/2010	08/2020	2.63	715,000	565,000	0	75,000	490,000
Equipment-Ladder Truck	08/2010	08/2020	2.63	975,000	775,000	0	100,000	675,000
Over	08/2010	08/2030	2.81	<u>1,250,000</u>	<u>1,120,000</u>	<u>0</u>	<u>65,000</u>	<u>1,055,000</u>
TOTAL INSIDE DEBT LIMIT				2,940,000	2,460,000	0	240,000	2,220,000
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2030	2.81	1,600,000	1,440,000	0	80,000	1,360,000
High School Project	09/2012	03/2037	3.28	<u>44,190,000</u>	<u>42,415,000</u>	<u>0</u>	<u>1,775,000</u>	<u>40,640,000</u>
TOTAL OUTSIDE DEBT LIMIT				45,790,000	43,855,000	0	1,855,000	42,000,000
AND TOTAL				48,730,000	46,315,000	0	2,095,000	44,220,000



*The Board of Selectmen recognized the Wilmington Little League All Stars  
2014 District 13 Champions*

TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS  
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2014

	Balance June 30, 2013				
	Non- Expend	Expendable	Total	Bequests	Investment Income
S. Carter Common Fund	200.00	1,446.05	1,646.05	0.00	75.21
SDJ Carter Lecture Fund	6,000.00	2,682.53	8,682.53	0.00	416.26
Library Funds:					
Benjamin Buck	500.00	35.62	535.62	0.00	24.43
Burnap	200.00	31.25	231.25	0.00	10.59
Chester M. Clark	500.00	130.94	630.94	0.00	28.79
Charlotte C. Smith	500.00	297.23	797.23	0.00	36.45
Stanley Webber	0.00	2.72	2.72	0.00	0.14
Walker School Fund	275.00	1,562.21	1,837.21	0.00	83.87
Housing Partnership	0.00	120,783.14	120,783.14	0.00	5,515.88
Winifred Richardson Trust	25,000.00	55.24	25,055.24	0.00	6.61
Cemetery Funds	859,989.67	34,454.42	894,444.09	23,500.00	41,781.53
Biggar Scholarship	25,000.00	10,407.90	35,407.90	0.00	1,616.99
Scott D. Braciska Scholarship	0.00	21,195.10	21,195.10	0.00	1,012.30
Altman Fam Education Trust	25,000.00	1,993.53	26,993.53	0.00	1,232.80
Justin O'Neil Scholarship	0.00	3,231.58	3,231.58	0.00	191.92
Joseph A. Murphy Scholarship	0.00	1,226.05	1,226.05	50.00	0.36
Elderly Services	0.00	63,580.85	63,580.85	10,780.37	21.18
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholar	0.00	235,344.18	221,844.18	46,790.96	66.56
Town Scholarship Fund	0.00	4,356.41	17,856.41	2,700.00	525.61
WHS Scholarship Fund	0.00	104,159.23	104,159.23	4,110.00	4,874.48
Zeneca Settlement	0.00	5,943.71	5,943.71	0.00	1.58
Invest. Fund Conservation	0.00	565.69	565.69	0.00	0.12
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	48,546.95	48,546.95	3,501,192.62	315.74
Employer's Health & Life Insurance	0.00	963,975.82	963,975.82	0.00	0.00
Olin Chemical	0.00	55,685.60	55,685.60	0.00	14.74
Andover St. Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,874.31	5,874.31	0.00	1.56
Barrows Aud. Renovation	0.00	1,010.33	1,010.33	0.00	46.10
Flex Spending Town & School	0.00	8,800.57	8,800.57	147,414.66	0.00
Ambulance	0.00	(1,600.00)	(1,600.00)	0.00	0.00
Middlesex Pines I & II	0.00	7,430.70	7,430.70	0.00	2.00
Adoption	0.00	414.88	414.88	0.00	0.12
I93 Ballardvale	0.00	1,444.20	1,444.20	0.00	0.36
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	42,894.38	38,117.87	122,748.80	155.19
Student Activity Fund Wildwood	0.00	7,807.67	7,820.08	1,049.73	0.00
Student Activity Fund Boutwell	0.00	2,468.94	2,472.68	1,673.59	0.00
Student Activity Fund Middle School	0.00	21,485.72	18,712.38	193,234.49	0.00
Student Activity Fund No Intermediate	0.00	7,980.36	7,991.32	15,752.35	0.00
Student Activity Fund West Intermediate	0.00	8,101.88	8,117.72	7,373.12	0.00
Student Activity Fund Woburn Street	0.00	11,845.85	11,901.51	21,291.79	0.00
Student Activity Fund Shawsheen	0.00	5,903.08	5,915.18	12,581.33	0.00
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	5,768.60	5,768.60	40.00	0.00
Tax Title Recordings	0.00	(3,185.00)	(3,185.00)	300.00	0.00
Street Openings	0.00	97,400.00	97,400.00	17,000.00	0.00
Dog Licenses	0.00	162,565.50	162,565.50	23,223.00	0.00
Sporting Licenses	0.00	8,265.05	8,265.05	0.00	0.00
Firearms Permits	0.00	14,787.50	14,787.50	27,275.00	0.00
Outside Details: Police	0.00	612.36	612.36	336,361.96	0.00
Outside Details: Fire	0.00	9,399.80	9,399.80	45,330.44	0.00
Outside Details: Public Buildings	0.00	(5,302.30)	(5,302.30)	48,740.61	0.00
Forfeiture Deposits	0.00	32,136.00	32,136.00	0.00	0.00
Performance Bonds	0.00	409,141.25	409,141.25	170,536.44	460.15
Meals Tax	0.00	201.76	201.76	687.72	0.00
GRAND TOTAL	943,164.67	2,641,352.46	3,577,077.99	4,781,738.98	58,519.62

TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS  
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2014

	Balance June 30, 2014				
	Transfers	Expenditures	Non-Expend	Expendable	Total
S. Carter Common Fund	0.00	0.00	200.00	1,521.26	1,721.26
SDJ Carter Lecture Fund	0.00	442.96	6,000.00	2,655.83	8,655.83
Library Funds:					
Benjamin Buck	0.00	0.00	500.00	60.05	560.05
Burnap	0.00	0.00	200.00	41.84	241.84
Chester M. Clark	0.00	0.00	500.00	159.73	659.73
Charlotte C. Smith	0.00	0.00	500.00	333.68	833.68
Stanley Webber	0.00	0.00	0.00	2.86	2.86
Walker School Fund	0.00	0.00	275.00	1,646.08	1,921.08
Housing Partnership	0.00	0.00	0.00	126,299.02	126,299.02
Winifred Richardson Trust	0.00	0.00	25,000.00	61.85	25,061.85
Cemetery Funds	(20,000.00)	700.00	882,789.67	56,235.95	939,025.62
Biggar Scholarship	0.00	0.00	25,000.00	12,024.89	37,024.89
Scott D. Braciska Scholarship	0.00	5,750.00	0.00	16,457.40	16,457.40
Altman Fam Education Trust	0.00	0.00	25,000.00	3,226.33	28,226.33
Justin O'Neil Scholarship	0.00	3,000.00	0.00	423.50	423.50
Joseph A. Murphy Scholarship	0.00	0.00	0.00	1,276.41	1,276.41
Elderly Services	0.00	9,242.52	0.00	65,139.88	65,139.88
Carney-Veterans Fund	0.00	0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholar	0.00	5,500.00	0.00	263,201.70	263,201.70
Town Scholarship Fund	0.00	2,750.00	0.00	18,332.02	18,332.02
WHS Scholarship Fund	0.00	7,910.00	0.00	105,233.71	105,233.71
Zeneca Settlement	0.00	0.00	0.00	5,945.29	5,945.29
Invest. Fund Conservation	0.00	0.00	0.00	565.81	565.81
Confined Space	0.00	0.00	0.00	410.21	410.21
Employee's Health & Life Insurance	0.00	3,385,623.84	0.00	164,431.47	164,431.47
Employer's Health & Life Insurance	11,513,600.00	10,153,887.97	0.00	2,323,687.85	2,323,687.85
Olin Chemical	0.00	0.00	0.00	55,700.34	55,700.34
Andover St. Traffic Lights	0.00	0.00	0.00	17.62	17.62
Tracy Circle	0.00	0.00	0.00	5,875.87	5,875.87
Barrows Aud. Renovation	0.00	0.00	0.00	1,056.43	1,056.43
Flex Spending Town & School	0.00	143,108.50	0.00	13,106.73	13,106.73
Ambulance	1,600.00	0.00	0.00	0.00	0.00
Middlesex Pines I & II	0.00	0.00	0.00	7,432.70	7,432.70
Adoption	0.00	0.00	0.00	415.00	415.00
I93 Ballardvale	0.00	0.00	0.00	1,444.56	1,444.56
National Grid Transfer	0.00	0.00	0.00	20,000.00	20,000.00
Student Activity Fund	0.00	116,337.82	0.00	44,684.04	44,684.04
Student Activity Fund Wildwood	0.00	5,041.00	0.00	3,828.81	3,828.81
Student Activity Fund Boutwell	0.00	3,799.97	0.00	346.30	346.30
Student Activity Fund Middle School	0.00	173,817.02	0.00	38,129.85	38,129.85
Student Activity Fund No Intermediate	0.00	19,562.78	0.00	4,180.89	4,180.89
Student Activity Fund West Intermediate	0.00	12,742.82	0.00	2,748.02	2,748.02
Student Activity Fund Woburn Street	0.00	24,560.74	0.00	8,632.56	8,632.56
Student Activity Fund Shawsheen	0.00	11,613.82	0.00	6,882.69	6,882.69
Student Activity Fund Reserve	0.00	0.00	0.00	75,552.97	75,552.97
Tailings	0.00	23,358.04	0.00	(17,549.44)	(17,549.44)
Tax Title Recordings	0.00	3,975.00	0.00	(6,860.00)	(6,860.00)
Street Openings	0.00	8,500.00	0.00	105,900.00	105,900.00
Dog Licenses	(185,788.50)	0.00	0.00	0.00	0.00
Sporting Licenses	(8,265.05)	0.00	0.00	0.00	0.00
Firearms Permits	0.00	24,337.50	0.00	17,725.00	17,725.00
Outside Details: Police	0.00	308,370.73	0.00	28,603.59	28,603.59
Outside Details: Fire	0.00	44,260.98	0.00	10,469.26	10,469.26
Outside Details: Public Buildings	0.00	73,997.85	0.00	(30,559.54)	(30,559.54)
Forfeiture Deposits	0.00	0.00	0.00	32,136.00	32,136.00
Performance Bonds	0.00	36,110.27	0.00	544,027.57	544,027.57
Meals Tax	0.00	805.11	0.00	84.37	84.37
GRAND TOTAL	11,301,146.45	14,609,107.24	965,964.67	4,143,411.13	5,109,375.80



# PUBLIC SAFETY

## Fire Department

It is with great pleasure that I submit the following annual report of the operations, activities and accomplishments of the Wilmington Fire Department for the year 2014.

In 2014 Fire Chief Edward G. Bradbury, Lieutenants John Brown, Jr., Daniel M. Hurley, Jr., Gary P. Robichaud and Fire Fighter Kenneth P. Gray retired. Four new members were appointed, Fire Fighters Nicholas A. Newhall, George M. Robinson, Eric R. Siegel and Matthew D. Tremblay.

The manual force consists of the Chief, Deputy Chief, six Lieutenants, twenty-nine Fire Fighters, one full-time clerk and one part-time clerk. The following roster is provided:

### Fire Chief

Richard T. McClellan

### Deputy Fire Chief

Gary J. Donovan

### Clerks

Linda K. Cerullo

Isabel E. Raschella – Part-Time

### Lieutenants

William F. Cavanaugh, III

Brooke C. Green

Joseph T. McMahon

Erik J. Nansel

Christopher G. Pozzi

Frederick J. Ryan

### Fire Fighters

Anthony J. Adamczyk

Thomas C. Casella

Thomas W. Ceres

Walter R. Daley

Christopher S. Elliott

Eric M. Gronemeyer

Jacob H. Gronemeyer

Paul J. Hedderson

William J. Herrick, Jr.

Michael P. Jennette, Jr.

Keith E. Kelly

Jason M. Kennedy

William J. Kent, III

Andrew W. Leverone

John F. McDonough

Gregory S. Murphy

Nicholas A. Newhall

Robert E. Patrie, Jr.

Eric S. Robbins

George M. Robinson

Eric R. Siegel

Edward C. Sousa

Russell D. Stering

Megan L. Sullivan

Charles R. Taylor, Jr.

Matthew D. Tremblay

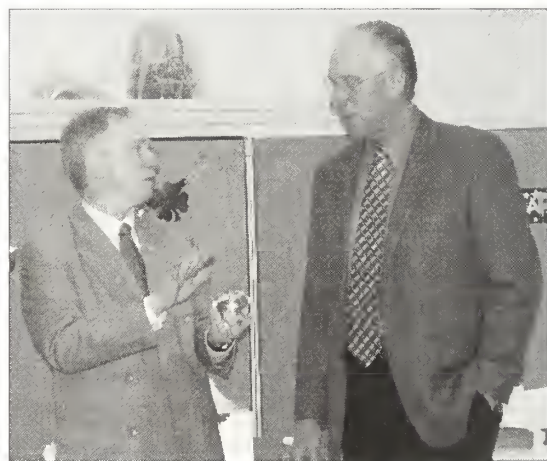
Robert W. Varey, III

David P. Woods

Robert J. Woods, Jr.



*Chairman O'Connell presents a letter of commendation on behalf of the Board of Selectmen to retiring Fire Chief Edward Bradbury*



*Town Manager Hull presents the crystal apple to retiring Fire Chief Edward Bradbury*



The department responded to a total of 3,624 calls for assistance during 2014.

Patient Assist	114	Line Box, Mutual Aid	6
Commercial Building Fire	1	Lockout of Building House	11
MasterBox	89	Medical Aid	1642
Burning Permits	182	Mutual Aid – Ambulance	143
Brush Fire	18	Mutual Aid – Fire	21
Chimney Fire	2	Motor Vehicle Crash	314
Carbon Monoxide	48	Odor, Any type	29
Gas Leaks	11	Pump Job	5
Fire Drill	36	Service Call	2
Haz Mat Incident	0	Smoke in Building	6
Inspections/26F, Oil, Propane	601	Smoke Detector Activation	46
Investigations, Any Type	226	Residential House/Structure	1
Stove Fire	4	Training, Any Type	9
Water Rescue	1	Truck/Car Fire	14
Wires Arcing	11	Roll Call/Entry	31

The following is a list of permits issued:

Black Powder	2	Propane	80
Blasting	5	Smoke Detector	237
Class C Explosive	2	Tank	69
Fire Alarm	64	Sprinkler	46
Flammable Liquid	25	Reports	34
Oil Burner	115	Carnival	1
Truck	32	Suppression	7
Welding	32	Dumpster	17
Plan Review	75	Haz Mat Processing	4
Copies	49	Subpoena	2

As required by law, the Fire Prevention Bureau under the direction of Lieutenant Daniel M. Hurley, Jr. and Lieutenant William F. Cavanaugh, III inspected all schools, public buildings, nursing homes and flammable storage facilities. Other inspections listed below:

New Residential Plan Review	39
New Residential Fire Inspections	39
New Industrial Plan Review	36
Fire Inspection Industrial/Commercial	36
Underground Tank Removals	17
Underground Tank Installations	0
Aboveground Tank Removals	52
Oil/Burner/Tank	115
Propane	80
Nursing Home Inspections	12
Gas Station Inspections	11
Oil Truck & Pick-up Transfer Tank Inspections	32

Shift personnel inspected 237 residential properties for smoke and carbon monoxide detectors in compliance with Massachusetts General Law Chapter 148, Section 26F.

The Fire Prevention Division, along with the assistance of the shift personnel, has performed 537 inspections this year. The inspections include propane installations, oil tank installations and removals, oil burning equipment installed in both residential and commercial structures and 26F smoke/carbon monoxide inspections for sale of real estate. Also, walk through inspections of all schools, nursing homes, gas stations and restaurants for liquor licenses were performed.

Along with the Wilmington Police Department we participated in the first annual National Night Out. The Department had the fire SAFE trailer for all to experience, performed a vehicle extrication demonstration and tours of the fire apparatus.

We were fortunate enough to administer the SAFE program to the schools again this year. We visited all Wilmington Public Schools grades K-5 and the Abundant Life Christian School Learning Center grades K-8. This program is funded through the state and teaches the children fire prevention and awareness. This year, we were able to add another level of instruction to the fourth and fifth grades at the North and West Intermediate schools. The Middlesex County Sheriff's office allowed us to borrow the SAFE trailer which taught the children to identify fire hazards in an interactive approach and then "escape" a smoke filled bedroom. We were also able to participate in the Senior SAFE Grant which allowed us to discuss fire and fall safety for our senior population in town.

The Wilmington Fire Department worked closely with the many parties involved in the construction, code compliance and system testing of several new buildings constructed in the past year which include the new Wilmington High School, Target Store at 210 Ballardvale Street, Burlington Self Storage on West Street, Kirkwood Printing on Jewel Drive and a new retail building at 206 Ballardvale Street. The Fire Department also provided these services and oversight to the many fit-ups and remodeling projects occurring in the commercial sector most likely related to an improving economy.

As always the support of the Police Department as well as Public Safety Dispatch is appreciated.

I would like to acknowledge the Town Manager, Jeffrey M. Hull, and Assistant Town Manager Kendra Amaral for their continued support of the Wilmington Fire Department as well as the Board of Selectmen, Finance Committee and all other Town agencies for their assistance during the past year.

## Police Department

In accordance with the By-laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2014.

2014 continued a recent trend of policing and its role in modern society seen played out on a national stage. Recent events have reinitiated the debate regarding law enforcement and community relations. Violent and non-violent protests surrounding police use of force have shared center stage for much of the year and little progress was made for many communities who struggle with this issue and the sociological and cultural environment which creates concerns for all. Wilmington enjoyed a relative calm year on this front but that local reality should not be taken for granted. Continued efforts should be made to provide professional public safety services that our residents want and deserve. All members of the Wilmington Police Department remain committed to providing respectful and compassionate police services to all we encounter whether they call Wilmington home or are sharing the riches this community has to offer as they pass through.

The Police Department has partnered with Cummings Corporation with their generous grant of \$100,000.00 through their 100 for 100 community service program. Officers in the department's traffic and safety unit lead our efforts in competing for and receiving this grant. The grant will be used for traffic and safety initiatives including safety equipment and training as well as enforcement programs which would not have been possible without this partnership. 2014 marks the first year the Wilmington Police Department held a National Night Out event. This year's event was a great success and a pleasurable experience for all who attended or volunteered. The essence of Wilmington's community spirit was evident as families, businesses, charity's and town employees enjoyed a special evening while meeting new friends and learning more about each other. I am thankful for



*Director of Veterans' Services Lou Cimaglia,  
Police Chief Michael Begonis  
and Joyce Vyriotes of Cummings Property  
at the National Night Out event*

the commitment of our officers who worked so hard making this event a success. I am equally thankful for the support of our local businesses with the donation of time, resources and refreshments which offered something for everyone who attended. Most important to our efforts was our partnership with the Cumming's Foundation and the opportunities it created in serving our community.

In 2104 the Police Department was reaccredited by the Massachusetts Police Accreditation Commission. Initially accredited in 2011, Wilmington was the 39<sup>th</sup> Massachusetts police agency and one of only 55 communities who have achieved this award. The police department complies with 241 mandatory standards and 69% of the 125 optional standards. Accreditation increases the department's operational readiness, establishes policies and procedures which follow modern police standards, creates a strong emphasis on officer safety, opens our management practices to continuous independent evaluation and creates a sense of pride meeting such professional standards.

Social media touches our daily lives and the police department has embraced that technology. This year we surpassed 2,000 followers on Facebook and over 2,750 on Twitter. The amassing ability to reach thousands of followers over these social media outlets enables the department to update residents on critical road closures and provide timely information that makes their lives safer and easier. We look forward to surpassing these followings in the coming year.

Three officers resigned from the Wilmington Police Department in 2014. Officers Walter A. Varey, Jonathan C. Carlson and Dennis P. Rooney have moved on seeking career advancement. The vacant roster positions are not currently filled with new personnel. The police department is thankful to Officers Carlson, Rooney and Varey for their service to the Town of Wilmington.

The following was the Departmental Roster of Personnel for 2014:

**Chief of Police**

Michael R. Begonis

**Deputy Chief**

Robert V. Richter

**Clerical Staff**

Julie G. Clark

Susan M. O'Neil

Dawn M. Naimo

**Lieutenants**

Joseph A. Desmond, Operations/Grants

Brian T Pupa, Detective Commander

Scott A. Sencabaugh, Emergency Planning/Training

Daniel E. Murray, Accreditation and Policy Development

Charles R. Fiore, Information Technology, Crime Analysis and Licensing

**Sergeants**

Christopher J. Ahern

David L. Axelrod

David J. Bradbury

David M. McCue, Jr.

David A. Sugrue

**Detectives and Specialists**

James R. White, Court/Inspector

Patrick B. Nally, Inspector

Brian J. Stickney, Inspector

John M. Bossi, Inspector

Michael J. Patterson, Narcotics

Christopher J. Dindo, Inspector

Brian M. Moon, Safety Officer

Brian Gillis, School Resource

Anthony Fiore, School Resource

Dan C. Cadigan School Resource



## Uniform Patrol Officers

Ronald J. Alpers, Jr.  
 Chester A. Bruce, III  
 Kevin P. Cavanaugh  
 Paul R. Chalifour  
 Rafael G. Cruz  
 John W. Delorey  
 Daniel P. D'Eon  
 Richard A. DiPerri, Jr.  
 Daniel P. Furbush, IV  
 Joseph F. Harris, Jr.  
 Brian T. Hermann  
 Paul W. Jepsen

Michael E. Johnson  
 Paul A. Krzeminski  
 Louis Martignetti  
 Thomas A. McConologue  
 Eric T. Palmer/K-9 Ridic  
 Julie M. Pozzi  
 Julio J. Quiles  
 Kevin J. Skinner  
 Matthew D. Stavro  
 Brian O. Thornton  
 Michael W. Wandell



*Officer Eric Palmer and Ridic demonstrate the features of Ridic's new safety vest.*

The following are some statistical data that reflect calls for service over the past year.

### CRIMES REPORTED

#### SEX CRIMES

RAPE	1
INDECENT A&B ON A PERSON 14 OR OVER	1
RAPE OF CHILD, STATUTORY	1
ENTICE CHILD UNDER 16	1

#### ROBBERY

ROBBERY, ARMED	4
ROBBERY, UNARMED	1

#### ASSAULT & BATTERY, ASSAULTS THREATS & INTIMIDATION

A&B ON +60/DISABLED WITH INJURY	5
ASSAULT ON FAMILY/HOUSEHOLD	2
A&B WITH DANGEROUS WEAPON	8
ASSAULT W/DANGEROUS WEAPON	7
STRANGULATION OR SUFFOCATION	1
ASSAULT	9
A&B	45
A&B ON PUBLIC EMPLOYEE	1
A&B ON FAMILY/HOUSEHOLD MEMBER	1
ASSAULT ON FAMILY/HOUSEHOLD	4
RESIST ARREST	4
ASSAULT TO INTIMIDATE	1
WITNESS, INTIMIDATE	6
BOMB THREAT, FALSE	2

#### BURGLARY, BREAKING & ENTERING

BURGLARY, UNARMED	2
B&E BUILDING NIGHTTIME FOR FEL	15
B&E VEHICLE/BOAT NIGHTTIME FOR	6
B&E FOR MISDEMEANOR	4
B&E BUILDING DAYTIME FOR FELONY	15
B&E VEHICLE/BOAT NIGHTTIME FOR	8
B&E IN TO BOAT/VEHICLE FOR MIS	13
B&E VEHICLE/BOAT DAYTIME FOR FEL	3
TRUCK, B&E FOR FELONY	1
HOME INVASION	1

#### LARCENY, SHOPLIFTING & THEFT

LARCENY FROM PERSON +65	1
SHOPLIFTING \$100+ BY ASPORTATION	1
SHOPLIFTING BY ASPORTATION	3
SHOPLIFTING BY ASPORTATION, 2N	1
SHOPLIFTING BY ASPORTATION, 3R	1
SHOPLIFTING BY CONCEALING MDSE	3
LARCENY FROM BUILDING	12
TOOLS, LARCENY OF CONSTRUCTION	2
FIREARM, LARCENY OF	1
LARCENY OVER \$250	32
LARCENY OVER \$250 BY SINGLE SC	1
LARCENY UNDER \$250	12
LARCENY UNDER \$250 BY SINGLE S	2
TRUCK, LARCENY FROM	4
LARCENY OVER \$250	69
LARCENY OVER \$250 BY SINGLE SC	1
LARCENY UNDER \$250	61
MOTOR VEH, LARCENY OF	8
LARCENY OVER \$250	4
LARCENY OVER \$250 BY SINGLE SC	6
LARCENY UNDER \$250	4
LARCENY OVER \$250 BY FALSE PRE	3
LARCENY UNDER \$250 BY FALSE PR	2
THREAT TO COMMIT CRIME	14
LARCENY OVER \$250	6
LARCENY OVER \$250 BY SINGLE SC	3
LARCENY UNDER \$250 BY SINGLE S	7
LARCENY BY CHECK OVER \$250	8

#### DRUG RELATED CRIMES

DRUG, DISTRIBUTE CLASS A	2
DRUG, POSSESS TO DISTRIB CLASS	2
COCAINE, DISTRIBUTE	1
COCAINE, POSSESS TO DISTRIBUTE	3
DRUG, DISTRIBUTE CLASS B	1
DRUG, POSSESS TO DISTRIB CLASS	4
DRUG, DISTRIBUTE CLASS D	3
DRUG, POSSESS TO DISTRIB CLASS	1



**DRUG RELATED CRIMES** (CONTINUED)

HEROIN/MORPHINE/OPIUM, TRAFFIC	1
PRESCRIPTION, UTTER FALSE	2
DRUG, POSSESS CLASS A	7
DRUG, POSSESS CLASS D	3
DRUG, POSSESS CLASS D, SUBSQ. OFF	1
DRUG, POSSESS CLASS E	6
HEROIN, POSSESS, SUBSQ.OFF.	2
CONSPIRACY TO VIOLATE DRUG LAW	3

**OPERATING UNDER THE INFLUENCE**

OUI DRUGS	4
OUI LIQUOR	19
OUI LIQUOR, 2ND OFFENSE	4
OUI LIQUOR, 3RD OFFENSE	4
CHILD ENDANGERMENT WHILE OUI	1

**OTHER CRIMES**

KIDNAPPING	2
KIDNAPPING FOR EXTORTION	1
KIDNAPPING MINOR BY RELATIVE	1
TELEPHONE CALLS, ANNOYING	5
ACCOST/ANNOY PERSON OF OPPOSIT	1
USE MV WITHOUT AUTHORITY	2
FORGERY OF CHECK	10
FORGERY OF DOCUMENT	1
UTTER COUNTERFEIT NOTE	4
UTTER FALSE TRAVELLER'S CHECK	1
COUNTERFEIT NOTES, COMMON UTTE	1
NOTE, UTTER WORTHLESS/FALSE	1
UTTER FALSE CHECK	6
UTTER PROMISSORY NOTE FALSELY	1
CABLE TV SERVICE BY FRAUD - \$50	1
CREDIT CARD FRAUD UNDER \$250	6
CREDIT CARD, IMPROPER USE UNDE	1
CREDIT CARD, LARCENY OF	7
TREASURY EMPLOYEE, FRAUD BY	1
FRAUD/CHEAT, GROSS	1
RMV DOCUMENT, POSSESS/USE FALS	1
CREDIT CARD FRAUD OVER \$250	17
UNEMPLOYMENT COMP, FALSE IDENT	1
IDENTITY FRAUD	28
MOTOR VEH, RECEIVE STOLEN	2
RECEIVE STOLEN PROPERTY +\$250	11
RECEIVE STOLEN PROPERTY -\$250	6
PROPERTY DAMAGE TO INTIMIDATE	1
VANDALIZE PROPERTY	9
VANDALIZE PROPERTY - DEFACEMENT	4
TAGGING PROPERTY	3
DESTRUCTION OF PROPERTY +\$250	46
DESTRUCTION OF PROPERTY +\$250	3
DESTRUCTION OF PROPERTY -\$250	22
CHURCH/SYNAGOGUE, INJURY UNDER	1
MOTOR VEH, MALICIOUS DAMAGE TO	17
FIREARM, STORE IMPROP	1
DANGEROUS WEAPON, CARRY	1
CURFEW, VIOLATE	1
DISORDERLY CONDUCT	7
DISTURBING THE PEACE	2
CHINS WARRANT	1

**OTHER CRIMES** (CONTINUED)

LIQUOR TO PERSON UNDER 21, FURNISH	2
LIQUOR, PERSON UNDER 21 ATTEMP	1
LIQUOR, PERSON UNDER 21 PROCUR	1
LIQUOR, PERSON UNDER 21 POSSES	21
ALCOHOL IN MV, POSSESS OPEN CO	6
TRESPASS	5
TRESPASS WITH MOTOR VEHICLE	1
WARRANT OF APPREHENSION	6
RAILROAD TRACK, WALK/RIDE ON	2
ABUSE PREVENTION ORDER, VIOL P	1
ABUSE PREVENTION ORDER, VIOLAT	10
HARASSMENT, CRIMINAL	5
COUNTERFEIT MARK, DISTRIBUTE	1
MISLEADING POLICE OFFICER	3
FALSE NAME/SSN, ARRESTEE FURNI	1
DANGEROUS WEAPON ON SCHOOL GRND	1
BB GUN/AIR RIFLE, MINOR DISCHA	1
BB GUN/AIR RIFLE, MINOR POSSES	1
ATTEMPT TO COMMIT CRIME	2
CONSPIRACY	1
FUGITIVE FROM JUSTICE ON COURT	2
HEADLIGHTS, FAIL DIM	1
JUNIOR OPERATOR OP 12-5 AM W/O	1
LICENSE REVOKED, OP MV WITH	13
HEADLIGHTS, FAILURE TO DIM	1
JUNIOR OPERATOR WITH PASSENGER	1
FEDERAL PRISONER BOOKING	1
WARRANT ALL OTHERS	76
ZONING BY-LAW VIOLATION	2
STATE HWAY TRAFFIC VIOLATION	1
LOAD UNSECURED/UNCOVERED	1
PASSING VIOLATION	2
MARKED LANES VIOLATION	35
BREAKDOWN LANE VIOLATION	1
RIGHT LANE, FAIL DRIVE IN	1
YIELD AT INTERSECTION, FAIL	2
STOP/YIELD, FAIL TO	11
UNLICENSED OPERATION OF MV	23
LICENSE NOT IN POSSESSION	5
REGISTRATION NOT IN POSSESSION	4
IMPROPER OPERATION OF MV, ALLO	1
UNSAFE OPERATION OF MV	1
SEAT BELT, FAIL WEAR	4
TEXTING WHILE OPERATING A MV	4
SIGNAL, FAIL TO	2
SPEEDING	17
SPEEDING IN VIOL SPECIAL REGUL	2
SPEEDING, POSTED OR ABSOLUTE	15
MOPED VIOLATION	1
REG STICKER FAILURE TO DISPLAY	1
INSPECTION/STICKER, NO	9
SAFETY STANDARDS, MV NOT MEETING	1
ABANDON MV	1
LICENSE REVOKED AS HTO, OPERAT	2
LICENSE REVOKED FOR OUI, OPER.	3
LICENSE SUSPENDED FOR OUI, OPE	2
LICENSE SUSPENDED, OP MV WITH	52
LICENSE SUSPENDED, OP MV WITH,	9

**OTHER CRIMES** (CONTINUED)

NUMBER PLATE VIOLATION TO CONC	2
NUMBER PLATE VIOLATION, ATTACH	5
REGISTRATION REVOKED, OP MV WI	10
REGISTRATION SUSPENDED, OP MV	3
LEAVE SCENE OF PROPERTY DAMAGE	34
NEGLIGENT OPERATION OF MOTOR V	18
RECKLESS OPERATION OF MOTOR VE	3
FALSE NAME TO PO, GIVING	1
STOP FOR POLICE, FAIL	3
ACCIDENT REPORT, FAIL FILE	1
UNINSURED MOTOR VEHICLE	9
NUMBER PLATE VIOLATION	3
EQUIPMENT VIOLATION, MISCELLAN	4
HORN VIOLATION, MV	1
LIGHTS VIOLATION, MV	5
TIRE TREAD DEPTH VIOLATION	1
UNREGISTERED MOTOR VEHICLE	6
SNOW/REC VEH ACC., FAIL TO REG.	1
COURTESY BOOKING	2
<b>TOTALS CRIMES REPORTED</b>	<b>1,253</b>

**ARRESTS**

KIDNAPPING/ABDUCTION	3
ROBBERY	3
AGGRAVATED ASSAULT	14
SIMPLE ASSAULT	32
INTIMIDATION	1
BURGLARY / BREAKING AND ENTERING	6
PICK-POCKETING	1
PURSE SNATCHING	1
SHOPLIFTING	4
THEFT FROM A BUILDING	11
THEFT FROM A MOTOR VEHICLE	7
LARCENY, ALL OTHER	7
MOTOR VEHICLE THEFT	2
COUNTERFEITING/ FORGERY	4
LARCENY FALSE PRET/SWINDLE/COERCE	5
CREDIT CARD / ATM	2
IMPERSONATION	1
EMBEZZLEMENT	3
STOLEN PROPERTY OFFENSES	15
VANDALISM/DESTRUCT/DAMAGE PROP	12
DRUG/ NARCOTICS VIOLATIONS	16
WEAPON VIOLATIONS	1
BAD CHECKS	2
DISORDERLY CONDUCT	4
DRIVING UNDER THE INFLUENCE	30
LIQUOR LAW VIOLATIONS	21
TRESPASS OF REAL PROPERTY	5
ALL OTHER OFFENSES	120
TRAFFIC, TOWN BY-LAW OFFENSES	114
<b>TOTALS ARRESTS</b>	<b>447</b>
<b>PROTECTIVE CUSTODY</b>	<b>42</b>

**Statistical Calls For Service Data**

911 ABANDONED / HANGUP	731
ABANDONED MV	2
ALARM, BURGLAR	1,166
ALARM, HOLD-UP	6
ANIMAL COMPLAINT	706
ANNOYING PHONE CALLS	89
ASSIST OTHER AGENCY	570
BUILDING OR HOUSE CHECK	974
CAR FIRE	6
CAR SEAT INSTALL	215
CITIZEN CONTACT	616
COMPLAINT	68
DISABLED MV	421
DISTURBANCE	407
DRUG OVERDOSE/SUSPECTED	47
ESCORT/TRANSPORT	217
FOUND PROPERTY	126
LOCKOUT OF STRUCTURE or MV	163
LOST OR STOLEN LIC PLATE	7
LOST PROPERTY	80
MEDICAL EMERGENCY	1,363
MISSING PERSON	84
MOTOR VEHICLE CRASH	877
MOTOR VEHICLE REPOSSESSION	25
MOTOR VEHICLE STOP	4,273
MOTOR VEHICLE THEFT	11
ODOR OF ANY TYPE	7
OTHER CALLS NOT LISTED	2,546
PARKING COMPLAINT	420
RECOVERED STOLEN MV	7
SERVE RESTRAINING ORDER	93
SERVE SUMMONS	131
SUSPICIOUS ACTIVITY	1,562
TRAFFIC CONTROL COMPLAINT	1,681
VANDALISM MALC DAMAGE	147
WIRES DOWN, ARCHING	68
<b>TOTAL</b>	<b>19,912</b>

**MOTOR VEHICLE VIOLATIONS**

DRIVING UNDER THE INFLUENCE	34
INSPECTION STICKER	292
MARKED LANES	195
DRIVERS LICENSE	171
DRIVING TO ENDANGER	20
STOP SIGN/LIGHT	637
SPEEDING	1,339
OTHER	968
<b>TOTAL</b>	<b>3,656</b>

**OTHER DEPARTMENT FUNCTIONS**

FIREARMS LICENSE TO CARRY ISSUED	245
FIREARMS ID CARDS ISSUED	27
REPORTS TO INSURANCE COMPANIES	
AND ATTORNEY'S	692
PARKING TICKETS	201

# Animal Control

Complaints	728
Animals Picked Up	31
Animals Returned to Owners	21
Animals Adopted	10
Animals Picked Up Deceased*	64
Animals Quarantined	7
Animals Euthanized Includes Wildlife**	2
Total Days for Animals in Kennel	40
Animals Vaccinated at Rabies Clinic	158
Barn Inspections	43
Citation Fees Issued	\$85.00

\* Majority of which are wildlife

\*\* The two animals euthanized were wildlife

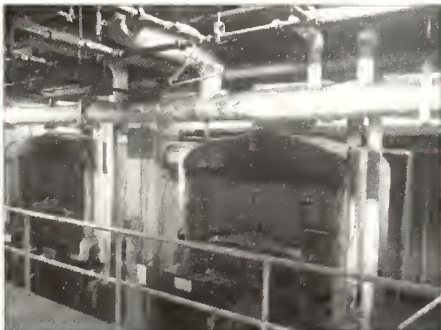
## FACILITIES & INFRASTRUCTURE

### Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that facilities are properly cleaned and maintained for employees, school children, staff and for the general public. The Public Buildings Department provides service for town-owned traffic signals, set up for Elections, Town Meetings and other community events such as the Fourth of July celebrations.

The following are highlights for some of the projects completed during 2014:

- ❖ Routine maintenance was performed in all school and municipal buildings.
- ❖ Voting areas were set up for elections.
- ❖ Set up for Fourth of July Festivities.
- ❖ Set up for High School Graduation.
- ❖ Chairs and choral risers were moved from school to school for assemblies, musical concerts and plays.
- ❖ Food and supplies delivered for food services to each school.
- ❖ Set up for the Annual and Special Town Meetings.
- ❖ All schools were cleaned over the summer and ready for a clean, fresh start to the new school year.
- ❖ Installed a new roof over the gym and lower sections of roof at the West Intermediate School.
- ❖ All town buildings' boilers, Univents, air handlers and exhaust systems were cleaned and serviced over the summer.
- ❖ Installed three new high-efficiency gas fired boilers at the North Intermediate School with three variable speed drives for high-efficiency pumps.



*North Intermediate School Boilers*

*Old boilers (left) replaced  
with high-efficiency gas  
fired boilers (right)*





- ❖ Maintain emergency generators at all schools and Town buildings.
- ❖ New windows and doors were installed at the North Intermediate School.
- ❖ Built a new office area at Browns Crossing for the expansion at the Water Department.
- ❖ Installed a new septic system and grease interceptor at the Woburn Street School.
- ❖ Installed a new roof over two lower sections of roof at the North Intermediate School.
- ❖ All town-owned traffic signals were maintained and repaired as needed.
- ❖ All lighting maintained and repaired for the Town Park, Town Common, tennis courts and the exterior of all Town-owned buildings.

I gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2014 a productive year.



*Public Buildings employee, Mike Scanlon, was recognized by the Board of Selectmen for his actions in saving the life of a choking student.*

## Permanent Building Committee

The year 2014 was a busy one for the Permanent Building Committee. This is an exciting time for all involved as part of the High School Working Group and the High School Building Committee to watch the final progress of construction and the opening of our brand new high school. We are excited to provide the children of Wilmington with a new state-of-the-art high school with all the current technologies, amenities and efficiencies to better their education, to help them compete in today's global economy and to provide the residents of Wilmington with a new facility they can be proud of.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially the people of Wilmington in their support and cooperation for future projects.

*New windows were installed at the North Intermediate School*



*New roof was installed at the West Intermediate School*



# Department of Public Works

The Department of Public Works Administrative Office is located at 115 Andover Street while the Operations Garage is located at 135 Andover Street. In total, the Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

In accordance with the By-laws of the Town of Wilmington, I, Michael J. Woods, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2014.

## Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2014:

### Town-wide Recycling Enforcement Program:

The 2014 calendar year saw an increase in the recycling rate to 17.7% which is the highest for the Town in the last 14 years compared to recorded data. This year, the separation of recycling from the Town's trash stream resulted in a direct tip fee savings of over \$129,000 to the Town of Wilmington. The Department attributes this to continued educational efforts and overall awareness of the environmental and financial benefits of recycling.

### Improvements to Silver Lake Beach and Parking Area:

As part of a town-wide approach to improve cleanliness, safety and provide a better overall user experience at Town Beach, the Department implemented several improvements at the lake area including:

1. New beach and lake signage which reflects recently updated rules and regulations.
2. The installation of new guardrail, which splits the existing parking lot into two sections, allowing the main beach parking lot to be locked after hours while allowing 24 hour access to the fish pier parking lot.
3. New "no parking" signs along portions of Grove Avenue.
4. New informational signage at Baby Beach that summarizes the seasonal closure of the beach.
5. The installation of boulders to prevent unauthorized parking in certain areas.
6. The introduction of weekly mechanical beach grooming using a tractor-powered york rake, in addition to daily shoreline cleanings. This process was approved through a Request for Determination of Applicability (RDA) with the Wilmington Conservation Commission.



*New signage at Town Beach*

### Eurasian Milfoil Monitoring at Silver Lake:

As part of the Town's ongoing and successful invasive plant management program at Silver Lake, the Town's consultant, Aquatic Control Services, treated the lake for Curlyleaf Pondweed on May 29, 2014. No visible Eurasian Milfoil was found during the lake survey. Monitoring will continue into the spring of 2015 and a decision will be made on whether chemical treatment in 2015 is deemed necessary.

### "Light It Up Blue" Autism Awareness Month April 2014:

The DPW assisted the Public Buildings Department in outfitting the Town Common with various blue lighting, in celebration of April Autism Awareness Month. The gazebo and Town Common light posts saw a lamp retrofit for the month, as well as other subtle lighting around the common, which included the bushes and various blue spot lights on some of the major trees.

#### Improvements Made to Library Book Drop Area:

The Department's Highway Division reconfigured the granite curb entranceway along the west side of the Wilmington Memorial Library during May 2014 to better align with the new book drop that was constructed by students from the Shawsheen Valley Technical High School. The work included approximately 55 feet of new granite curbing, a widened pavement area and new loam and seed. All work was done using in-house DPW crews.

#### Roadside Integrated Vegetation Management Plan:

In accordance with the Town's five year Vegetation Management Plan and 333 CMR 11.00 Rights of Way Management Regulations, the Department successfully implemented the 2014 Vegetation Management Yearly Operations Plan (YOP). The plan is an integrated five year plan approved by the Massachusetts Department of Agricultural Resources (MDAR) in order to use herbicides for selective weed control within traveled ways as part of an integrated management strategy which also includes mechanical cutting. As required by the regulations, the Yearly Operations Plan was available during the early spring of 2014 for public comment. As part of the currently approved Vegetation Management Plan, Yearly Operations Plans are planned to be filed each year for four more consecutive years, which will further define treatment routes and methods.

Roadside mechanical weed control was performed throughout the summer of 2014, with selective chemical treatment as defined in the 2014 YOP performed on June 11, June 12 and June 19, 2014.

#### Integration of New PeopleGIS Platform into DPW Operations and Administration:

The DPW launched a new GIS-based record keeping and mapping platform on January 2, 2014. The system includes the use of a GIS entry log which serves as the Department's central depository for all incoming calls and traceable work orders. Over 1,900 work orders were entered into this system in 2014.

In addition, the PeopleGIS platform has been expanded to include a snow and ice event record keeping database, a tree inspection database, a paving notification protocol form and a map-based catch basin cleaning database which includes protocols for proactively checking for illicit discharges and illegal connections to the Town's drainage system.

#### Wilmington Receives Winter Rapid Recovery Road Program (WRRRP) Funding:

Due to the harsh winter of 2013-2014, the Department of Transportation granted funds to cities and towns for the repair of roadways and related infrastructure. Wilmington received \$113,604 in potential funding and the Department was able to spend 100% of the funding. The following projects were completed as part of this program:

1. Guardrail Repair/Replacements: 200 linear feet at Burlington Avenue in the vicinity of 103 and 116; 275 linear feet at Woburn Street at Concord Street; 87 linear feet at 441A Middlesex Avenue and 400 linear feet across from 71 High Street. Work was performed by Wilmington's procured FY14 guardrail contractor, Premier Fence, LLC.
2. Town-wide roadway crack sealing performed by Wilmington's procured crack sealing contractor Superior Sealcoat, Inc. The following roadways were crack sealed:

Baker Street	Hamlin Lane	Oakdale Road
Bancroft Street	Industrial Way	Pershing Road
Bigger Avenue	Jones Avenue	Pilcher Drive
Birchwood Road	Lang Street	Pineridge Road
Cochrane Road	Lawrence Court	Ring Avenue
Dadant Drive	Liberty Street	Shady Lane Drive
Davis Road	Lincoln Street	Sherwood Road
Edwards Road	Linda Road	Swain Road
Faulkner Street	Lloyd Road	Taft Road
Federal Street	Mackey Road	Taplin Street
Forest Street	Marcia Road	West Street
Gearty Street	Marjorie Road	Whitefield Terrace
Glendale Circle	Miller Street	Wisser Street
Grant Street	North Street	Woburn Street

3. Roadway repair on Nichols Street (132-144), approximately 2,500 square feet.



4. Roadway repair on Lucaya Circle from winter water break (in front of 23), approximately 2,200 square feet.
5. Roadway resurfacing on Dunton Road, approximately 15,000 square feet.

#### Reconstruction of the Senior Center Parking Lot:

The parking lot at the Buzzell Senior Center was reconstructed during the week of August 11, 2014. Work included the reclamation of the existing pavement, fine grading and compaction and the installation of new rolled asphalt and associated parking striping, which was redesigned by the Wilmington Engineering Department.

#### Highway Division (978-658-4481):

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc.

The Highway Division completed the installation of new granite radius curbing at the intersection of Adams Street and Middlesex Avenue. This work was done as a result of discovering that a significant amount of the roadway was located on the private property of 9 Adams Street. Permanent easements were secured to allow the roadway and turning radius to remain and granite curbing was installed to help prevent automobiles from traveling up onto private property.



The Highway Division was also asked to remove the old wooden timber retaining wall that supports the hill beneath the Rotary Park message board sign. The division replaced this wall in December 2014 with precast decorative wall block from Shea Concrete. This project was funded by the Wilmington Rotary Club.

#### Drainage:

**Route 62 Drainage Improvements:** The Department's Highway Division completed planned drainage improvements to Route 62 in the vicinity of 471 Salem Street. Improvements included the installation of two new deep sump catch basins and associated infiltration structures, which were designed to provide practical compliance with current stormwater standards. The system conveys drainage along a recorded drainage easement on the property of 471 Salem Street and provides infiltration and emergency discharge to town property behind 471 Salem Street. This drainage project rectified a highly problematic low area along Route 62 which was constantly ponding and freezing during wet and cold weather. This project was completed using in-house DPW labor forces.



*Drainage outfall for new drainage system*



*DPW employee assists in rescuing a duckling from storm drain on Main Street*

**Chestnut Street:** A segment of drainage trunk line in the vicinity of Navajo Drive was again root-jetted and cleared out during early summer as a result of ongoing drainage backups in the area.

The Town of Wilmington also joined the Northern Middlesex Stormwater Collaborative (NMSC) in early 2014 and has participated in monthly discussions related to improving stormwater issues and complying with regulatory requirements using a collective, regional approach.

### Roadway Projects\*:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 15,410 linear feet (2.9 miles) of roadway work on the following projects:

Adelaide Street from Middlesex Avenue to Church Street (Route 62) (700 linear feet)  
Boutwell Street from Burlington Avenue (Route 62) to Aldrich Road (4,190 linear feet)  
Butters Row from Chestnut Street to Main Street (Route 38) (3,400 linear feet)  
Chestnut Street from Butters Row to Hillside Way (4,200 linear feet)  
Church Street (Route 62) from Adams Street to Olsen Way (2,920 linear feet)

These projects collectively represent approximately \$522,000 in state Chapter 90 roadway infrastructure funding.

\*See also WRRRP funded roadway projects, as stated in previous project summary section.



The Highway Division also installed a wider turning radius at the corner of Salem Street and Oak Street, in accordance with plans prepared by the Engineering Department. An easement was secured to do this work, which will help prevent cars from driving onto the property of 3 Oak Street.

*DPW employees construct wider turning radius at Oak Street*

A new traffic controller was installed to control the traffic signals at the intersections of Burlington Avenue (Route 62) and Chestnut Street/Marion Street/Deming Way. This controller has the ability to tell time of day, thus allowing the timer to change with rush hour needs.

### Storm Events and Snow & Ice Removal:

The Highway Division recorded 76.5 inches of snow for the winter of 2013-2014, which was the same measured amount from last year. The 15 year average annual snowfall for Wilmington is approximately 68 inches.

The winter included nine plowing events and 30 de-icing events, which utilized approximately 4,357 tons of salt, 150 tons of sand and 13,089 gallons of liquid magnesium chloride de-icing solution.

### Household Rubbish Collection, Disposal and Recycling (978-658-4481):

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling, appliance, television and computer monitor recycling, yardwaste recycling, waste oil collection and household hazardous waste collection. This year 332 cars (102 full cars, 115 half full cars and 127 quarter full cars) participated in the Town's Household Hazardous Waste Day held on May 10, 2014.



## Solid Waste and Recycling:

In 2014 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	8,289	Tons
Recyclables Collected at Curbside	1,780	Tons (Recycled)
White Goods Collected at Curbside	21	Tons (Recycled)
Yardwaste Collected at Curbside	692	Tons (Recycled)
Yardwaste Delivered to Recycling Center	310	Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	22	Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 2,320 Christmas trees were collected at curbside by the Department of Public Works.

Working under a Beneficial Use Determination (BUD) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in September of 2014:

Water Treatment Plant Residuals	855	Tons
Street Sweepings/Catch Basin Cleanings	855	Tons
Compost Tailings	1,710	Tons

The mixed material was approved by DEP for cover material at the Merrimac, MA sanitary landfill.



*New guardrail installed on Burlington Avenue with use of WRRRP funding*

*Roadway repairs on Lucaya Circle*



### Tree Division (978-658-2809):

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. The Division received 221 work order requests and removed 19 roadside trees that were dead or interfered with public safety at various locations.



*Tree Division employees performing maintenance work on Glen Road*

This year, the Wilmington Department of Public Works applied for grant funding through two different sources to complete a roadside and park tree inventory, which would assess the overall health, species diversity and failure probability of various trees on town property. Grant funding through MIIA, the Town's insurance carrier, was approved in the fall of 2014, but grant funding through the Massachusetts Department of Conservation and Recreation's Community Forestry Challenge Grant is still pending. If successful, the Town will be more proactive in prioritizing a removal and pruning work list, and will also have a better grasp on species diversity throughout town, which will be helpful in planning future plantings and developing a management strategy if the Town is infested with any regulated invasive insects or diseases.

The Tree Division page of the DPW's website has been continually updated to help educate the community on the role of trees in the community forest. One of the primary focuses of this outreach

effort is to help the community take a proactive role in identifying invasive pests such as the Asian Longhorn Beetle and Emerald Ash Borer which have devastated communities like Worcester, Shrewsbury and Dalton. As Emerald Ash Borer was recently found in North Andover in December of 2013, concerns over the invasive species have continued to grow. In November of 2014, the State issued a state-wide quarantine on untreated ash lumber, in a proactive measure to help control the spread of the insect. Emerald Ash Borer has not yet been found in Wilmington.

Winter Moth, which has become a recent problem for New England communities, was again the subject of an organic control approach at the Wildwood Cemetery and Town Common. Winter moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall/early winter where they emerge as moths and seek a mate. In 2014, the Town again used a combination of strip foam and Teflon slip tape to provide a physical obstruction to prevent female wingless winter moths from migrating up the host tree. By preventing this migration, the reproductive cycle of the moth is broken as it cannot scale the tree to emit its reproductive pheromones which attract the winged male moths. This procedure appears to have only slightly worked from last year's efforts, but more monitoring is required to determine if chemical treatment may be warranted in the future.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division. This year the Town used approximately 6,850 LED lights. LED lights use significantly less energy than conventional lights.

### Cemetery Division (978-658-3901):

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc.



## INTERNMENTS

Residents	80
Non-Residents	84
Moved/Disinterred	<u>0</u>
TOTAL:	164

Receipts	\$134,101.00
Reserve	\$19,775.00
Trust Fund	\$19,675.00

The cemetery also saw a facelift along Middlesex Avenue (Route 62) from the replacement of approximately 125 feet of the old iron fence along the sidewalk in front of the cemetery's "old section."

### Parks & Grounds Division (978-658-4481):

In 2014, the DPW continued the new approach to turf management on the Town's playing fields. The program, which began in 2010, aims to improve the safety and playability of the Town's 39 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to the turf management plan, regular maintenance was carried out throughout the year such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All fields and parks were fertilized and brush was cleared from the air vents at all the town's schools.

Athletic Field Projects: All fields were aerated and fertilized during the year.

The infields at the Wilmington Middle School and North Intermediate School were re-sodded utilizing DPW in-house forces.

By request of the Wilmington Pickleball Group, the DPW installed three new Pickleball courts in Town. Two are located at the Wildwood Early Childhood Center tennis courts and one is at the Wilmington Town Hall.



*Tennis Court at Shawsheen Elementary School*

Two tennis courts in Town also saw facelifts, as the courts at both the Shawsheen Elementary School and North Intermediate School were resurfaced. The courts at the Shawsheen Elementary School were resurfaced the week of June 23, 2014 and the courts at the North Intermediate School were resurfaced during the week of July 23, 2014.

### Engineering Division (978-658-4499):

The Town's Engineering Division is responsible for providing engineering, permitting, surveying, master planning and inspectional services for various public works projects. In 2014, the Engineering Division provided these services for multiple projects highlighted by the following:

- Drainage Improvement Plans for Salem Street.
- Preliminary Drainage Improvement Design Plans for Cunningham Street.
- Preliminary Drainage Improvement Design Plans and Survey for Mass Avenue and Brattle Street.
- Sewer Extension Design Plans for the North Intermediate School.
- Construction Inspection and Parking Layout for the Buzzell Senior Center.
- Subsurface Sewage Disposal System Design for the Wildwood Elementary School.
- Survey and Existing Conditions Plan Preparation for the Butters Row Drainage Culvert Replacement.
- Roadway Improvement and Rounding Easement Preparation for Adams Street and Oak Street.

The Engineering Division also provides internal support to various departments including Planning and Conservation, Assessors, Building, Health, Police, Fire and Recreation. This includes peer reviews for various applications including Site Plan Reviews, Notices of Intent, Stormwater Management Permits, Building Permits and Occupancy Permits. This also includes establishing surety and performing construction inspection services for various subdivisions and private developments.

In 2014, the Engineering Division expanded on its Geographic Information System (GIS) computer mapping and database platform. The GIS program has several important functions. The GIS is the storage center for all of the Town's spatial data. Spatial data associates any information or data with a geographic location through utilizing a coordinate system. Spatial data for the Town includes underground utility data, wetlands and resource area data, building and structure location, assessor's parcel data, roadway data and aerial photography. The GIS program uses this data to provide up-to-date mapping services to Town Departments, Boards/Commissions and the general public.

The GIS program is also responsible for the Town's PeopleForms Data Management System. PeopleForms is a powerful tool that allows users to enter data into an online form and create dynamic map layers. The Department of Public Works currently utilizes PeopleForms to manage work orders, track resident requests and to manage utilities and roadway improvements.

Future plans for the Engineering Division include implementing an electronic based file management system for more efficient access to Town public records. The goal is to improve the overall level of service the Engineering Division can provide to the community and various Town departments. Future plans also include expanding the GIS program by increasing the amount of data available on existing map sites, adding new map sites for various departments and working with Town staff to develop new data tools to assist with operations to better serve the public.

#### Water & Sewer Division (978-658-4471):

During the 2014 calendar year, the Water Division rehabilitated one water storage tank, upgraded multiple undersized water mains and completed annual maintenance programs.

The Hillside Way Water Storage Tank underwent a major rehabilitation project that improved the water quality, safety standards and aesthetic appearance of the structure. The major component of the project consisted of stripping, priming and painting both the interior and exterior of the tank. Along with the painting aspect of the project, a new internal mixing device was installed. This device, which is tied into the Water Division's monitoring and control system, keeps the water inside of the tank circulating, resulting in higher water quality. As part of the project, there were also multiple smaller scaled upgrades completed. These included repairing access hatches, upgrading a ladder and relocating the electrical service. In addition to making the tank more functional, these improvements made for a safer working environment for Town personnel.

In 2014, the Water Division continued the past practice of replacing undersized water mains using in-house personnel and equipment. Since the cost of using in-house personnel and equipment is substantially less than hiring external contractors, the Water Division attempts to complete as many



water main installations as possible. Over the past year, the Water Division installed approximately 1,300 total linear feet of replacement water main on Middlesex Avenue, Wilson Street, Grant Street and Patterson Road. As part of the upgrade, the Water Division also replaced and added new hydrants as necessary. Replacing the undersized mains with eight inch or larger ductile iron pipe improves water quality, enhances water hydraulics and increases fire protection.

As is required every four to five years, the filter material at the Butters Row and E. H. Sargent Water Treatment Plants were replaced. The filter material, which is Granular Activated Carbon, removes fine particles, tastes, odor and volatile organic compounds from the water before it is distributed into the system. This is a major aspect of the water treatment operation and it is vital to keeping the filters operating as effectively as possible. The scope of the project also included the removal and disposal of the spent carbon, which has been in place since 2010.



*Church Street water main upgrade*

In December, a private contractor was hired to inspect the water storage tanks in Wilmington. This is an annual requirement per the Massachusetts Department of Environmental Protection. The assessment from the contractor indicated that the tanks were in satisfactory condition and that there were no significant deficiencies discovered.

The 11 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations: the aquifer at the pump stations, water into the water treatment plants

(WTP), water leaving the WTP and water withdrawals at the interconnections with Woburn, Burlington and the MWRA.

During the months of May and June, a water main flushing and valve-exercising program was performed. The department utilizes the flushing of mains to remove sediments and tuberculation that have accumulated in the water pipes. Approximately 7.5 million gallons of water was used to accomplish this task. This is a necessary procedure to generate the delivery of high-quality potable water to your home or business. During this program, all fire hydrants are also inspected and necessary repairs are completed.

The Department maintains and repairs as needed: 126 miles of water mains, 7,536 service connections, 1,174 fire hydrants, 754 main valves, three storage tanks, nine pumping stations and two water treatment facilities in the Town. In addition, the department removes snow and ice adjacent to the fire hydrants and assists the Highway Division with roadway snow and ice removal.

#### Pumping Statistics:

<u>Wilmington Treated</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>
Maximum per Day	236,486	298,995
Maximum per Week	14,923,764	1,995,156
Maximum per Month	63,622,048	8,505,621

<u>MWRA Purchased</u>		
Maximum per Day	2,079,644	278,027
Maximum per Week	7,657,041	1,023,669
Maximum per Month	20,599,472	2,753,940

<u>Combined</u>		
Maximum per Day	4,090,294	546,831
Maximum per Week	20,144,133	2,693,066
Maximum per Month	81,294,762	10,868,284

Average per Day	2,118,964	283,284
Average per Month	64,451,827	8,616,554

Total Purchased (MWRA)	100,874,817	13,485,938
Total Treated (Wilmington)	672,547,111	89,912,715
Total Provided for Distribution	773,421,928	103,398,653

Total Pumped from Aquifer (Raw)	700,761,157	193,311,369
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Precipitation Statistics:

Annual Rain Fall (Inches)	42.12
Annual Snow Fall (Inches)	57.60

<u>Consumption Statistics:</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>	<u>PERCENTAGE OF TOTAL PUMPED</u>
Municipal Use	11,865,427	1,586,287	1.5
Residential Use	439,976,293	58,820,360	56.9
Commercial Use	41,441,190	5,540,266	5.4
Industrial Use	226,928,794	30,338,074	29.3
Annual Water Main Flushing	7,505,615	1,003,424	1.0
Miscellaneous Hydrant Use	2,491,360	333,070	0.3
Total Accounted For Pumped	730,208,678	97,621,481	94.4
Unaccounted for Use *	43,213,250	5,777,173	5.6

\*The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water use fighting fires, street sweeping and theft.

Water Distribution:

The following new water mains were constructed in 2014:

<u>In-House Water Main Improvements</u>	<u>Length</u>	<u>Size</u>	<u>Hydrants</u>
Middlesex Avenue	330'	12"	1
Wilson Street	370'	8"	1
Grant Street	350'	8"	1
Patterson Street	260'	8"	1

Water Mains Installed by Private Contractors

Mary Street	350'	8"	1
Cheyenne Estates	700'	8"	2
McGrane Woods	2100'	8"	2
Hillcrest Street	310'	8"	2

### Sewer Collection System:

The Sewer Division maintains approximately 20 miles of main pipe, nine pump stations, 1,612 services and a septage receiving facility.

### North Intermediate School Sewer Tie-Over:

The existing subsurface sanitary disposal system at the North Intermediate School was abandoned and the division installed approximately 400 linear feet of new 6" gravity sanitary sewer connecting the school to the Town's sewer system. This project was done entirely with in-house DPW labor forces, resulting in significant cost savings to the Town of Wilmington.

Over the past year, the division continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

In general, the sewer system continues to be in very good condition.

There were eight service connections made to the sewer system during 2014.



*Board of Selectmen presented certificates of recognition to DPW employees Steve Hunt and Kevin Aberle for their efforts after observing smoke coming from a residence*

## HUMAN SERVICES & CONSUMER AFFAIRS

### Library

We began the New Year by launching the strategic planning process that sets the course for the next five years. Planning Consultant Barbara Alevras of Sage Consulting Services was hired to help facilitate the process and a fifteen-member Strategic Planning Committee (SPC) representing key segments of the community was formed. The SPC met four times over an eight month period providing feedback, advice and support integral to the plan. In addition, input from the staff and trustees, focus groups, community forums and a survey were incorporated into the document. The FY16-FY20 Strategic Plan, approved in October by the Massachusetts Board of Library Commissioners, identified six primary areas of focus: Literacy & Lifelong Learning, Technology, Community, Marketing, Staff and Facility. Activities this past year demonstrate how the public library is working in these areas to better serve our community.

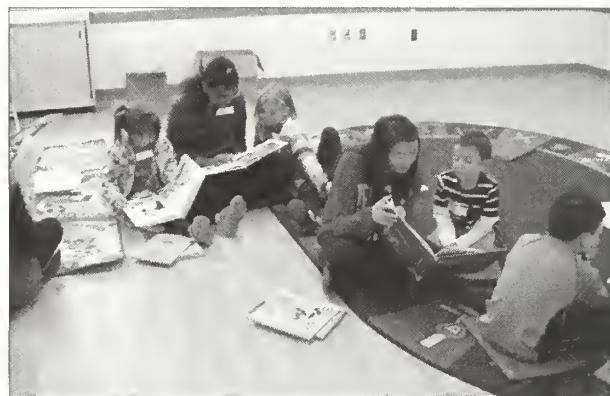


## Literacy

In February, the Children's Department launched "Grow a Reader," based on the *Every Child Ready to Read* initiative of the Association for Library Service to Children (ALSC) and the Public Library Association (PLA). This program focuses on five simple, but important, activities that nurture early literacy skills: talking, singing, reading, writing and playing. A colorful brochure was developed for parents and caregivers describing how to help develop the early literacy skills in children. This brochure was mailed to 864 families in Wilmington with children under the age of five. During March, April and May, workshops were offered where children enjoyed stories and literacy activities while demonstrating to parents methods to incorporate these activities at home. In December, the Children's Department began circulating eight early literacy backpacks filled with books, educational toys and activities that target the five early literacy areas.

The Children's Department expanded its storytime programming this past year by offering an additional weekly drop-in storytime program on Friday mornings and an additional Time for Twos program on Thursdays. This brings the total number of storytimes offered each week to eight. In addition, monthly storytime programs are offered on Saturdays and in the evening to accommodate working parents. The total number of storytime attendees in 2014 was just over 4,000, a 34% increase from 2013.

In March 2014, Children's Librarian Barbara Raab and Teen Service Librarian Alison Schwartz introduced the immensely successful Book Buddies program as a way to promote mentorship between young children and teens, as well as provide volunteer hours to WHS students. On average, 15 teens per session bonded individually or in pairs with children by reading, completing a simple craft and sharing a snack.



*Book Buddies*

The annual Summer Reading Program, with its goal of keeping children reading through the summer months, was once again a success with 836 registrations. The Children's Department presented 62 programs, a record number, averaging more than one program per day during the summer. One parent wrote us: *Thanks for having so many great programs for the kids this summer. One week they went to six! They love to go and I love that they are free and close by. Their favorite was the almost sleep over, but they really enjoyed the others as well. We all went to the animal show this week and thought that it was great! My friends in other towns just can't believe it when I tell them all the fun things they do at our library.*

In addition, there were 296 entries into the adult summer reading raffle. Also, Alison Schwartz, Teen Service Librarian, reports that 290 teens signed up for the Summer Reading Program and logged 314 books read. Eileen MacDougall, Library Trustee, continued to offer quarterly book talks generating suggestions of recommended reads. Anna Call, Adult Services Librarian, developed an online reader's blog for sharing ideas and recommendations.

The second annual Summer Author Series further supported our efforts to inspire reading. Multiple copies of the books written by featured authors were available throughout the summer introducing readers to their works and then providing the opportunity to meet the authors. Eight authors came to the library including Ted Reinstein, James Scott, Michael Posner, Stephen Puleo, Elisabeth Elo, Neil Swidey, Tom Farmer and Marty Foley.

## Lifelong Learning

Many programs ranging from lawn mower repair to defense technology stimulated learning and discussion. Participants in the Domestic Affairs Discussion series in the spring and the Foreign Affairs Discussion series in the fall had many positive comments including the following from Bill McGuire and Bill Kent:

*Thank you for hosting these kind of events that make the Library such a valuable part of the Town of Wilmington.*



*An opportunity to discuss current events with people with diverse backgrounds and life experience is both stimulating and educational.*

As more residents enter their retirement years, they rediscover the library. We reached out to this population by increasing the number of afternoon programs. We also presented book talks and computer classes at the Buzzell Senior Center.



*Learning the principles of physics with a marshmallow catapult*

The Children's Department presented events that made learning fun with many programs focusing on science and technology including robotics, stop motion animation, bats, rainforest creatures and more. The library also continued to support the Wilmington Public School teachers and curriculum. Children's Librarian Barbara Raab hosted two Kindergarten school nights and a Math Literature Night at the library. She also made presentations to elementary school classes on research and library resources and attended the Wilmington Public Schools annual STEM night. Teen Services Librarian Alison Schwartz gave presentations at the Wilmington High School demonstrating the library's databases to sophomores working on research papers. She also helped Lisa Desberg and Maura Tucker's "Facing History" class by locating resources and literature on the topic of genocide to aid in their final project.

## Technology

With the ever increasing number of mobile devices, the library looks to provide new services for enjoyment and learning via the Internet. In January, we purchased a subscription to Hoopla, a digital streaming service for movies, music and audiobooks. Patrons have access to thousands of titles, from major Hollywood studios, record companies and publishers, available to borrow for instant streaming or temporary downloading to their smartphones, tablets and computers. In November, we purchased a subscription to Lynda.com, the robust online training tutorial that provides access to over 3,000 video courses in technology, education and business led by industry experts.

This year, Technology Librarian Brad McKenna introduced 3 D printing at the library. With funding from Friends of the Library, our own 3 D printer will allow us to continue to expand instruction on this new technology that made news everywhere in 2014. In addition, classes were offered on Pinterest, Twitter, Craigslist, LinkedIn, Cloud Computing and more.

## Community

Robert Putnam, author of "Bowling Alone," writes *People may go to the library looking for information, but they find each other there.* The library's program offerings for all ages provide the opportunity to meet old and new friends while learning something new, doing a craft, having a book discussion or talking about foreign and domestic affairs. Two new groups were formed in the spring, Needleworkers and Networkers. The Needleworkers group meets weekly on Friday morning and welcomes all who knit, crochet, quilt or do any other kind of needlework. Attendees bring projects and share a little camaraderie and refreshments while they work away. Networkers, that meets on the second and fourth Mondays of the month, offers tips and support for those who are looking for work or contemplating a job change. On the first Monday of the month, a group of thrifty patrons meet to



*Technology Librarian Brad McKenna*



*Needleworkers*

share and exchange coupons. We held two “After Hours” concerts, one in February and one in December when the first floor of the library was transformed into a club style setting with performances by Boston area musicians. These sold out events bring repeat and new attendees.

Thanks to funding from the Friends of the Library 2013 Annual Appeal, the pre-school space in the Children’s Room was made more inviting with the addition of in-room activities and toys that promote the five early literacy activities. We are now seeing more parents visiting with each other while their children are having a great time with collaborative and creative play.

The library demonstrated once again how we are able to offer services that meet different community needs. For the second year, the library served as a pick up location for Community Supported Agriculture (CSA) with Farmer Dave of Dracut. Every Thursday afternoon from June to October, over 50 people came to the library to pick up their CSA share. On Saturday September 20, over 150 people brought papers and documents to be shredded at the library’s annual shredding event.



We engaged the community by bringing people together with various contests and celebrations. We celebrated National Library Week in April with our first “Edible Books Contest.” Contestants were invited to create something edible that was book related. The individual and family entries were all creative and fun. Also in April, the library sponsored “Week of the Young Child” art show. Six center based programs and seven family daycares submitted artwork from 230 children that was on display for one week, followed by a reception for the child artists and their families. The library’s annual poetry contest with the theme “reading,” brought in over 200 entries followed by a poetry reading celebrating the winners.

The Friends of the Library exemplify community support in making our library the best it can be. In 2014, the Friends supported the library with \$18,000 for programs, \$2,900 for the literacy toys and furniture, \$1,950 for museum passes, \$1,500 for staff conferences and \$2,365 for new circulating tote bags. Kudos to all the volunteers who help out at the Friends Book Store Next Door, an enterprise that provides revenue supporting library programs and initiatives. In addition, the Friends raise money through its membership drive, annual appeal and gift basket drawings.

### Marketing

One of the most important goals in our strategic plan is to increase the visibility and utilization of library resources. While continuing to distribute quarterly events brochures throughout the town, we looked for new ways to get the word out. This year, Assistant Library Director Charlotte Wood and Marketing Librarian Pamela Gardner distributed the event brochures to commuters at the Wilmington MBTA station in the early morning. We are also utilizing social media in a more consistent manner with regular postings on Facebook and Twitter.



## Staff

The feedback from the strategic planning survey and focus groups confirm that the library staff is highly regarded for being friendly, knowledgeable, collaborative and innovative. Staff kept current on emerging technologies, trends and new services by attending national and regional conferences, workshops, webinars and in-service training. Thanks to funding from the Friends of the Library, Library Director Tina Stewart and Children's Librarian Barbara Raab attended the Public Library Association Conference in March in Indianapolis. Keeping the public and the staff as safe as possible is also important. At the December staff meeting, Lieutenant Scott Sencabaugh, Wilmington Police Department, provided training on ALiCE, the active shooter response strategy for dealing with the unlikely occurrence of a violent incident.



*Barbara Michaud*

Staff changes this past year include the following: Brad McKenna joined the staff in March, replacing Curtis Wyant as the Technology Librarian; Pamela Gardner joined the staff in May replacing Joanna Breen as the Marketing Librarian; Anna Call replaced Marissa Szumowski in July as the Adult Services Librarian. Barbara Michaud, Assistant Children's Librarian retired in July with 16 years of service at the Wilmington Library. Victoria Waitt began work as the Assistant Children's Librarian in July. Lisa Crispin joined the staff in October replacing Gayle Field as the Children's Library Associate.

## Facility



*DPW employees install new book and media return*

The outside book and media return that has proven popular for its drive up convenience was replaced with a new one designed and built by Shawsheen Valley Technical High School students. The DPW installed the book and media return in June.

A new vinyl floor was installed in the library's multipurpose conference room in May replacing old carpeting. The new floor brightens the room and is washable, which is a plus, since the room is used for crafts as well as lectures. Sound proofing ceiling tiles were installed in this room creating an environment more conducive to presentations and large crowds.

The Town's VOIP phone system was installed at the library in September replacing the phones that were more than 25 years old.

## Looking Forward

As we implement the Strategic Plan FY16-FY20, we remain committed to meeting the ever changing needs of residents of all ages. While remaining attuned to an ever-changing environment, we will strive to provide Wilmington with the kind of library that benefits our users and makes Wilmington a great place to live.



*Strategic Planning Committee*

## LIBRARY STAFF

Library Director - Christina A. Stewart  
Assistant Library Director - Charlotte Wood  
Administrative Assistant - Gloria Corcoran

Children's Librarian - Barbara Raab  
Technology Librarian - Bradley McKenna  
Marketing Librarian - Pamela Gardner  
Teen Services Librarian - Alison Schwartz  
Adult Services Librarian - Anna Call

Assistant Children's Librarian - Victoria Waitt  
Assistant Technical Services Librarian - Linda Harris  
Circulation Librarian - Linda Pavluk

Adult Department Circulation Assistants  
Ruth Ellen Donnelly, Desiree Maguire, Maureen Walsh

Technical Services Assistant - Diane DeFrancesco

Children's Department Library Associates  
Lisa Crispin and Sonia Lacombe

Library Pages  
Melody Almaida, Hunter Ball, Eric Berube,  
Britney Chin, Morgan Higgs, Ruju Trivedi,  
Megan Waring, Rebeka Wierzbicki





# LIBRARY STATISTICS FOR 2014

## Hours Open Weekly

Winter	64
Monday through Saturday 9-5	
Monday through Thursday evenings 5-9	
Summer	56
Monday through Friday 9-5	
Monday through Thursday evenings 5-9	

Population 21605

Number New Patrons Registered 748

Total Registered Borrowers 15,693

Number of Library Visits 143,294

Number of Items in Collection 61,475

Items per capita 2.85

Subscriptions 236

Museum Passes 11

Circulation 226,250

Physical	205,104
Digital	21,225

Circulation Per Capita 11.47

Interlibrary Loan 52,170

To other libraries	21,289
From other libraries	30,881

## Information Services

Information Desk Transactions (now includes hold requests)	6,565
Internet Sessions	15,176
Email Newsletter Subscriptions	2,912
Website Hits	443,761

Conference Room 935

Library	727
Community	208

Library Programs 753

Children's Programs	406
Teen Programs	91
Adult Programs (includes Tech Help)	256

Total attendance at programs 13,602

Children's Programs	9,991
Teen Programs	707
Adult Programs (includes Tech Help)	2,904

# Wilmington Arts Council

The Wilmington Cultural Council is a Local Cultural Council (LCC) made up of volunteers to fund cultural projects that will benefit the Town to the greatest possible extent. In Massachusetts, public funding for the arts is provided through a central agency, the Massachusetts Cultural Council, and Wilmington is one of the 329 LCC's in the Commonwealth. This extensive grassroots system of public support for community cultural programs is unmatched anywhere in the United States. LCC's are made up of volunteers who are appointed by the community's Board of Selectmen. The Wilmington Cultural Council currently has six active members and two ex-officio members. Jean Chang and Linda Molloy serve as Co-Chairs.

The Council received \$4,300 from the Massachusetts Cultural Council to distribute to grant applicants for Fiscal Year 2015. As always, we received many requests for funding and narrowed our decisions down to ten applicants. These included museum passes to the Wilmington Memorial Library, musical programs at senior centers and local nursing homes, painting lessons and theatrical productions.

The Arts Center received a generous donation from the estate of Antoinette Navarro Campbell, a past Arts Council member and chairperson who was very active in promoting the arts here in Wilmington. At the request of her family, the Council purchased a plaque which hangs in the Arts Center in her memory. The plaque has several name plates and as we receive other donations they will be recognized on the plaque as well.



*Bruce Margeson at the Grand Piano*

opportunity for the public, local artists and their friends and families to meet each other and view the exhibited pieces.

The Arts Center is a popular venue for piano recitals. Many budding pianists have performed here for their first time.

The Stewart Highland Pipers and the Middlesex Valley Chorus continue to hold rehearsals at the Arts Center building.

The Council continues to work closely with the library to develop joint programs. New for 2015, the Arts Council will coordinate exhibits on a rotating basis to be held in the library's upstairs meeting room. The first exhibit is scheduled for the first quarter of calendar year 2015.

Watercolor lessons, taught by Louise Anderson, continue to be very popular. She currently teaches two classes each week during the spring and fall. This year the Council began offering oil painting lessons taught by Marianne Thompson, which has been a success with people signing up for future classes with her. A children's watercolor class during the summer, taught by Patti Poirier, also proved to be popular.

The Annual Art Show was held in June and, as always, was well attended by both Wilmington residents and people from surrounding towns. The reception for the show is always an elegant affair with live piano music, refreshments and a wonderful



*Annual Art Show Reception*

# Sarah D. J. Carter Lecture Fund Committee

Our event held October 17, 2014, was not only an evening of entertainment, but one of learning. Our first group, SoundScape, introduced the audience to the details of training that must happen in order for a group to sing in the 'barbershop' style. There were more than a few audience participation parts for practice!

The second group to perform that evening, Treblesome, went right to work showcasing their training with a number of tunes, including one with kazoos that was quite funny and had us all laughing aloud.

Annually, the Sarah D.J. Carter Committee presents free entertainment in the form of music or lecture and has done so since it's inception in 1910. Costs are borne by returns gained on the original endowment. This year our program was sponsored in full by a grant from the Massachusetts Cultural Council.

While there is no charge to attend, there may be CDs available for purchase during intermission. This helps to offset expenses for the performers who offer their talent at a reduced or nominal fee.

Sarah D.J. Carter was a woman with foresight. In 1907 she envisioned the community she lived in to have equal access to quality cultural programming. By leaving her savings to the town with a request for yearly programming, she has given back many times over and given to many an evening to enjoy and remember.

The planning for our 2015 show is underway and is usually scheduled for October. Information will be posted when available by newspaper, website and posters. To contact the Carter Lecture Fund, visit our website at [sites.google.com/site/sdjcarterlecture](http://sites.google.com/site/sdjcarterlecture), e-mail us at [sarahdjcarter@comcast.net](mailto:sarahdjcarter@comcast.net) or Facebook [sarahdjcarterlecturefund](https://www.facebook.com/sarahdjcarterlecturefund).

2014 Committee Members: Adele Passmore Chairman, Ann Berghaus, Ann St. Onge, Andrea Houser and Julia Doten.

## Historical Commission

The year 2014 began with the Wilmington Historical Commission discussing the future of the William Butters II Farmhouse and later becoming involved with efforts to save the Whitefield School from demolition. These projects led to renewed efforts by the Historical Commission to identify all Town owned historic buildings, as part of continuing its mission to educate and preserve the Town's heritage and historic resources for the future.

In 2010, the William Butters II House, also known as the Butters Farmhouse, was accepted to be listed on the National Register of Historic Places. This year, the Historical Commission began exploring the possibility of selling the property to a private homeowner. Preservation restrictions are already in place to protect the property from demolition or major alteration by any future owners. Commission members met with a qualified antique home realtor, as well as representatives from Historic New England, historic preservation specialists, to discuss other steps necessary to protect this property if it is sold. Commission members continue to review all options and details, including the possibility of putting additional restrictions on the property, devising a building rehabilitation agreement to guide future owners and the possibility of an endowment to ensure restrictions are being met.



2014 brought Wilmington's Whitefield School into the spotlight as the building was threatened with demolition. The property, located on Middlesex Avenue, is a two-story Colonial Revival style school building built in 1904. The building was named after George Whitefield, an 18<sup>th</sup> century Enlightenment preacher who, legend says, visited Wilmington and preached under an elm tree on a site across the street from where the school is now: the Whitefield Elm on our Town Seal depicts this site. In early 2014, the Wilmington Board of Selectmen added to the Annual Town Meeting Warrant an article asking the Town to vote to demolish the Whitefield School. The article was debated at Town Meeting and the Historical Commission was pleased when the voters of Wilmington approved tabling the Article until the next Annual Town Meeting in 2015. In response to this vote, the Commission was asked by the Board of Selectmen to prepare a report by the end of the year indicating the Historical Commission's recommendations for alternatives to demolition of this property. Selectman Michael Champoux was appointed Liaison to the Historical Commission.



Throughout the year Commission members discussed their roles as set forth by the Massachusetts Historical Commission, a division of the Secretary of State, to protect historical resources and to educate the community on preservation issues. Several historic Town-owned properties were identified and discussed, including, but in no particular order, Harnden Tavern, Whitefield School, Butters Farmhouse, Roman House, Buzzell Senior Center, Fourth of July Building, the former South School Building, Arts Center, Town Pound, the building known as the Moth House, Scaleskeeper's House, Baptismal Pool, Cemetery Office and Brown's Crossing. The Historical Commission will continue to tour these properties.

This year the Women of Wilmington presented their fourth Festival of Trees event in December and the Historical Commission once again was happy to donate an historically themed gift basket for this fundraiser. During the holiday season the Commission decorated the Scaleskeeper's House, the West Schoolhouse and the Butters Farmhouse with holiday wreaths, as well as putting in much time and effort decorating the Harnden Tavern for the annual Holiday Social.

Memberships in historic preservation organizations were renewed. Memberships include Historic New England, Preservation MASS, the American Association for State and Local History, the New England Museum Association, the American Alliance of Museums and the Woburn Historical Society.

Overseeing programs is an important component in accomplishing the mission of the Wilmington Historical Commission. The Commission is proud of the Town Museum and the programs, resources and services it offers to the public. Under the direction of Town Curator Terry McDermott, several community events were held at the Museum this year, most notably the Haunted Woods event in October, the Harvest Festival in November and the Holiday Social in December. In addition to Museum events, the Historical Commission would like to thank the Wilmington Farmers Market for hosting the "Cruisin for Historic Wilmington" Car Rally Show in September, an event coordinated by Commission member Bonny Smith. All programs are open to the public and have been well received.

Kathleen Black Reynolds remains the chair of the Wilmington Historical Commission, with Bonny Smith, Gerry Duggan, Steve Lawrenson, Diane Harvey and Bob Mallett remaining as active members. Kim Nguyen provided her resignation in August and this position remains open.



*Historical Commission member Gerry Duggan and  
Volunteer Adele Passmore*

The Wilmington Historical Commission is always grateful to the volunteers whose work and dedication make the Town Museum the important Town asset that it has become. Many volunteers contribute but special mention must be made of Adele Passmore, who has supported the Museum and Town history for over forty years and Steve Berghaus, whose work in the Museum's Carriage House continues to add a new dimension to the exhibits the Museum offers. Other important contributors to the Museum include Steven Valenti, Mike Quigley, Jane McGrath, Rosemary Crowley, Christine Nelson, Jean Hartka, Steve Leet, the Durkee Family, the Wilmington Company of Minutemen and local high school students, all of whom have donated their time and talents to the Museum and for that we are grateful. As always, a whole hearted thank you is extended to Town administration, as well as to various Town

departments that support the Commission's work, especially the Town's Public Works and Public Buildings Departments, whose work helps to maintain the Harnden Tavern and other historic assets of the town.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.





## Col. Joshua Harnden Tavern and Wilmington Town Museum

The Wilmington Town Museum was created by the Wilmington Historical Commission as an important component of fulfilling its mission to “preserve and present.... our community’s history.” The Town Museum has sponsored or participated in the following programs, exhibits and events presented for the citizens of Wilmington in the past year:

- January      *Exploring Wilmington’s History Through Newspaper Advertisements*  
*On the Road - AIM (Access is Mandatory) meeting*  
A slide presentation featuring newspaper clippings of holiday advertisements from Wilmington’s mid-twentieth century newspapers, presented at the Wilmington Knights of Columbus building.
- June          *Flag Day*  
The Wilmington Company of Minutemen conducted the annual Flag Retirement Ceremony at Minuteman Headquarters, located behind the Harnden Tavern, on June 14.
- July &  
August      *Brown Bag Lunch and Games*  
The Town Museum’s traditional summer program! Old fashioned outdoor games are offered on the grounds behind the Museum. Families are invited to bring a picnic lunch, enjoy the Museum’s herb garden and try out some of the games available. The Museum is fortunate to have the assistance of volunteers from Wilmington’s teen community in offering this program.
- Wilmington Farmers Market*  
*On the Road – Across from Wilmington’s Town Common*  
The Museum’s annual trip to the Wilmington Farmers Market was an opportunity for Terry McDermott, Museum Curator, to sit at the Community Table and talk to local residents about the Town Museum.
- September   *Wilmington Memorial Library*  
*On the Road – Wilmington Cemetery Stroll*  
After presenting a similar, well received program in 2013, Terry McDermott was pleased to be invited by Wilmington Memorial Library staff to conduct a second Cemetery Stroll in 2014. This year’s walk covered different sections than the previous stroll. Wilmington’s cemetery is always beautiful in the fall and the headstones of old Wilmington families elicit many stories of Wilmington’s past. This event was well attended.
- Wilmington Memorial Library*  
*On the Road – Hoptown and How to Make Your First Homebrew*  
Terry McDermott, spoke on Wilmington’s history as a leader of hop production in the early nineteenth century, followed by Michael Wick’s presentation on homebrewing.
- October      *Haunted Woods*  
For the second consecutive year, Stephen Valenti and his dedicated volunteers presented this very popular event on the grounds of the Harnden Tavern. This year’s *Haunted Woods* brought thrills and chills to Wilmington at a level not seen before! Spookier than ever, this year the event took place over two weekends, for a total of four nights and each night was busier than the previous one. Many local high school students volunteered to participate and make this event possible. Many families, with children of all ages, attended the event and seemed delighted to participate in a Halloween experience so close to home. The popularity of this event continues to grow. We look forward to another exciting *Haunt* next year!





November

### *Harvest Festival*

This year's *Harvest Festival* turned out a little differently than planned, due to truly unfavorable weather conditions, for what is usually an outdoor event to celebrate the harvest season. Visitors were able to tour the Harnden Tavern and enjoy apple crisp made from Baldwin apples. At Minuteman Headquarters, the Wilmington Company of Minutemen, as well as Mountain Man re-enactor Mike Quigley, shared with visitors their skills and stories. In spite of truly terrible weather, the event was well attended.

December

### *Annual Holiday Social*

This year's Holiday Social, an annual tradition at the Town Museum, featured the old fashioned holiday decorations for which the Harnden Tavern is well known. Volunteers and members of the Wilmington Historical Commission used fresh greens and other natural materials to create the special atmosphere that brings visitors back to a time long ago. Junior Girl Scout Troop 65083 sang carols, high school volunteers assisted at the children's craft table and delicious refreshments, including some special holiday pies, were available to all guests.



*Carolers at the Annual Holiday Social*

The year 2014 saw some welcome improvements to the condition of the Harnden Tavern building. Part of the exterior of the building was painted and it is hoped that the job will be completed in 2015. In addition, new reproduction shutters were installed on the front of the main building and the plexiglass on the storm windows was replaced. The front of the building is looking better than it has looked in years!

Historic buildings specialist, Ryan Hayward, has done a preliminary study of the building and may do further work in the future to determine what other building issues need to be addressed.

The Museum is very fortunate to have a dedicated base of volunteers that contribute in many ways to make the Museum a special asset to the Town of Wilmington. In the past year, the Museum has been greatly enriched by the efforts of the following people: Adele Passmore, Steven Valenti and family, Mike Quigley, Jane McGrath, Rosemary Crowley, Christine Nelson, Jim and Helen Durkee, Steve Leet, Sam MacInnis, Sam Martignetti, Stacy Robichaud, Nicole Barry, the Wilmington Company of Minutemen, Paul Rich, Bill and Nanci Robinson, Diane Garrity and the students of Wilmington High School. The Museum's most dedicated volunteer, Stephen Berghaus, has created a very special exhibit space with his work in the Museum's Carriage House. In addition, members of the Wilmington Historical Commission, past and present, have been tireless in their continuing support of the Museum.

Supporters of the Town Museum were saddened this year to learn of the passing of Minuteman Charley Kelley. Charley was a good friend to the Town Museum, attending many events over the years, proud to wear his Minuteman uniform and to chat with visitors about colonial history. Charley was a true friend of the Museum and he will be sorely missed.



*Helen and James Durkee*

The Museum also benefits when local residents make donations to the archives and artifacts that make up the Museum's collection. In the past year, the Museum received some interesting items: an old wooden street crossing sign from former resident Nancy Pease, yearbooks from Diane Clifton, artifacts of the notorious Mrs. Henry Hiller from Judith Palm, glass bottles and an antique chair from Joe Muse, artifacts of Henry Wilson Sargent and the Buck family from Ruth Swenson and various items from the Durkee family. We thank everyone for their generous donations.

The work of Wilmington's Public Buildings Department, as well as the Department of Public Works, is greatly appreciated, as they maintain the buildings and grounds of the Museum. Grace Carroll and Carolyn Kenney worked at the Museum as part of the Senior Tax Work Off program and their service is greatly appreciated. The Museum enjoys a

good working relationship with the Wilmington Memorial Library and the Wilmington Public Schools and curator Terry McDermott is frequently invited to participate in programs at their sites. Grateful for the support of these departments, and the Town Manager's Office, the Museum looks forward to working with the Historical Commission in presenting another year of programs that entertain and educate the community.

Over 1,000 visitors of all ages visited the Town Museum in the past year.

Winter Hours	Tuesday & Thursday, 10 a.m. to 2 p.m.
	First Sunday of month, 2 p.m. to 4 p.m.

Summer Hours	Thursday & Friday, 10 a.m. to 2 p.m.
	First Sunday of month, 2 p.m. to 4 p.m.

## Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department aims to provide solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of reasonably priced programs for their children to sample, "empty nesters" might take a class or enjoy theater or sporting event tickets and residents of all ages continue to reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 44 years. The department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns, Chairman; Sheila M. Burke, Vice-Chairman; Charles Biondo, Mark Kennedy and Laurie Robarge. Commissioners are active in various groups, committees and clubs throughout town.

The Recreation Office staff remains small, with only two full-time employees (Director Deborah Cipriani and Senior Clerk Linda Kanter) and one part-time staff member (Program Coordinator Karen Campbell). In addition, there are over 110 part-time and seasonal employees and over 250 volunteers who help to run the department's programs. The department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.



A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The department is funded by a variety of sources. The town-appropriated budget provides for a full-time director and clerk as well as some limited supplies and staff training costs. Program fees fund the position of the program coordinator. A combination of program fees and donations heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Volunteers are critical to the success of recreation programs. Volunteers might find themselves spreading out candy for the Annual Easter Egg Hunt, coaching a T-Ball or Basketball team or serving breakfast to Santa, resident children and their families. We greatly appreciate our residents who give so generously of their time and most report that they also gain on personal levels by volunteering. We receive generous donations from local businesses and organizations. Some of these valuable contributors in 2014 include: Analog Devices, Century 21 (Starwood), Dunkin' Donuts of 321 Main St., Dunkin' Donuts of 195 Main St., Everett Lodge IOOF (Odd Fellows), Fudge Properties, Inc., Kiwanis, Lucci's, Market Basket, Reading Co-operative Bank, ReMax, Shriners, Sons of Italy, Tewksbury/Wilmington Elks, Utz Quality Foods, Inc., Wilmington Arts Council, Wilmington Community Fund, Wilmington Fire Department, Wilmington 4<sup>th</sup> of July Committee, Wilmington Police Department and the Wilmington Rotary Club.

The Recreation Department continues to improve and augment our program offerings to meet the ever-increasing demands for classes, activities, entertainment and travel experiences. The department strives to meet the increased demand for children's programs by expanding the scope and number of these programs. We actively solicit suggestions for future offerings and encourage our talented residents to consider teaching a class. Some new classes in 2014 that were well received included Forensic Fun, Wicked Cool Vet School and In Stitches! We offer a wide range of classes to inspire adults to try something new. Some of our most popular programs include upholstery, 35+ basketball league, cardio boot camp and yoga classes.





Our holiday and seasonal celebrations enhance the sense of community and identify Wilmington as a unique town. They include the Easter Egg Hunt, Fishing Derby, Concerts on the Common, Horribles Parade, Santa's Workshop and our own Breakfast with Santa. We have also collaborated with other Town departments to enhance our offerings and broaden our audiences. For example, we collaborate with the Police Department and the Board of Health on Police Beach Day and our Tiny Tots and Kids Club classes visited the Wilmington Memorial Library for a special program.

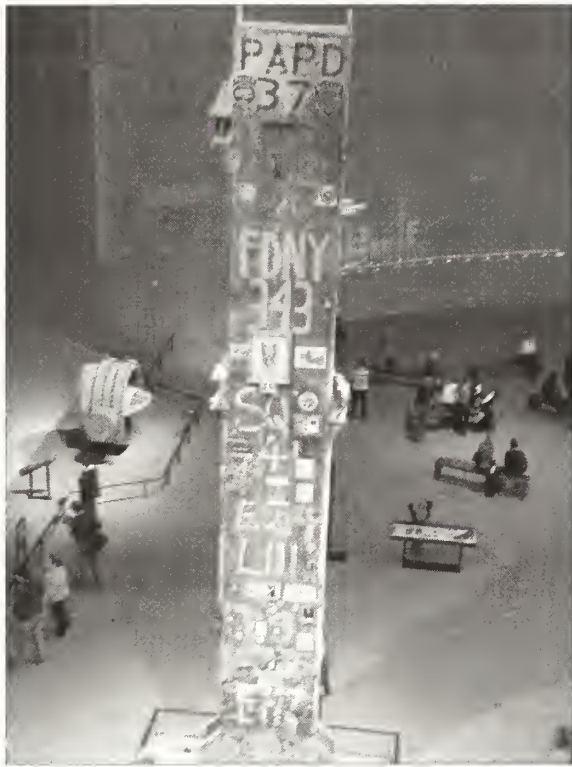


*Recreation Basketball participants took time for a photo at their Senior Prom*

A mainstay of the Recreation Department is our sports leagues and programs. We offer basketball programs for ages four (Kinder Basketball) through adult (Adult Gym and 35+ Basketball League), with registrations of hundreds of children each year for the Jr. and Recreation Basketball Leagues. In an attempt to maximize the quality of our basketball leagues, we offer both referee and coach clinics. Other recurring and tremendously popular programs include "The Rookies" T-Ball, Volleyball and skating lessons at Ristuccia Skating Rink. This year we introduced "Saturday Night Lights" Flag Football that was fun for entire families. Recognizing the benefits of physical activity, we have introduced new offerings this year that promote health and wellness for adults including a Tennis Round Robin, BeFit Boot Camp and Beginner Yoga.

Summer is extremely busy for the department as we offer a multitude of programs for families and residents. The Playground and Tiny Tots programs offer summertime recreation and socialization for Wilmington children. Other offerings include an opportunity to try something there is no time for during the school year. Some examples from this past summer include two basketball leagues that play outdoors under the lights in the evening, sailing and kayaking lessons on the Charles River in Boston, golf and tennis lessons and several sports clinics. We offered a variety of trips in the summer including a day trip to cruise on Casco Bay to Bailey Island, an authentic lobster bake on Cabbage Island in Maine and another trip to visit Martha's Vineyard. In addition, the Recreation Department is responsible for the oversight of Town Beach at Silver Lake.

We continue to offer movie and event tickets at reduced rates and we are also able to secure tickets to "difficult to come by" events such as the Red Sox, Bruins, Celtics and Disney on Ice productions. We offer discount tickets to Attitash, Wildcat Mountain and Nashoba Valley for skiing and snowtubing and other popular destinations like Six Flags, Water Country and Canobie Lake Park. We offer tickets to local theater productions for shows ranging from "Mamma Mia" and "Flashdance" at the Colonial Theatre to "Phantom of the Opera" and "Lion King" at the Opera House. Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer great gift possibilities including discounted movie tickets and gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends.



*The Last Column*

Our trips continue to grow in popularity as residents enjoy round trip transportation to and from Wilmington, reasonable prices and the ease of having a pre-planned itinerary. Perennial favorite day trips include New York City in May, October and December and frequent trips to Foxwoods Casino. New trips that were thoroughly enjoyed included "An Irish Celebration with Ronan Tynan", "North Shore A Cappella", "Weekend Comedy" at the Newport Playhouse and "A Swingle Jingle Christmas". During the summer the children enrolled in the Playground and Tiny Tots programs could participate in many age appropriate field trip excursions. We offer frequent theatre trips so that residents can easily purchase tickets to current offerings in Boston that include bus transportation, thus avoiding both parking and traffic hassles. In 2014 our overnight trips included: a Casino Escape to the Connecticut Casinos, a St. Patrick's Celebration at the Irish Village and trips far and wide across the world which included the destinations of Punta Cana, a cruise along the coast of the Pacific Northwestern United States, New York City (including a visit to the 911 Museum) and Atlantic City.

The Recreation Department is privileged to "give back" to Wilmington and its residents. In 2014, we provided new fencing along Silver Lake and resurfaced both the Shawsheen and North Intermediate Schools outdoor courts. The Recreation Department worked with the Department of Public Works to install Pickleball courts at the Wildwood School and behind Town Hall. Director Deborah Cipriani has also been an active member of the Yentile Farm Redevelopment Committee.

In an attempt to be as accommodating as possible, most recreation programs can be registered for by mail or by drop-off in the Town Hall night slot. Our newsletter and many required registration forms are available online through the Town website, by accessing Recreation, followed by the link for "Recreation Matters". Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

Wilmington is a suburban community, considered a "well located town", with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today's recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science club, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations we receive are evidence of the appreciation of local residents and businesses for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department's ability to adapt and our commitment to provide quality service is a trademark that we stand by.



*Program participants march in the Memorial Day Parade*



# Elderly Services

The Wilmington Department of Elderly Services, located at the Buzzell Senior Center, is the gateway to elder activities, programs and resources. The Buzzell Senior Center is a place in our community where our elders can gather for support, socialization, fitness and/or other services provided for older people. It is an important resource as many older people live alone and don't see family members regularly. The resources and activities help many older people remain a vital part of their communities. It is important, as the Department of Elderly Services, that our senior center is able to continue to reinvent ourselves to meet the needs and desires of the aging baby boom generation. Boomers now constitute more than two-thirds of the 50+ population. We are continually looking to develop new programs to reach this demographic.

Our computer system called "MySeniorCenter" provided through the Executive Office of Elder Affairs Formula Grant has proven to be very beneficial for the department. It is able to provide the department with daily stats on activities, the age of the elders that are entering the building, the activities they did during that day, the elders profile information including contact information and to the finer details if they live alone or with a family member.



*Elderly Services Commissioners Robin Theodos, John Wallace, Mary D'Eon, Gail Protopapa, Tom Mills and Jeannette Albert*

There were over 25,032 elder (people 60 years and older) visits this year to the center, a 51 percent increase since last year. They participated in the Buzzell Senior Center programs such as: Daily Socializing in our Kitchen, Exercise Classes, Country Line Dance Classes, Ceramic Classes, Nutrition Classes, Computer Classes, Arts & Crafts, Fun Singers Group, Men's Group, Quilting Group, Billiards, Wii, Bocce, Card Playing and Acrylic Painting Class. Over 80 percent of these classes are led by volunteers; they are dedicated elders who graciously give their time and energy. The department also was able to provide new innovative programming that attracted many new participants.

The Town of Wilmington provides many daily services through the Department of Elderly Services. A free service that is rarely found in the surrounding Massachusetts area is transportation for all Wilmington residents 60 and over. Transportation is provided within a thirteen-mile radius of Wilmington and we have a full-time van driver to meet their transportation needs. We are fortunate to have a van that is also equipped to handle a wheelchair along with its passengers. We are able to transport elders to, including but not limited to, medical appointments, shopping and to the Senior Center. The van continues to be a vital service to the elders of Wilmington, with over 21,000 miles traveled to accommodate the elders in 2014. This does not include the one-on-one transportation service our case manager is able to provide to elders in need.

The Department of Elderly Services continues to serve our Home Delivered Meals Program. This program provides the homebound elders of Wilmington with one hot meal five days a week for the minimal cost of \$2.00 per meal. There are approximately 70-80 meals delivered daily, Monday through Friday, to the elders of Wilmington. Elders not only rely on these meals but also the daily contact. The drivers are responsible to return to the Senior Center after their deliveries to give an update on the elders they visit. The elders and their families are assured that if there should be a problem during the time of the delivery, the elder will be assisted and the families will be notified. Overall, the Home Delivered Meals Program is a crucial part of the department's services. For the fiscal year 2014, the Department delivered 14,013 meals to 200 homebound elders (unduplicated).



An integral part of the Department is our full-time case manager. The need for social service continues rise: fuel assistance, health insurance issues, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse) and including the age bracket of 50-59 that are often ineligible for government programs. With this growing need, the Department continues to find itself on the frontline of providing services and referrals. This position continues to enhance the Department's social service dynamic, being able to have a full-time Case Manager position give individual assistance to the needs of elders and their families in the community. The case manager is responsible for services including, but not limited to, conducting home visits (over 400 home visits), family consults and providing referrals/follow-up to outside agencies. Through this position, the Department strives to make elders accessible to an integrated selection of health and social support programs. The Case Manager has been able to develop an outreach friendly companion program, a group of volunteers that have been trained to make friendly visits to elders in their homes. In one years time the Case Manager has been able to increase the involvement of our Men's Group by 50 percent.

It is important to discuss the team approach that is now available in dealing with the protective issues such as elder physical, emotional and financial abuse (35 cases). This is an issue that many do not like to discuss, but is a part of every community. These are difficult issues that do occur in our town and it is important that they have an advocate that can support them. With the support of the director and case manager, we make this possible with appropriate referrals and personal support to elders and their families. We support families in their efforts to care for loved ones at home and in the community and maintain services that ensure that older residents are protected from personal exploitation, neglect and abuse. This in turn continues to strengthen this one-on-one connection between the elder and staff members throughout the community.

The Department receives state funding (\$32,000) from the Executive Office of Elder Affairs, based on residents 65 and older. This Formula Grant supports a part-time (10 hours a week) Outreach Worker, part-time (20 hours a week) Clerk and part-time (10 hours a week) Program Coordinator. The monies, in part, also support the mailing and printing of our monthly newsletter, the "Buzzell Buzz" and our weekly aerobic program.

The "Buzzell Buzz" in the year 2014 has had a "face lift." Our monthly newsletter is written and edited by staff. Our new Senior Clerk Kristen Fogarty, has taken a strong interest in developing our newsletter into a more comprehensive and entertaining feature on information. This newsletter not only provides information about activities and great photos of the happenings at the Buzzell Senior Center but also alerts elders to assistance programs which include prescription programs, senior tax work off program, fuel assistance program, food stamps, Medicaid applications, RIDE applications and fun programming at the center that are available to the elders in the community. The newsletter can be found at the Buzzell Senior Center, the Town Manager's Office and the Wilmington Memorial Library. This is further complimented by our website that is updated weekly. Ms. Fogarty has taken great strides in making our website informative not only to the elders in the community but also their families.

In 2014, the Department has also been very privileged to be the recipient for the tenth straight year of the Lahey Clinic Community Benefits Grant that further complimented the evidence-based programs. We were able to provide: "SBF" (Strength, Balance and Flexibility) twice weekly by a Certified Aerobics instructor. As a result from this grant, elders have stated how it has helped lower their blood pressure and increase their ability to walk longer distances. Through this free program offered by Lahey Clinic Community Benefits Program we were able to offer a five week program "Eating Healthy with MyPlate." This program is aimed at helping elders understand the guidelines and create a nutritious lifestyle that meets everyone's individual needs. This program also includes recommendations and support for physical activity in conjunction with sound nutrition practices. A six week program *A Matter of Balance: Managing Concerns About Falls*, is designed to reduce the fear of falling and increase activity levels among older adults. Participants learn to set realistic goals to increase activity, change their environment to reduce fall risk factors and learn simple exercises to increase strength and balance. By offering these evidence-based programs, the senior center has made a real impact on elders' health by teaching them how to eat better, exercise more, reduce pain and manage chronic disease.

The Department continues to offer specialty programs such as the "Medical Equipment Lending Program," a service that has increased in demand. Elders and their families can borrow equipment in order to help elders stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. During the year 2014, we provided approximately 75 pieces of medical equipment to elders in our community. We continue to receive calls from elders and their families as well as from the local Visiting Nurses' Association whom assist Wilmington residents. We also offer electric wheelchairs, scooters and electric recliners as part of this lending program. Another specialty program is our new handyman service. Bob Regan has volunteered over 50 hours this year to assist elders with small odd jobs within their homes. It has been a great addition to the Department and many are extremely appreciative for his free service (all referrals go directly through the director).

In October of 2014, the Buzzell Senior Center was officially named the "Bracelet Division" for IPods for Wounded Veterans. In October, the IPods for Wounded Veterans traveled to Walter Reed National Military Medical Center in Maryland and they were able to personally deliver more than 200 red, white and blue bracelets to the mothers, wives, sisters and daughters of the severely injured soldiers. The bracelets were made by our volunteer group that meets every Wednesday. The goal is to continue to provide these handmade bracelets for our injured soldiers and their families. This program gives the elders the opportunity of giving back to those who have given so much for our country.



*Fun Day  
Gail Protopapas and Jane Hill*

Other services at the center include Podiatrist, SHINE (Serving the Health Information Needs of Elders) volunteer coordinators Marilyn Penny and Shirley Estrella, trained counselors, provided elders with free information regarding health insurance and prescriptions drug options, they provided insurance information for 153 elders and over 206 hours of volunteer service hours, Shear Pleasure (hair stylist) and weekly Blood Pressure Clinics by the Town Nurse. Annually, volunteer accountants from VITA, (Volunteer Income Tax Program), beginning the first week of February through the second week of April, assisted Wilmington elders with their income taxes at the Wilmington Town Hall Auditorium. For 2014, there were over 216 elders served through this program. Through this remarkable free program

many recipients were able to receive additional refunds through the Massachusetts "Circuit Breaker" tax break, a \$1,000 rebate.

The Department is very proud of the relationship we have with the youth of our community through our intergenerational program. Numerous studies have shown the benefits of intergenerational relationships not only for younger generations, but also for older adults. Elders who are involved in intergenerational activities often feel happier than those who do not participate. Some studies also suggested that increasing physical, cognitive and social activity through intergenerational programs might help improve health for an aging population and improve educational learning for children. Other research findings indicate that participation in intergenerational interactions have been positive and enjoyable experiences for older adults and improved their self-image.

Another new and exciting group that the center got involved with was the class of 2014 National Honor Society students. This group of students took it upon themselves to develop our "Snow Angels" program, which received it's name from an appreciative elder. In collaboration with the department this group has devised a great communication system in ensuring the elders that are in need of assistance with shoveling are attended to after each storm. The response has been overwhelming and we can't thank them enough. Also, the Rotary Interact students led by Jack Cushing have continued to be extremely active with us. Over 25 students from this organization assisted in making our Valentine's Day Celebration an outstanding success. They served 100 elders Harrow's Pot Pie lunch and



fresh homemade desserts. In November 2014, over 75 students raked ten elderly resident's yards. The elders were extremely appreciative for a much needed service. Other Wilmington High School groups who continue to be involved at the Buzzell Senior Center include the Wilmington High School Medical Career Group and the WHS group who every year have fun with our "game day" and "gingerbread" house decorating contest.



In January 2014 we welcomed Sue Carracino, from Salem State University, Graduate of the Nursing Program, as an intern for the Department of Elderly Services. She assisted with weekly Blood Pressure Clinics on Wednesdays, January through April. She also did a weekly lunch program called "Chat and Chew with Sue," to discuss chosen topics of concern by the elders. She also assisted in a two-part series "Five Wishes" with Jeanette Albert, RN. This series was to discuss ways to control how you are treated if you get seriously ill.

The Department tries to give back to the students of our community through the Wilmington High School Scholarship Fund. On Friday, May 30, 2014, the Department of Elderly Services was able to award a scholarship. This year's recipient was Jessica Marciello, from Wilmington High School. This student was the leader and the coordinator of the "Snow Angels" program and showed outstanding volunteerism to the Department and to the Town of Wilmington; the Department



*Ann Marie Steed, Laura Pickett, Brian Pickett, Meghan Pickett, Dorothy McGrath, Joyce Miles, Buddy Molyneaux, Audrey Reed, Mary Ann Fogarty, Kristen Fogart and Terri Marciello*

congratulates Jessica and wishes her well in her future endeavors. Also, this year, our team, the "Buzzell Bees" again participated in the "Walk to End Alzheimer's" on Sunday, September 28, 2014 at the Greater Boston Walk in Cambridge. Over \$2,000 was raised in donations for the Alzheimer's Association with help from Audrey Reed's live performance of "The Ham I Am," a one woman show that raises funds for the Walk to End Alzheimer's. There were over 95 people here to witness the funniest show on earth. Audrey did a spectacular show, making everyone laugh and cry at the same time. We can't thank her enough for all her outstanding work for such a needed cause.

The Giving Tree this year was a huge success, therefore we would like to thank the many residents that participated in our annual Giving Tree event and to Boy Scout Troop 56 for their continued support. Boy Scout Troop 56 has donated \$300.00 and more for over 11 years. This program would not have been possible without all the outpouring of generosity from the Wilmington residents, the Methodist Church Outreach group lead by Jane Palmer and other local organizations and surrounding towns. There were over 300 recipients who were overjoyed with appreciation. Thank you for making these annual programs such a wonderful accomplishment!

This year we extended our thanks to our 95 dedicated volunteers who were "appreciated" at the Annual Volunteer Appreciation Brunch on June 12, 2014 at the Tewksbury Country Club, including Elderly Commissioners John Wallace, Chairperson; Tom Mills, Vice Chairperson; Jeanette Albert, Mary D'Eon, Gail Protopapas, Gayle Regan and Robin Theodus. We gave a special thanks to Audrey Reed for her outstanding support to the Department, with her leadership with the holiday fair, Fun Day and her performance of "The Ham I Am," Bob Soli for his years of dedication in leading the Free Income Tax Program for Wilmington Seniors and to Charlotte DeMarco for her dedication in supporting the Department in so many ways. We celebrated how the "Volunteers Are the Strength and Heart of Wilmington."



*Audrey Reed*



We would also like to thank Morpho Detection, Inc. employees who assisted in our special homebound meal sponsored by the Wilmington Department of Elderly Services for 100 elders and is delivered in April, July and December. On St. Patrick's Day, a delicious homemade corned beef and cabbage luncheon generously sponsored by Peter MacLellan and cooked by Lou Cimaglia, over 100 elders were able to enjoy. We would like to thank the Kiwanis Organization for our Annual Summer Kick-off Dinner and Holiday Luncheon, along with a thank you to Rotary for their many breakfasts. All of these organizations have been extremely generous to our Department and we would like to thank them for their continued support. We would also like to thank the Department of Public Works for redesigning and resurfacing our parking lot at the Buzzell Senior Center, making it possible to have five additional parking spaces and the Department of Public Buildings for having our large hall room floor totally refurbished. Lastly, a special thanks to all the clubs and businesses who donated generously for raffles and give-a-ways.

Finally, we would like to take this opportunity to thank the following for their generous donations in 2014. On November 14, 2014 we had a special thank you to the Son's of Italy for their generous donation of over \$5,000 for our new Bingo Board, Honey Dew Donuts on Main Street for their daily supply of donuts. Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served over 200 seniors this year. Jennifer Kennedy, a Wilmington resident, for making over 180 Valentine's Day Cards for our elders in the community. Also, to all the participants who volunteered at the 2014 Annual Holiday Crafts Fair making it a huge success!! The fair was led by Audrey Reed; public relations leader Gail Protopapas and Mary D'Eon, kitchen coordinator along with the many volunteers that helped make this year's fair such a success. This year we had wonderful crafters, food and unbelievable raffle prizes, along with the best White Elephant room in Town lead by Gloria Szabo. We would also like to thank the following companies who donated to this year's annual event: T4 Nail & Spa, Chili's Restaurant, Capellini's Restaurant, Candlewood Lanes, Joe Fish, Red Heat Tavern, Golden Ginger, Ninety-Nine Restaurants, Great American Tavern, Pacific Grove, Elias Country Store, CVS, As Good As It Gets, Pizza Mia, Sunrise Kitchen, Card Smart and Harrow's Pot Pies. All proceeds from this fair benefit the Department to help strengthen our programs and to develop new and innovative projects to serve our elders.

## Housing Authority

The Wilmington Housing Authority (WHA) is authorized to administer two housing programs in accordance with Department of Housing & Community Development (DHCD) regulations for state-aided public housing and a small number of Housing Choice Vouchers in accordance with the United States Housing and Urban Development Office of Public and Indian Housing (HUD) regulations (Federal Section 8 Certificate Program). The programs supply the Town with decent, safe and local affordable housing options. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversee the Authority's policies and procedures. The Executive Director is charged with the administration of these procedures.

At the close of 2014, the Wilmington Housing Authority programs provided state-aided affordable housing to 117 residents. The elderly/handicapped housing (Chapter 667) is located on Deming Way and our family housing (Chapter 705) is scattered throughout the Town. As always, the Authority gives a preference on the waiting list to local Wilmington residents.

The Housing Authority had an active capital program during 2014, utilizing our formula funding, health and safety grants and a vacancy turn over grant. This year we were again able to access vacancy turn over funds to renovate one of our family units that needed extensive work before it could be reoccupied. The WHA made repairs and replaced a porch at another family unit and at a third unit we replaced porch stairs, a window and the front door in two different projects. WHA also made upgrades to the emergency light system at Deming Way Extension. We are making constant adjustments to our capital plan each year to utilize our formula funding where it is needed most. The funds are welcome but fall short of the back log of capital repairs and improvements needed at our properties. We continue to work with DHCD to take advantage of funding resources. Anticipated projects include additional new sheds, an automatic door opener at the office/community hall, paving at Deming Way, replacement windows at Deming Way, roof replacement on two family units and we will be undertaking the renovation of a long time vacant unit at 43 North Street with a special vacancy grant and an energy efficiency grant, combined with WHA formula funding in 2015.

The Legislature passed Chapter 235 of the Acts of 2014, An Act Relative to Local Housing Authorities. The DHCD will be establishing guidance for the implementation of the new regulations. There will be no forced regionalization of housing authorities nor elimination of local boards. The provisions are intended to increase accountability, provide assistance for capital planning, set benchmarks, promote efficiency and provide for regional deregulations and management innovation demonstrations. These are the first major changes to state public housing in over 40 years. We will see a tenant Board member requirement, DHCD is drafting regulation regarding this new provision. Board members will be required to participate in training as well. There will also be a state-wide centralized waiting list for all of our housing programs. This should make applying to several housing authorities easier for applicants and less processing in our offices. Also, housing authorities will be required to file an annual plan with DHCD. There will be additional assistance for capital planning regionally as well. The WHA is looking forward to many of these changes that will be coming in 2015.

The WHA was able to purchase a new pick-up truck and plow this year, with financial assistance from DHCD. This was a much needed equipment replacement. The WHA does plow the roads at Deming Way and maintenance must have reliable transportation to visit our scattered site units and to pick up supplies.

We are grateful for the efforts of our Executive Director, Maureen Hickey, and our administrative housing assistant, Denise Brown, who handle the day-to-day operations and ensure the programs run efficiently. We are fortunate of have our maintenance man, Mr. Steve McDonald.

We are fortunate to have the expertise of Mr. Aaron Beineke as Housing Management Specialist, Ms. Linda Lamont as Project Manager and Mr. Robert Watt as Construction Advisor, all from the Department of Housing & Community Development.

Our continued thanks for the ongoing support and professionalism provided by Town Hall, the Department of Public Works, the Police Department, the Fire Department and Elderly Services. We continue in our efforts to work cooperatively with the Town and all its departments with a goal of delivering comprehensive services to our tenants.

We would like to acknowledge the Commonwealth of Massachusetts Middlesex Sheriff's Office Community Work Program. The work crews have been instrumental in unit turnovers during 2014. We are thankful for their help, as we would not have been able to turn over eleven vacant units in 2014 and keep the grass mowed at Deming Way without them. The support this program provides to our maintenance man has been tremendous.

We are also thankful to the Cub Scouts and Boy Scouts of PAC 136. The scouts and their families come to Deming Way every year after they participate in the Veterans' Day Ceremonies to rake leaves for the rest of the afternoon. They do a great job and we welcome them back every year.

We welcome your questions and comments. Please feel free to visit the WHA office located at 41 Deming Way, or contact us at 978-658-8531.

Respectfully Submitted,

Board of Commissioners	EXPIRATION OF TERM
Gregory Bendel, Chairperson	April 2016
Robert DiPasquale, Vice-Chairman	April 2018
Leona Bombard, Treasurer	April 2015
Stacie Murphy	April 2017
State Appointee	Vacant



# Veterans' Services

The Department of Veterans' Services office is responsible for the needs of all the veterans and their dependents residing in Wilmington. It is the Veterans' Service Officer (VSO) to whom the unemployed, the indigent, the disabled, the ill or veterans otherwise in need first apply for assistance. The VSO interviews the applicants, determines their eligibility and files requests for assistance. The VSO assists in filing for all veterans benefits, including the Massachusetts program for indigent veterans and their dependents (Ch. 115). The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with Ch. 115. 2015 will be the first year all VSO's will have to be certified by the State in order to continue to receive the 75% reimbursement. The VSO also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, Massachusetts cemeteries, employment, Veterans license plates, etc.



*Director of Veterans' Services Louis Cimaglia makes a presentation to Chief Michael Begonis and the Wilmington Police Department in appreciation of their work with Wilmington's veterans*

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Department of Veterans' Services has assisted veterans in increasing the Federal benefits received through the Veterans' Administration (VA), through compensation, pension and widow's pension.

The department also works to coordinate public events such as Veterans' Day and Memorial Day observances. This year we assisted with the Massachusetts Run for the Fallen which was held on September 5<sup>th</sup>. The Wilmington Fire Department has assisted with the event over the

past three years with their ladder truck to fly a U.S. Flag over the finish line. Margaret McKenna of Nichols Funeral Home donated a giant 15' x 25' flag to the Wilmington Fire Department to use at all Veterans' ceremonials. The Town of Wilmington continues to show its commitment to veterans of all eras. The large crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and show the commitment the Town of Wilmington has for all its veterans. The Veterans' Administration reports that 22 veterans commit suicide every day. The Wilmington Veterans' Service office has become a place for veterans to gather and connect with other veterans that are dealing with the same issues they are. We are committed to help any veteran that is in crisis. Over the past year we have connected many veterans with the programs and the counseling they need. The case load has increased over the past year making it necessary to increase the hours of the VSO effective July 1, 2015. Joe Downs will be a full-time Veterans' Service Officer for the Town of Wilmington. Joe has proven himself to be a dedicated advocate for all the veterans of Wilmington. Wilmington's Department of Veterans' Services is represented at Department Head and Massachusetts Veterans' Services Officers Association meetings, training conferences, as well as speaking at the Wilmington Methodist Church, Senior Center and also assisting with the John F. Landry Memorial Breakfast at Lowell Catholic High School. We also do many home visits for our older home bound veterans.

Louis Cimaglia, IV was appointed to the Massachusetts Service Member Post Deployment Council by Senator Bruce Tarr and also serves on the Selective Service System Board. The Director of Veterans' Services for the Town of Wilmington also serves as the Graves Officer. He is responsible for the decoration of all veterans' graves in town on Memorial Day and to carry out commemorative activities related to Wilmington veterans.



# Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2014 were Elizabeth (Libby) Sabounjian, who served as the Chairman, James Ficociello, D.D.S. and Jane Williams, M.D. The Director of Public Health is Shelly Newhouse, R.S. The Town has the service of Mark Masiello as a food inspector. The Public Health Nurse is Traci Mello, R.N. The Animal Inspector is Ellen Sawyer. The Secretary for the Board of Health is Kim Mytych.

The administrative duties of the office include issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July caterers and other temporary food stands such as the Farmers Market. The Farmers Market was continued in 2014 and it brought in 12-15 vendors each Sunday at the Swain Green adjacent to the Fourth of July Building. Mostly food items were sold along with a few craft tables. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, recreational camp inspections, semi-public pool inspections, tanning salons, nuisance complaint investigations, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, lake water quality sampling, Canada Geese control, beaver control and other miscellaneous investigations and activities. West Nile Virus and Eastern Equine Encephalitis plagued the Commonwealth of Massachusetts again this year. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Program which routinely provides preventative spraying and larvacide control throughout the Town at no cost to residents.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Traci Mello, R.N. The Department of Public Health mandated responsibilities included communicable disease surveillance, investigation and follow-up, adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Non-mandated services included a number of health screenings and prevention and education programs for general wellness.

Public Health Nurse, Traci Mello, R.N. is active in the Massachusetts Association of Public Health Nurses, Massachusetts Health Officers Association, School Health and Wellness Advisory Committee and Community Health Network Area (CHNA-15). Traci is a certified BLS (Basic Life Support CPR/AED) Instructor through the American Heart Association and continued the certification and recertification of town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. AED's can be used by trained personnel in the event of cardiac arrest. With an increase in our clinical budget last fiscal year, the nurse opted to purchase additional vaccinations to offer to the public. Shingles and Hepatitis vaccines were made available to those who qualify and will continue into 2015.

Elderly Services included weekly screening and education programs at the Buzzell Senior Center. Education programs encompassed current health issues, diabetes, heart disease, cancer, Alzheimer's disease, fall prevention, food borne illness etc. In-home elder services provided were home safety evaluations, health assessments, administration of physician ordered medications and referral to medical providers and service agencies.

The Public Health Nurse gave child and adult Hepatitis A and B, Tetanus, Pertussis, Measles, Mumps, Rubella, Polio, Pneumonia and Influenza Immunizations in homes and in the office. Other in-home and in-office services included blood pressure, blood sugar and weight screening, administration of physician ordered medications, general health assessment and consultation and referral to medical, mental health and social work providers. The Town Nurse obtained its second

consecutive mini grant to promote sun safety. The Board of Health teamed up with the Wilmington Police Department on August 7, 2014 for the annual "Police Beach Day" at Silver Lake in Wilmington. The Board of Health had pamphlets regarding "Sun Safety." We had donations from a sunscreen company that included sunscreen and SPF lip balm. We had a free raffle for different packages that included beach umbrellas, multiple sunscreens, lip balms and sunglasses and SPF shirts. Traci also visited each site of the Wilmington CARES program to promote and educate sun safety amongst the youth. This was a great community health promotion activity that we hope will continue every year.

The Salvation Army Good Neighbor Energy Fund Program was continued in 2014. This program provides fuel and other energy assistance to income eligible residents. Referrals were made for assistance (basic living essentials and comfort and recreation services) to those in need.

An Employee Health and Benefits Fair was held in April in coordination with School Nurse Leader, Doreen Crowe, R.N., the Public Health Nurse and the Town Manager's office. A number of local health providers from the Wilmington community participated such as chiropractors, nutritionists, massage therapists and various sports clubs. Traci Mello, R.N. and School Nurse Leader Doreen Crowe, R.N. performed blood pressure screenings for town employees. In addition, massage therapy, hypno-therapy, BMI calculations and chiropractic assessments were performed. A special thanks goes out to Wendy Martiniello who works in the Town Managers office for all her extra effort in organizing the Employee Health and Benefits Fair. A wellness committee was formed this year to promote health and wellness among Town of Wilmington Employees. A walking program, healthy food contests and discount gym memberships were offered to employees. This will continue into 2015 with added services.

The Board of Health receives state supplied flu vaccines every year. This year we received our allotment of state supplied flu vaccine and the Health Department purchased flu vaccines privately; this was done to meet the demand of our residents for flu shots. With all the vaccine arriving in the fall of 2014, the Board of Health held a Town-wide flu clinic at the Town Hall and another one at the Senior Center. Several small clinics were subsequently held in the Public Health Nurse's office. The public flu clinics were for all residents ages five and up. School based flu clinics were once again held with the cooperation of all the school nurses and school department staff. Daily surveillance for Influenza like illness in the community is an ongoing effort by the Town nurse and school nurses. To prevent flu like illness, infection controls were practiced in schools and in all public buildings. Since the Health Department is a Mass Immunization Site, we took advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses Towns for the program costs related to the seasonal flu vaccine. This year Kim Mytych, secretary for the Board of Health, took part in a training program to learn about submitting claims for reimbursements from various private insurance companies and Medicare for administering and administrative costs associated with the flu vaccination clinics.

The Director led the ongoing activities of the Medical Reserve Corps (MRC). Both medical and non medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters. During the early seasonal flu clinics late this past year, MRC volunteers continued to work all of our planned clinics.

The Director served as a member for the Region 3B Coalition, a group of six communities designated by the Massachusetts Department of Public Health (MDPH). The coalition receives grant funding for local Boards of Health for emergency planning and infrastructure improvements for emergency response activities. In 2014, the Board of Health received grants and equipment from the region for improvements and upgrade for local emergency planning. In addition, we also kept using public health emergency response funds for Flu Clinic planning and preparation. The purpose of Public Health Emergency Management training is to develop an emergency ready public health department.

With these grant funds from the MDPH, the Board of Health participated in trainings for emergency preparedness activities throughout the year. The Board of Health also replenished clinic supplies for the public health nurse's office. Office supplies, training expenses and continued cell phone expenditures were utilized.



The Department of Environmental Protection (DEP) held its annual seminar at the Wilmington Middle School. This annual seminar is conducted for health officers in the DEP Northeast Region and is hosted each year by the Wilmington Board of Health.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the town through the betterment process appearing on the regular tax bill. This was made possible by a \$200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Canada Geese Control Program has continued operations throughout the year in cooperation with the Massachusetts Department of Fish and Wildlife.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury. The recycling of fluorescent light tubes containing mercury from the schools and public buildings continues and residents are encouraged to bring compact fluorescent lamps to Aubuchon Hardware, 2261 Main Street, Tewksbury for recycling. This recycling program is supported by outside funding at no cost to the Town of Wilmington.

The annual rabies clinic for dogs and cats was held on April 5, 2014 at the Public Buildings Department on Church Street. A total of 158 animals (dogs and cats) were inoculated with the rabies vaccine by Dr. James Kim of the Wilmington Veterinary Hospital. The next rabies clinic is planned to be held on Saturday, April 4, 2015.

The Wilmington Substance Abuse Coalition (WSAC) continued with its efforts to address the significant impact on the youth and young adults of Wilmington who are exposed to and possibly abusing alcohol, drugs and tobacco. WSAC will be focusing on community change strategies to reduce substance abuse such as providing information and education relative to the dangers of substance abuse, enhancing skills for our youth and parents on best practices in deterring substance abuse, providing support for individuals and families struggling with substance abuse, using Social Media tools and modifying/changing policies. Successful Narcan training programs were conducted for families in Wilmington.

#### Funds Collected:

Reimbursements for Influenza shots	\$9,371.66
Transport/Haulers Permits	\$8,000.00
Animal Permits	\$2,040.00
Funeral Homes	\$200.00
Percolation/Soil Tests	\$3,600.00
Sewage Disposal Systems Permits	\$12,200.00
Food Establishment Permits	\$25,140.00
Tanning Salons	\$0.00
Installers Licenses	\$3,900.00
Subdivision Review	\$100.00
Photo Copies	\$13.00
Recreation Camps	\$400.00
Well Permits	\$750.00
Rabies Clinic	\$1,580.00
Pool Permits	\$300.00
Housing Inspection Certificate Fee	\$50.00
Ice Rink	\$200.00
Tobacco Sales Permits	\$4,800.00
Grants	<u>\$1,000.00</u>
<b>TOTAL FEES COLLECTED:</b>	<b>\$73,644.66</b>



*Health Director Shelly Newhouse and School Nurse Leader Doreen Crowe present Town Manager with acknowledgement that Wilmington is a HEART Safe Community*



# Sealer of Weights and Measures

Effective July 1, 2008 the responsibilities of this position were assumed by representatives from the State Division of Standards. The following inspections were conducted by the Sealer of Weights and Measures in calendar year 2014 for the Town of Wilmington:

<u>Inspections</u>	<u>Number Sealed</u>
Tested and sealed supermarket scales	69
Tested and sealed pharmacy weights	13
Tested and sealed truck scales	6
Tested and sealed gas station meters	166
Miscellaneous	38

The Sealer of Weights and Measures maintains fairness in the marketplace.

## EDUCATION

### Wilmington Public Schools

The mission of Wilmington Public Schools is to provide a student centered education which fosters critical inquiry enabling the individual to be a productive citizen, respectful of self and others and capable of adapting to a changing world and its technology. Our vision is to develop successful, innovative, courageous, optimistic students who leave us with a strong desire to be life long learners, a strong commitment to be good and ethical citizens and a passion for making a positive contribution to our world.

It is an honor to be serving as the new Superintendent of Wilmington Public Schools and I thank the Wilmington community for their warm welcome and support. We are fortunate to have such a dedicated team of administrators, educators and staff working to support our students. Together, it is our goal to ensure that all students are able to reach their highest potential. We greatly appreciate the strong support that the Wilmington community provides to our schools.

Wilmington takes pride in our students' performance in the classroom, on the playing field, on stage and in individual and group competitions. We celebrate our students' successes, but we know that our students can do even better, and that we, as a school district, can do better to ensure that all of our students achieve to their highest potential. We are preparing our students with the literacy, numeracy, critical thinking and problem-solving skills they will need to work and live in a world of global business and instant communication.

Throughout the 2013-2014 school year, our administrators, teachers and staff continued to work with intent to improve educational outcomes for our students. The 2013-2014 school year was the first year of the Massachusetts Educator Evaluation System implementation. All educators developed Specific, Measurable, Action-oriented, Realistic and Time-bound (SMART) goals using available performance and growth data. Educator goals and school improvement goals were aligned with district improvement goals. Working with SMART goals kept the district at every level focused on increasing student achievement with measurable results. As a result, we saw Wilmington High School and the Woburn Street School return to Level 1 accountability status. Due to significant one year gains, the Woburn Street School was named a 2014 Massachusetts Commendation School.

In the fall of 2014, the Wilmington Public School system welcomed 30 new instructional staff. In addition, there are several new administrators. Interim appointments include Lisa King, Shawsheen Elementary School Interim Principal; Erin Burke, Shawsheen Elementary School Interim Assistant Principal; and Ralph Olsen, Wilmington Middle School Interim Principal. Additional administrator appointments include Christine McMenimen, North Intermediate School Principal; Charlotte Phillips, Wildwood Early Childhood Center Director; and Daniel O'Brien, Wilmington Middle School Assistant Principal.

On August 26th we greeted 3,448 students as we began the 2014-2015 school year. This year we are in our second year of implementing the Massachusetts Educator Evaluation System and our first year of implementing District Determined Measures. Our focus is on using data to inform our work with standards based curriculum alignment, high quality assessment development, determining efficacy of programs and instructional models and setting goals.

On February 13, 2015, the new Wilmington High School will be substantially complete and we will take occupancy during the week of February break. Our high school students will return to school on Tuesday, February 24<sup>th</sup> and will transition to the new building that day as we embark on our journey in this fantastic new educational facility.

The 2014-2015 school year promises to be an exciting year for our district with a continued goal of improvement and providing the best education to each and every student enrolled in our schools.

### WILMINGTON HIGH SCHOOL

This year has been an exciting time to be a member of Wilmington High School. We continue to work to see progress made in the construction of the brand new Wilmington High School and we are preparing for our February 2015 move. As preliminary steps we have begun examining curriculum, instruction, scheduling and every facet of school life in order to make the process as effective as possible. Our first step was the decision to implement a new schedule at Wilmington High School. Teachers worked for the entire school year to examine several schedules and make a final decision.

Our athletic teams are outstanding and continue to achieve at exceptional high levels in the Middlesex League. We applaud the outstanding efforts of our student athletes on the sports fields and in the classrooms.

We welcomed many new staff members to Wilmington High School. Linda Peters was appointed Principal. New teachers include: Leanne Ebert as the new Curriculum Team Leader for Special Education, Brenda McConologue, Megan Mandeville and Stephanie Murray joining our Mathematics Department, Paul Gleason joining our Business Technology Department, Dorian Popescu and Sandra Noack joining our World Languages Department, Alice Yang teaching Chemistry in our Science Department and Adam Dell'Aria joining our English Department. Kristin Spinosa and Jordyn Russell are now working at Wilmington High School in our Strides program. Additionally, we welcomed Kim Whooley and Stephanie Gewlas as Educational Assistants in our Life Skills Program. Doria Gearty was appointed as the Administrative Assistant to the Principal.

This year, nine students traveled to Atlanta, Georgia to participate in the International DECA competition. The Social Studies Department hosted a successful Freshmen History Fair where all students created projects based on freshmen U.S. History content. The Foreign Language Department hosted a World Cultures Fair, where the entire student body had the opportunity to sample cuisine, fashion, entertainment and much more from cultures around the world. In the year to come, our students will be travelling to London and Quebec.

Our students continue to be heavily involved in the community beyond the school house walls. Over 100 students participated in Job Shadow Day, where they spent the day shadowing a member of the local workforce. Industries that were shadowed included engineering, medical fields and public service. The Student Mentoring Program continues to be successful with over 150 upper class students volunteering to mentor freshmen and provide programs to help them thrive in their new school. The Lamplighters Drama Guild had an amazing, successful performance of *The Mystery of Edwin Drood*.

As a whole, our students are off to a strong start this year. Individual student recognitions include National Merit Scholarship commendations, Boston Globe and Boston Herald All-Scholastic athletic honors, and Academic Decathlon gold and silver medals. We have also been placed on the College Board's fifth Annual AP District Honor Roll for significant gains in student access to AP classes and in student success. Wilmington High School also enjoys the honor of achieving level 1 status for our MCAS for our 2014 MCAS scores. We are very proud of the accomplishments and look forward to many more!

## *Business Department*

The Business Department continues to thrive and grow with academic and extra curricular activities available to challenge students. The business courses offer a challenging curriculum fostering critical thought while providing opportunities for problem solving and content mastery.

The students in Managing Your Money continue to participate in the Stock Market Game. The game is a virtual program where teams of students start off with \$100,000 to invest in the stock market. Over the course of a ten week period, students learn about stock basics, research stocks and maintain a portfolio of stock investments. This fall, over 1,200 students in Massachusetts participated in the game and several of our students finished in the top two percent. In Managing Your Money, students also have the opportunity to apply their knowledge and skills in Virtual Business, a Personal Finance simulation.

In December 2014, two members of the Business Department attended a Seminar for High School Educators on Business and Financial Responsibility in Philadelphia. The intensive, three day conference was hosted by Price Waterhouse Coopers and Wharton School of Business. As a professional development program for teachers, the seminar provided teachers with ready to use lesson plans as well as access to acclaimed Professors at the Wharton School of Business. The keynote speaker, Annamaria Lusardi, is the Academic Director of the Global Center for Financial Literacy. She shared with the group how globally, the US is trailing other countries in financial literacy capabilities and provided teachers with additional resources to ensure our classes are developing these skills.

The DECA Club, which prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe, enhances the co-curricular education of students who are enrolled in a business course. The DECA Club has had continued success in competition at the District, State and National level. In March, the club sent 47 students to the DECA State Competition. These business students had qualified at the District Conference in December. The club had the most amount of top ten finishers in their category as half of the Wilmington High School students (22) placed in the Top ten. As a result of Wilmington's terrific success, nine students traveled to compete at the DECA International Conference in Atlanta Georgia. This fall, we completed our District Competition for the 2014-2015 school year and have 31 members moving on to State competition in March 2015 in Boston.

The Honors Sports and Entertainment Marketing class is continuing its project-based learning by developing a marketing presentation for executives at The Hall at Patriot Place. Once again, Life Skills students joined the class and also presented their favorite retail store and what advertising they liked that the store did. The executives remarked how well the Wilmington High School students present their ideas and the time spent in class honing presentation skills really paid off. Marketing classes also worked with Introduction to Business classes in an intra-class project where the higher level marketing students, essentially, "taught" the introductory students in the basics of marketing. By the end of a single class period, introductory students created a basic marketing campaign for new business in Wilmington. In addition, the business department has added a course titled Business Communication.

"The Wildcat's Den," also known as the school store continues to thrive and continually expand its selection and clientele. Students who are enrolled in Marketing, Accounting and Entrepreneurship classes work in the store as part of their curriculum. The students have run promotional campaigns to generate excitement for their product selections for Spirit Week and for the holiday shopping frenzy. Students run the store, select the merchandise and keep the financial records, making this a fantastic investment by the Wilmington Education Foundation who enabled the store's existence through a grant. Life Skills students partner with the business students to run the store which makes this a great learning endeavor for all. The Business department looks forward to the new school store in the new high school.



## *English Department*

The 2014-2015 school year reflects the work of the English department as they implement common assessments and construct benchmarks to reflect the Massachusetts Frameworks Common Core State Standards. Teachers have begun emphasizing close reading of increasingly complex texts and integrating nonfiction with core texts as they facilitate classrooms which reflect complex literacy skills. There has been an emphasis on professional development for teachers as they shift their English/Language Arts practices with pedagogy.

### *Wilmington High School English*

Senior Honors English students are working on their yearly Capstone projects that focus on individually reading an author's works and analyzing them.

In English 11 classes, students are reading *The Crucible*, examining the history of the Salem Witch Trials and the similarities and differences between Miller's play and the actual historical events. They are studying the definition of and the effects of mob mentality as it happened throughout the trials, and also examining a 1993 murder trial in Arkansas which was prompted in part by mob mentality. Students have been discussing and responding in writing to the notion of false confession as it relates to *The Crucible* and to the 1993 trial.

In *Expository Writing*, students are writing response essays on topics such as Types of Vacations and Types of Soccer/Hockey Players. The students are also finishing up Process Analysis presentations to the class in which they had to include visual components.

In Advanced Placement English Language classes, students are reading a variety of texts and refining their rhetorical responses while they closely examine language structures. Senior AP Language and Composition students are reading fiction and nonfiction texts from a variety of historical periods in varying formats. As students analyze the structure and types of arguments that writers use, they are learning to critically engage with texts, synthesizing their own arguments.

The following contributions of the English department members make a strong impact within the department and the Wilmington Public School system.

Ms. Lisa Bellavia and Ms. Mia Parviainen advise the high school's literary magazine, *Expressions*.

Ms. Meghan Estrada and Social Studies teacher, Ms. Tracey Kassin are teaching an English/Social Studies Interdisciplinary Course emphasizing a thematic approach utilizing the standards for reading and writing.

Ms. Lisa Desberg, Ms. Mia Parviainen and Ms. Maureen Dolan implemented a series of Common Core aligned lesson plans for Shakespeare's *Romeo and Juliet*. In addition, plans and resources were shared using the electronic assistance of Google Drive and Google Classroom.

### *Wilmington Middle School English*

Ms. Jeanne McGonagle attended the Best New Young Adult Books workshop led by former chair of the Newbury Book Award. She shared literary resources and book lists with the English department. Ms. Sarah Perkins attended The National Council of Teachers of English (NCTE) in Washington D.C. and has shared a number of digital and print resources for working with students. Ms. Jaclyn Sevasta and Ms. Shannon Keeley attended a Literacy Conference and shared best practices for working with texts.

Ms. Melissa Simmons organized the eighth grade Washington D.C. field trip. Students make a connection to the eighth grade ELA curricula when they explore the Holocaust Memorial Museum. A major cornerstone of the grade eight curricula is literature that is based on the experiences during the Holocaust. Students read "The Diary of Anne Frank" and learned many aspects of the historical implications, but most importantly learned about tolerance and acceptance.

Grade seven has had an eventful November and December in English Language Arts. Students read and analyzed Charles Dickens' classic novel *A Christmas Carol*. In preparation for the novel, students explored Victorian England through the use of a Scavenger Hunt WebQuest. Students learned about events in Dickens' childhood that shaped his opinions about the treatment of the less privileged, Union Workhouses and Victorian treats such as Plum Pudding. Upon completion of the novel, students were able to see literature in action by viewing the North Shore Music Theatre's musical adaptation of *A Christmas Carol*.

#### *World Languages Department*

The World Languages Department is pleased to welcome two new teachers: Mrs. Sandra Noack and Mr. Dorian Popescu.

The High School has continued its growth of the World Languages Program with Latin 1 being offered to sophomores, juniors and seniors. This is the fifth year that three languages are now being offered in grade six at Wilmington Middle School, Spanish, French and Italian. The High School World Languages Department has begun to develop a comprehensive and strong foundation across Italian (Italian 2 and 3) which is funded in part by a grant from the Centro Attività Scolastiche Italiane (C.A.S.I.T) as well as Spanish 1, Spanish 5, French 2, French 5 and American Sign Language Introductory Levels I and II.

Our greatest focus this year continues to be in second language production skills. We want to focus on the students' abilities to develop strong speaking/signing skills. Their skills in producing language is one of the most important components in secondary language proficiency and the entire department is working together and diligently to make sure our students do not become the cliché, "I can understand it, I just can't speak it."

The Wilmington Middle School and Wilmington High School both continue to expand their students' cultural understandings of the world languages they are being taught. Our Italian teacher at the Wilmington Middle School, Miss Katia DeStefano, has continued immersing students in all kinds of cultural activities. October was Italian Heritage Month and Miss DeStefano again brought in a guest speaker from Regina's Pizzeria to talk with the students about the North End and the rich Italian heritage of the Greater Boston Area.

Production, creation and implementation of DDM assessments have also been a major focus of professional empowerment time. Time spent creating assessments and assignments with a focus on the oral communication component, as well as time spent to organize a system for consistency with assessments, has been a major focus. As a department we are working towards sharing assessments and assignments as well as a means of consistency when administering DDM assessments. This time is being utilized across the curriculum including: the integration of technology among all languages, math in sixth grade, Italian & Spanish, 6+1 Writing Traits with a focus on Conventions and a pilot project between Spanish and Health (and eventually into French and Italian).

The high school continues to run the Foreign Language Club, an experience for students that is to provide opportunities to contribute to their school community and to further their quest to become Cultured Individuals and a bigger part of the global community. This year continues the biennial tradition of Culture Fest, presented by the Foreign Language Club, in which students from the community of Wilmington showcase cultures from around the world and are asked to share the cultures of their own family with the community. This year it will be on January 29<sup>th</sup> at the Wilmington High School.

Mrs. Joanne Veliz will be leading a group trip with 18 students to Quebec City for French students May 1-3.

The World Languages Department continued to collaborate with other departments to expand the students' cultural experiences. Mrs. Nardo taught a Zumba Unit and this year we did a cooperative Zumba lesson with the Foreign Language department. With the Spanish 4 class we focused on learning the Flamenco dance steps and then did a choreography activity. In Spanish 3 classes we focused on an introduction to Zumba and learned dances from South America and the Caribbean.

We know that the success of our students goes beyond high school graduation, so the World Languages Department continues to invite alumni back to share experiences in college language programs, study abroad and foreign language use in their careers at the annual ***Alumni Roundtable***. This year's *Alumni Roundtable* will be held at Wilmington High School on Friday, January 9, 2015.

### *Guidance Department*

The Wilmington High School Guidance Department provides a comprehensive guidance curriculum that seeks to address the needs of the students and families of Wilmington High School. By providing social/emotional mental health support, college preparation and career planning services, counselors are a vital component to student success at Wilmington High School. Counselors strive to remain up to date in their professional practice and focus on grade level issues, ensuring the evolution of our departmental goals through pursuing personal professional development to benefit our students.

The Guidance Department utilizes the Naviance on-line platform as an important conduit in the Guidance Department's conveyance of information to our students and families. Within weeks of arriving at Wilmington High School, freshmen students were introduced to Naviance and completed a learning style inventory designed to empower them to embrace their own strengths in the learning process. In January, sophomores accessed the Naviance "Do What You Are" inventory to begin career exploration. College planning began in February for juniors, with students researching potential post-graduate destinations using the extensive Super Match college search engine. College applications were easily tracked and related documents were sent throughout the fall on behalf of our seniors using the features of this invaluable program. Now in place for five years, Naviance is of tremendous support to the department in the ongoing process of encouraging and promoting a college going culture in our school.

Once again, in the summer of 2014, Marie Cahalane, the Guidance CTL, offered the College Essay Writing Seminar, introducing students to the essential components of their college essays. Sixty-two students participated in the program. In addition, on-going assistance in the creation of a final product was provided throughout the summer and fall. This program has been in place for three years and continues to be highly successful.

The Wilmington High School Guidance Staff sponsored programs throughout the year supporting the counselors' departmental goal of student empowerment through the awareness of postgraduate options. The annual Alumni Roundtable in early January welcomes members of the previous year's graduating class who are eager to share anecdotes about college life with our junior and seniors. In January of 2014, 52 members of the Class of 2013 met with Grade 11 and 12 English classes to share college experiences with our students. The annual Junior Parent Night was held in February and coincided with Junior Seminars. Both parent and student programs are designed to assist in the development of a plan for college research and planning. The guidance staff followed up this program with the Senior Parent Breakfast in late September to provide the next steps in the college process. In 2014, this event was attended by 72 parents. During the same week, students accessed Naviance to explore college resources and begin the application process. In early November, the annual Financial Aid Night featured a speaker from a local university who answered important questions about applying for financial aid. In an effort to present other options for financing college expenses, a scholarship resource is maintained both on Naviance and in a binder found in the Guidance Office by Sue Murray, the Guidance Department administrative assistant. The Guidance staff believes that each of these events and resources contributes to supporting students and their families in successful realization of future goals.

In November, ten students participated in the Johnson and Wales University Review Day. At this event, students met with an admissions representative from the university and students who had applied in advance received an admissions decision.



In 2014, through the generous support of the District, the Wilmington High School Guidance Department once again offered the Preliminary Scholastic Aptitude Test (PSAT) through the College Board without cost to the Class of 2016. The guidance staff administered the Preliminary Scholastic Aptitude Test to 158 junior students or 76% of the junior class. In addition, 65 sophomores participated in testing at their own expense. This commitment from the district supports the Department's goal in encouraging a college going culture and helps all students to understand that college can be an attainable goal. Advanced Placement testing was conducted in the spring of 2014 under the supervision of the Guidance CTL. This ever expanding program offers our students opportunities for attainment of college credit and outstanding rigor in their academic programs. One hundred five students, enrolled in conventional AP classes and the Virtual High School program, were tested in ten subjects in a total of 159 tests this year, an increase of 16% over the prior year's tests administered.

Ninety-three percent of the graduates in the Class of 2014 have chosen to attend institutions of higher learning or trade schools.

Members of the Class of 2014 are attending the following colleges:

American University, Arizona State University, Assumption College, Becker College, Bentley University, Boston University, Brandeis University, Bridgewater State University, Colby Sawyer College, Curry College, Dean College, Eastern Connecticut State University, Emerson College, Endicott College, Fitchburg State University, Florida Institute of Technology, Fordham University, Framingham State University, Johnson & Wales University, Keene State College, Lasell College, Liberty University, Marymount Manhattan College, Massachusetts College of Liberal Arts, Massachusetts Maritime Academy, Massachusetts College of Pharmacy and Health Sciences, Mercyhurst University, Merrimack College, Middlesex Community College, Mount Ida College, Muhlenberg College, National Aviation Academy of New England, Northeastern University, Northern Essex Community college, Pennsylvania State University, Plymouth State University, Regis College, Rensselaer Polytechnic Institute, Roger Williams University, Saint Anselm College, Salem State University, Salve Regina University, Siena College, Southern New Hampshire University, Southwestern Assemblies of God University, Springfield College, Suffolk University, The Citadel, University of Connecticut, University of Denver, University of Massachusetts Amherst, University of Massachusetts Boston, University of Massachusetts Dartmouth, University of Massachusetts Lowell, University of New England, University of New Hampshire, University of Rhode Island, Wentworth Institute of Technology, Western New England University, Westfield State University, Worcester Polytechnic Institute and Worcester State University

To date, the Wilmington High School counseling staff has processed over 892 college applications for members of the Class of 2015 with over 56.2% of seniors applying to college as of December 31, 2014. We are proud to announce that our students have been accepted to the following colleges:

American Academy of Dramatic Arts, Colby-Sawyer College, Curry College, Daniel Webster College, East Carolina University, Eckerd College, Fairfield University, Florida Gulf Coast University, High Point University, Johnson & Wales University, Lasell College, Marymount College, Massachusetts College of Pharmacy and Health Sciences, Merrimack College, Ohio State University, Point Park University, Regis College, Roger Williams University, Salem State University, Siena College, Simmons College, St. Michael's College, Stonehill College, UMASS Amherst, UMASS Dartmouth, UMASS Lowell, University of Alabama, University of Maine Orono, University of New Haven, University of Wisconsin Madison, University of Vermont, Worcester Polytechnic Institute

### *Mathematics Department*

The Mathematics Department at Wilmington High School is comprised of ten full time teachers each teaching five classes and one part time teacher teaching three classes. We have welcomed three new mathematics teachers this year one of whom is a 1990 graduate of Wilmington High School who has been working in our school system for the past 12 years as a tutor. One of our other newly hired teachers is a 2014 graduate of Keene State College and our third new hire comes back to us after a year away pursuing her Master's degree.

The courses offered in the Mathematics Department range from Algebra 1 through AP Calculus. Students at WHS are required to complete 20 credits of Mathematics in order to be eligible for graduation making mathematics a four year requirement at Wilmington High School. We offer a variety of fourth year courses including Statistics, Engineering Design, Introduction to Trigonometry and Pre-Calculus and Calculus. Many of our current ninth graders are entering the High School and beginning their Math pathway with Algebra 1. Approximately 20% of our freshman class is enrolled in an Honors Geometry course and will advance to Algebra 2 as sophomores. The mathematics curriculum is completely aligned to the Common Core State Standards. We are in our fourth year of the Curriculum Renewal Process. We will continue to review current instructional materials this year as part of the renewal process. This work as well as our curriculum work that is ongoing will prepare us to offer our students a comprehensive mathematics program.

Our high school students continue to improve in our standardized testing. MCAS results were very positive again this year with 92% of our students scoring either in the Proficient or Advanced status. We continue to offer a Math Workshop course to our tenth graders as a preparation for the May exams. This course is designed to reinforce skills and to develop test taking strategies. We also offer opportunities for extra preparation for eligible students through our Academic Support Services Program which is offered throughout the school year and sometimes over the summer months. This program is funded by a grant which has been approved by the Massachusetts Department of Elementary and Secondary Education.

SAT Review classes are also offered through both the English and Mathematics departments. These classes are scheduled in the fall and also in the spring. Classes are offered in the evenings during the week and on Saturday mornings. The fall and spring sessions usually run for the six weeks prior to the SAT tests which are administered in November and December and in May and June.

### *Science Department*

The High School Science Department continues to grow and develop our program offerings. This year students participated in our new Environmental Studies course. Other unique offerings such as Biotechnology and Organic Chemistry are as strong as ever. The Science Department believes the interaction between teacher and student is paramount for learning to occur. The following are just a few highlights brought to fruition by our students.

Students in Ms. Paquette's Biology class are honing their ability to predict the traits of offspring based on a cross of the two parents. Students study how they inherited some of their own traits such as eye color, freckles, and dimples. Students then examined where in their DNA these traits are carried and what happens if you are missing genes or chromosomes.

The Biology program also involves great writing opportunities. Students in Mrs. Marcoux's Honors Biology classes recently created their take on a transit poster to educate the public about climate change. A number of them chose to go on and enter their work in the Cool Science poster contest sponsored by Climate scientists at UMass Lowell and the Lowell Transit Authority.

Wilmington High School students have been award winners in this competition in past years. Currently, Honors Biology students are writing an original essay with their personal take on something new and amazing in the field of science that may answer one of four global challenges: feeding the world, improving the environment, solving the energy crisis or taking a closer look at innovation in design. Those who wish to will submit their essays to The Dupont Challenge, a nationwide Essay contest for high school students. Wilmington High School has produced past winners in this competition as well! As one can see, creativity and original thought are a theme of student learning activities in the sciences here in Wilmington.

Some very fortunate students in Ms. Mutchler's Environmental Studies class explored the world around them first hand recently. They traveled to the Ipswich River Wildlife Sanctuary in October, to investigate the health of the Ipswich River as well as the anthropogenic influences.



While there are many more exciting events occurring in the sciences this year, we hope this sampling provides a glimpse of the things our amazing students are doing this year. We thank them for their energy and curiosity they bring to school each day.

### *Social Studies Department*

Continuing to prepare our students for the future, the Social Studies Department fosters writing, communication, critical thinking and analytical skills throughout the school year. Our department continues to reinforce these skills while closely following the standards from the Massachusetts History Frameworks. In addition, our teachers have worked very hard to incorporate the Common Core State Standards in their daily work as well. As a department, Social Studies teachers consistently work to integrate new types of technology as well as new methods of instruction.

Members of the Wilmington High School created and have been implementing District Determined Measures for grades 9-12. District Determined Measures (DDMs) are “identifying or developing measures for assessing student learning for educators in all grades and subject areas, the results of which will lead to opportunities for robust conversations about student achievement, and ultimately improved educator practice and student learning”. The High School Social Studies department also created a template in which each member of the department has created a timeline in which they recorded when they will be administering the individual assessments. Teachers have also begun to track the data from their individual assessments and will continue to analyze the data they have extracted.

As 2014 comes to a close, the department continues to make great strides with our students in each grade level. Our ninth Grade students who are enrolled in US History are working on informative essay writing as well as their Freshman History Fair projects. The tenth grade US History students continue to work on their research and writing skills with their experience with the Sophomore Research Paper and their Document Based Question work. Lastly, our eleventh Grade students who are enrolled in World History are working to improve on both their writing and communication skills with their work on their Class Discussion and Document Based Questions as well. Collectively we offer students at Wilmington High School a great variety of Social Studies electives. These courses range from Psychology/Sociology, World War II, Facing History, American Law, Economics, US Government, World Religion and Cultures, and Current Events. We are looking forward to the upcoming year, which will include a new high school building and new technology.

### WILMINGTON MIDDLE SCHOOL

Wilmington Middle School has maintained a student population of approximately 845 students during the 2014-2015 school year. Four teachers were recruited and appointed in the areas of mathematics, special education, language arts and library. The administration team realized two replacement appointees; Interim Principal, Ralph Olsen and Assistant Principal, Daniel O'Brien. They join veteran Assistant Principal, Terence Sheehan. Each administrator has assumed responsibility for a single grade, ensuring a high level of personalization.

After extensive discussions with students, parents and teachers, a theme of “4 R’s” Respect, Responsibility, Resiliency and Results, is serving as the driving force to promote a positive climate and improve learning.

MCAS scores from spring 2014 reflected student growth in all three grades in ELA, grade eight science and grade six math; however, overall improvement for the past four years has been stationary. Although lower than suburbs with similar demographics, Wilmington Middle School’s scores are above the state average.

The school is practicing the professional Learning Communities (PLC) mode with emphasis on collaboration and the gathering of in-house data from student assessments, such as the Math and English Language Arts benchmark tests administered three times each school year, to drive our instruction and continue the practice of moving forward common core standards. School goals emphasize the importance of lessons across content areas reflect rigorous high order thinking skills. Lessons have been and continue to be engaging with real life relevancy for our students. Best instructional practices have been recognized during staff meetings and modeled for colleagues.



The Wilmington Middle School will continue to celebrate its students, this school year four academic rallies honored our students. Each grade, team and content area are recognizing a student at the end of each marking term for achievement, improvement, effort or kind deeds. Data such as outstanding attendance at 98% is also communicated.

Grade eight leadership council will be nominated and selected in the spring. The school continues to participate in the Governors Initiative Project 351. An eighth grade student with the qualities, kindness, compassion, humility and generosity of spirit will participate in a conference with similar students from each middle school in the commonwealth. The traditional trips for grade eight to New York City and Washington D.C. generated enthusiasm and great anticipation.

The majority of our students participate in clubs and co-curricular activities which include; student council, math team, drama club, after school sports, art club, future scientist and engineers of America, SADD, best buddies and an emerging group called the fun police who coordinated activities such as a school-wide dodge ball tournament.

### NORTH INTERMEDIATE SCHOOL

As of October 1st enrollment at the North Intermediate School is 320 students, 142 fourth graders and 178 fifth graders. New staff members were welcomed to the North Intermediate School in 2014: Principal Christine McMenimen, fifth grade classroom teacher Maggie Bolt, Reading Specialist Michele Gwozdz and educational assistant Elizabeth Olson. Educational Assistant, Martha Bransfield, joined our team from the Woburn Street Elementary School.



*Fifth grade chorus sings God Bless America, under the direction of Mr. Bell, prior to a Providence Bruins game.*

The North Intermediate School is fortunate to be involved in numerous community partnerships based in Wilmington. Retired engineer, Chuck Kitchin visited fourth grade classrooms in November to share a lesson on electricity. Students had the opportunity to learn "hands-on" about electrons, batteries and circuits. Wilmington High School volunteer, Connor Bennett joined the science students as a mentor to support the students making

connections and understanding the concept. The North Intermediate School's Student Council, nine students, continued the mentoring relationship with WCTV. The Video Explorers program allows the students to learn about filming, videotaping and the creative process. Students meet at the local cable television studio every two weeks to build their skills and their confidence. The North Intermediate School welcomes a new community member to the neighborhood Target! Some students in the fifth grade wrote business letters to Target to let them know what a great town Wilmington is. Managers from the new store visited fifth graders in their classroom and donated a \$50 gift card to purchase school supplies for the classroom. Students were excited to learn that their letters were read and that they received such a positive response.

The Northside PAC is a strong supporter of the North Intermediate School students and staff. In August, the PAC purchased additional walkie-talkies for the school, so that there can be strong communication at arrival, recess, lunch time and dismissal. Additionally, the PAC supports the Math Olympiad each year which is an enrichment program for students who excel in mathematics. The PAC fundraisers of the Annual Pumpkin Fair, Yankee Candle sales and the Wildcat Den, bi-monthly school store, sponsor the many activities for the student enrichment programs, fifth grade celebration, yearbook and social events. All students participated in an allergy awareness assembly

this year. Performer, Kyle Dine, brought his program "Are You Nuts?" to the North Intermediate School. He shared songs and reminders about how to keep our friends with food allergies safe. Students impressed their teachers and the presenter with their knowledge of types of food allergies, various reactions and how to be safe with food: Do not share food. Wash hands after snack and meal times. Ask questions if you are unsure about "safe" foods. Read all ingredient labels.

Teachers continue to collaborate on a daily basis to consistently implement the Massachusetts Curriculum Frameworks in Math, English, Language Arts, and Science and Technology. Two classes piloted the Envisions Math Program this year which fosters a deeper understanding of math concepts and math practices. In Science, teachers began to use the FOSS investigation kits purchased this year. In ELA, intermediate level teachers have been integrating writing lessons with the Six Traits plus 1 program. This year's focus has been on word choice and sentence fluency to enhance students' writing. In addition, teachers have been using the Fountas and Pinnell Benchmark Assessment System to focus on reading instruction for students. Fourth and fifth graders are assessed multiple times in the school year to meet students at their instructional levels. Each of these endeavors has been supported with professional development and training for teachers facilitated by the K-5 Math Coordinator and the K-12 STEM and Literacy Coordinators.

Students at the North Intermediate School are an inspiring group as they foster an enthusiastic spirit and a desire to help others. In October, students and staff wore pink to support a Breast Cancer Awareness Day Fundraiser. The Student Council led a #socktober campaign to collect socks for needy families prior to the winter season. Other charity drives at the North included students collecting toys for the Wilmington Fire Fighters' holiday toy drive and dog/cat food and necessary items for the North East Animal Shelter which promotes pet adoptions and sheltering animals without homes. The North Intermediate School Community thinks of others beyond the walls of their school.

#### WEST INTERMEDIATE SCHOOL

The West Intermediate School prides itself on creating a positive environment; greeting children by name and making each child feel valued as members of the school community. The West Intermediate School staff is always working together to improve the quality of our instruction and our service to community. We welcomed several new staff members in 2014, including Nicole Allan, Roseanne Clark, Paula Fairweather, Jackie Mullens and Joanne Vultaggio, all Educational Assistants for the various programs in the building.

Staff members participated in continued professional development activities that support the District Strategic Plan and West School Improvement Plan. In our classrooms, 90% of classrooms are equipped with Mimeo devices coupled with projectors, a set-up that allows direct student interaction with any program being used. Our librarians have continued to revamp our library space, transforming it into an energetic, vibrant space where students can work individually, in small groups, or as a class. There is also display space for classroom projects. It is really becoming the activity center of the West Intermediate School! We have continued to support and participate in Professional Development activities that strengthen our use of new technology for both teaching and learning, ensuring that our students are provided the skills they need to become 21<sup>st</sup> Century learners.

In the classrooms, we participated in many activities in addition to our academics. An important goal at the West Intermediate School is to instill in the children a sense of personal achievement and social awareness. The Second Step program has been very successful in teaching empathy and good decision making skills to our students. We also stage several West Intermediate School PRIDE assemblies throughout the year, including talent shows, where students get to perform in front of the entire student body. These are always fun and contribute greatly to the sense of community we strive for here at the West Intermediate School. As a special treat in November, we were the recipient of a wonderful gift from a parent, a free "Lucky the Leprechaun Dunk Show!" Lucky is the official mascot of the Boston Celtics and his show took our breath away! We also continued with many of our regular programs, including Explorer Day, Poetry Day and Math Immersion Day; participated in Wilmington's Fire Department Toys for Children In Need; collected food for the local food pantry; the annual winter coat drive sponsored by Anton's cleaners and Box Tops for Education.





*Lucky the Leprechaun entertains students at the West Intermediate School*

Our featured wellness program, "Recess Before Lunch", entered its fourth year. Our student representatives spent over 15 hours during the year at the WCTV studios, learning how to use equipment, write scripts, set up studio props; and gathering footage from the West Intermediate School, all in an effort to produce a fabulous year end tribute to the West Intermediate School, which we shared in an assembly with the entire student body during the last week of school. In Physical Education class, the children participated in the Five Minute Fitness Run, where every child in the school ran for five full minutes without stopping. In Art, children participated in the Reading Municipal Light

Department's T-Shirt contest; made pottery, murals and collages that we displayed throughout the school. In Music, the fifth grade Advanced Band performed at the Wilmington High School for the whole town holiday concert in December. Our WEF fundraiser walk in October was very successful, raising over \$3,500!

The Wilmington CARES program operates daily from the West Intermediate School and is an integral part of our school community. Kerin Ritchie is the site coordinator at the West Intermediate School. The Shawsheen/West PAC continues to support grades one to five at both the Shawsheen Elementary and the West Intermediate Schools. They provide Student Planners and West Intermediate School t-shirts for every child. They fund enrichment programs, which included Mister Magnet, Techsploration/Simple Machines and Cryogenics. The PAC also organized additional activities such as the Ice Cream Social, Holiday Gift Fair, Grade five Student Yearbook, Family Game Night and the grade five Yearbook Signing Party, which is the final farewell to the fifth graders as they prepare for the Wilmington Middle School. All in all, it was another successful year at the West Intermediate School!

### SHAWSHEEN ELEMENTARY SCHOOL

The Shawsheen Elementary School houses students in grades one through three. There are 17 general education classrooms and three special education classrooms. Staying true to our course, the Shawsheen Elementary School remains committed to increased student achievement by using data to drive instruction and to impact student performance outcomes.

With the collection and analysis of data as a driving force, the Shawsheen Elementary School faculty administered several evaluative tools to determine current student performance throughout the school year. At the beginning of the school year, teachers administer benchmark testing in reading and math to ascertain baseline data for each of their students. Then, at predetermined dates outlined in our assessment calendar, benchmark testing is conducted in order to progress monitor student learning. The initial benchmark testing also serves as a means to determine in what area students have strengths and in what area students may require additional reinforcement. In this way the staff members continue to ensure that all students' needs are being served while working toward increased student achievement as we continue to make strides implementing the Massachusetts Tiered System of Support (MTSS). In addition, we are in our second year of implementing WIN time. WIN stands for What I Need. This is a designated time three days a week assigned to intervention and enrichment; all students in the building at the same time every day for



30 minutes are involved. Students may be in book club for advanced readers, social group, computer lab or working on math facts. All staff is involved in supporting students during this time. For example, specialists, support staff and special education personnel serve as interventionists during our WIN block. Parent volunteers also are welcome and have proven to be a great resource. In addition, students who need small group support are placed in groups that meet their needs. Every month the teachers meet during extension time, which is an extra block of time used to help plan for the intervention blocks also known as WIN time. This year WIN time has really taken off and teachers, staff and parents are excited about the positive impact on student growth and learning that it has.

In the area of reading, teachers are continuing to administer tests using the AIMSweb system. The analysis of the data results from the AIMSweb tests was crucial in helping teachers design reading instruction for their students as well as in providing the teachers with an early detection system for students who may be at risk in reading. By progress monitoring students throughout the year, teachers were able to provide custom interventions to assist students in making steady progress. Additionally, teachers administered the Fountas and Pinnell Reading Leveling Assessment to their students twice, September and April. By having this information, teachers were better able to instruct their students at their reading instructional level and ensured they had reading materials available at their appropriate reading levels. Teachers were able to challenge their students in a way that allowed them to make progress through the leveling system. Both the AIMSweb data and the reading level information were available for teachers to share with parents during parent conferences. All of these activities speak to our commitment to assist students in demonstrating steady strides in their acquisition of reading skills.

In the math content area, classroom teachers administered benchmark testing twice a year and do pre and post tests for all units. We also have one teacher in each grade level piloting a new math program called Envisions. The students in these classrooms are working on different assessments during the year. The data from the math is essential and has proven to be most useful when working with the standards and assessing areas of school and classroom needs. The facilitation of the data and collection of data are achieved under the supervision of the Elementary Math Coordinator. The math coordinator works closely with the administration to talk through the data and look especially at individual student strengths and weaknesses.

We were very fortunate to continue with the schedule that has allowed for the implementation of several academic initiatives. First, the schedule permitted each classroom teacher to have a ninety minute uninterrupted literacy block. This amount of time for reading and language arts assisted teachers in implementing the Houghton Mifflin Program as it was designed, including providing small guided reading groups on a timeframe recommended by the reading program. Secondly, with the new schedule, a thirty minute school wide intervention block was established. This was a great opportunity to identify need areas for students in which they would benefit from additional reinforcement of skills in either math or reading. Students were grouped by need areas and worked with different staff members during this time block to help them strengthen their reading or math skills. It also allowed for enrichment time for students who were working well above grade level. Finally, the new schedule has allowed for more common planning time for grade level teams. In addition, we have created an Extension block. Once a month teachers can meet with reading specialists and administration along with grade level colleagues to talk about student data and other school wide initiatives. During this time the students are able to go to one specialist, based on a predetermined schedule, once a month for an extra enrichment block.

The Shawsheen Data Team, comprised of administrators, classroom teachers, support staff and special education personnel, stayed their course in analyzing data this year. The main focus this year has been on written response and the development of writing rubrics. In addition, due to a popular professional development day on the "Writing with Colors" program, the teachers at the Shawsheen Elementary School have begun to incorporate these ideas into their teaching and learning.

The Shawsheen Elementary School has good representation on the district's Math and Reading Vertical teams. Both the elementary Math and Literacy Coordinators focused a majority of their work on drawing curriculum maps to ensure that the skills and concepts found in both our math and reading programs cover the adopted Massachusetts Common Core standards. The math program is currently aligned with the standards. A math binder, created and designed by the math coordinator addressing all of the common core standards, is being used by teachers in the implementation of math instruction. The reading team continues to work on the alignment of our current reading program with the common core standards. Work is targeted to be completed by the end of the 2014-2015 school year.

We also have teacher representation on the Science Vertical Team under the direction of the K-12 STEM Coordinator. After exploring several science programs, the team decided to pilot the FOSS Science program. Three third grade teachers at the Shawsheen Elementary School volunteered to pilot the program. The initial response has been positive.

At the Shawsheen Elementary School character education plays an important role. There are several activities that occur in our school to support this endeavor. To continue to strengthen the building of good student character, the "Keys to a Better Me" program was sponsored again by the assistant principal and the guidance counselor. Each month a new value (i.e. respect, responsibility, kindness, etc.) was presented during a lunch time with a video, reading and student skit. The value was reinforced throughout the month. Teachers also had students participate in classroom activities focused on the monthly value. Additionally, the health teacher discussed many topics focused on good character building during weekly sessions with students. All of these programs demonstrated efforts in promoting anti-bullying awareness in our school.

In order to demonstrate our commitment to school safety, the Shawsheen Elementary School continues to keep all doors locked while school is in session. Staff members are issued swipe/identification cards to enter the building. Three doors are equipped with swipe recognition devices. Student safety continues to be a high priority. During the 2013-2014 school year both staff and students have been trained with the ALiCE method as means of reacting to any emergency or violent situation. This method will be replacing the former procedures used during lockdown drills. Rather than shelter in place practiced during the traditional lockdown method, the new procedure provides faculty and students with the knowledge and means to escape when possible or protect themselves when needed. A parent information session was offered last year. We have already done two ALiCE drills since last year and the last one was very successful.

Our parent involvement has continued to remain an integral part of the school community. Parent involvement in the Parent Advisory Council (PAC) and the School Advisory Council (SAC) continued to be high. Parent volunteers in the computer lab, the library and the lunch room proved very helpful too. As a result of the hard work and efforts of parents, the school continued to be well supported.

The Wilmington Educational Foundation (WEF) has been supportive of many school initiatives. As a result of their fundraising efforts, they have been truly successful in providing our school with funds to purchase technology and other resources that augmented the curriculum and instruction. The annual Walk for WEF, held on or about Halloween, has proven to ascertain a good amount of money for schools while proving to be a fun and healthy activity for all participants. Students seek sponsors as they do several laps around the perimeter of the school donning Halloween costumes. The grant opportunities provided by the WEF give the school the chance to make special purchases to benefit student learning.

The Shawsheen Elementary School remains dedicated to providing meaningful and productive learning experiences for all students. The collection and analysis of data equipped staff members with the necessary information to address changes needed in curriculum and instruction. The administration of benchmark assessments throughout the school year greatly assisted in meeting the individual needs of the students while helping them realize academic progress and achievement. The participation of students during the intervention block and WIN time help them to build

strength in reading and math skills. We are also committed to assisting students in building a solid foundation in becoming responsible citizens. By addressing the diverse needs of all students, tailoring learning to specific need areas, we are able to provide them with positive learning experiences as well as to help them in maximizing their learning potential.

## WOBURN STREET SCHOOL

This year the Woburn Street School has a total enrollment of 449 students in grades one, two and three. There are eight first grade classrooms, seven second grade classrooms, seven third grade classrooms and one special education Language Based Learning Disabilities Classroom. New staff members this year include first grade teacher Tiffany Pimental. Ms. Pimental comes to us from the Mystic Valley Regional Charter School where she taught first grade for several years. First grade teacher Jennifer Obremski also joins the first grade team this year after having previously taught at the Shawsheen Elementary School. Also joining the first grade team are Lisa Bertolami and Sara Pesanelli. Mrs. Bertolami and Ms. Pesanelli both came to Woburn Street School after having previously taught kindergarten at the Wildwood Early Childhood Center.

With the help of our School Advisory Council, we developed a 2014-2015 school improvement plan to guide us in the coming year. The first goal in the School Improvement Plan is close the proficiency gap in reading that exists between our students with disabilities and our students without disabilities. Through detailed data analysis based on our 2014 MCAS results we see that there remains a discrepancy between the performance of our disabled and non-disabled students in the area of reading.

A second goal for the Woburn Street School is to close the proficiency gap in mathematics that also exists between our students with disabilities and our students without disabilities. Data gathered from the 2014 MCAS test show a discrepancy, similar to our reading scores, between the performance of our disabled and non-disabled students in the area of mathematics. At the Woburn Street School we are committed to consistent analysis of our teaching practices so that we can close the achievement gap and meet the needs of all our students in all academic and social settings.

The third goal for the Woburn Street School was created to develop a shared mission and vision statement for our school. This will incorporate input from all of our school community's stakeholders. Any previous mission and vision statements are outdated and don't reflect the current direction and population of the Woburn Street School. Creating a shared mission and vision statement will help bring the Woburn Street School closer as a community and will support us in providing a safe and collaborative school environment.

Continuing at Woburn Street School is WIN (What I Need) Time. This is time scheduled outside of the normal ELA and Math blocks that allows teachers to provide additional instruction for students based on individual needs. This could be used as intervention time for students not meeting the benchmark as well as extension time for students exceeding the benchmark. During this time we are also able to use specialist staff to work with small groups of students when needed. We continue to develop our math resource library for teachers to use as a resource for providing both intervention and extension activities for students.

At the Woburn Street School we continue to increase our technology capabilities. Through grants and PAC funds we have been able to equip every classroom with a projector and Mimio device. We are also researching the use of tablets in the classroom and will be looking for funding opportunities to begin integrating them into classrooms.

The annual Reading Incentive Program continues this year to encourage children to read at home. The children have been busy reading each day to complete the program's requirements. In an effort to encourage students to utilize *Study Island* and *Reading Eggs* at home, we will be promoting a whole school goal to increase home/school technology usage.



The Woburn Street School is fortunate to have a long and cooperative association with the Northside PAC. The PAC sponsors a variety of fundraising activities to generate money for programs and materials that benefit the school and enhance the curriculum. The PAC regularly provides enrichment programs for our students, as well as providing a variety of materials each year. The Woburn Street School is extremely grateful for the hard work and support of the PAC.

#### BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center is a school dedicated to the education of young children. The Boutwell Early Childhood Center is fully staffed. It is a comprehensive early childhood site that is home to an Integrated Pre-school Classroom, a Substantially Separate Pre-school classroom, five Kindergarten Classrooms and the Bridge Program. In addition, the Boutwell Early Childhood Center houses an Extended Day Kindergarten Program (CARES).

The Wilmington Public Schools is in its seventh year of Full Day Kindergarten at both Early Childhood sites. The Program is five hours and fifteen minutes in duration daily. The children have a morning snack, lunch period and recess each day. The Boutwell Early Childhood Center is able to offer a multi-faceted learning experience to the students, which includes participation in Physical Education, Music, Art, Library and Computer Lab. There is a Reading, Math and Science Program in place, which carries through to the elementary school. Special Education Services are available for those students who qualify and need assistance in the areas of Speech and Language, Occupational Therapy, Physical Therapy and Resource Learning services. In addition, there is a Reading Specialist on staff at the Boutwell Early Childhood Center. The Reading Specialist focuses on reading support and enrichment to the kindergarten students.

The Pre-school Program continues to be a half-day program: Monday through Thursday. The Integrated Pre-school Program has adopted the Pre-K component of the Houghton-Mifflin Reading Language Arts Series. It introduces pre-school students to the Alpha Friends, which is the cornerstone of the Reading Program. The children are also involved in many thematic units of study within the framework of the Pre-school Curriculum. Both the Pre-school and Kindergarten Curriculums are aligned to the Massachusetts Common Core.

The Boutwell and Wildwood Early Childhood Centers have adopted a report card placing us on a three term report card cycle. Teacher representatives from both Early Childhood Centers developed the report card and aligned it with the Common Core curriculum. The report card was officially adopted by the School Committee in October of 2012 and has been fully implemented by the schools. The Boutwell Early Childhood Center continues to use the AIMSweb Test of Early Literacy, this screening tool is administered to each kindergarten student three times a year. The results of this screening assist teachers in differentiating instruction to meet student's individual needs. The Houghton-Mifflin Reading/Language Arts Program and Trailblazer Math Program are firmly established in the Kindergarten Curriculum. The Boutwell Early Childhood Center has continued with an intervention block for the 2014-2015 school year. The purpose of this intervention time is to give each student the opportunity to refine or enrich specific skills. During this intervention time students work in small groups with various staff members. The goal is to give each student what they need at a particular point in time. The 2014-2015 school year has also seen the continuation of bi-weekly meetings to review the data collected from our literacy and math assessments. This data is reviewed and discussed and used to implement changes in instruction. Our Kindergarten classes also maintain book buddies with the West Intermediate students. New for the 2014-2015 school year all students in Pre-school and Kindergarten participate in a monthly whole school meeting, called Community Meeting. At these meetings the students discuss and decide on a new project each month to provide a donation too, so far we have donated candy to wounded soldiers and mittens/hats to the Jimmy Fund. The students are quite invested in the projects.

The Boutwell Parent Advisory Council or PAC has been a strong and involved presence at the Boutwell Early Childhood Center this year. Members of the PAC work closely with staff and administration. The enrichment programs funded by our PAC, which included "Explore the Ocean" and "Building Bridges," have greatly enhanced our curriculum. The PAC has brought families together with such events as Family Fun Night and the Ice Cream Social. The PAC is responsible

for organizing fundraisers for our school. Proceeds from these fundraisers are used to provide all students with enrichment activities. This year the PAC sponsored a Random Acts of Kindness raffle. Parents were encouraged to send in ballots describing their child's act of kindness. Two winners were selected and each student received a prize. Their contributions to the students and families are instrumental in developing a sense of community at the Boutwell Early Childhood Center.

Our School Advisory Council or SAC is another opportunity to involve parents. It includes representatives of parents, teachers and administrators from both the Boutwell and Wildwood Early Childhood Centers. Their charge is to develop a School Improvement Plan that is based on safety, security, curriculum and building initiatives. The Boutwell and Wildwood Early Childhood Centers are currently in the process of obtaining accreditation from the National Association for the Education of Young Children.

Two concerts are held during the school year, under the direction of our Music Specialist, with assistance from Pre-school and Kindergarten staff. In December, a holiday concert was presented to parents and friends. This year's theme was "Winter Fun." In June, parents and family members were treated to a program that celebrated the end of the Kindergarten year. Our Pre-school classes hosted an "In School Snow Day," when parents and siblings were invited to attend and enjoyed a variety of "snow" day activities and crafts. In June, the Pre-school classes celebrated the end of the year with a performance, "A Year in Review."

The Boutwell Early Childhood Center continues to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff strives to create a balance between each child's social emotional development while at the same time cognizant of curriculum and instruction. With the support and involvement of our parents, we endeavor to make each child's school experience an enriching one that will lay the foundation for the years to come.

#### WILDWOOD EARLY CHILDHOOD CENTER

The Wildwood Early Childhood Center, located at 182 Wildwood Street, currently has an enrollment of 147 Kindergarten and Pre-school students. The Wildwood is presently comprised of five full day kindergarten classrooms as well as our Kindergarten Compass Program for students with special needs. The five hour and fifteen minute kindergarten full day program allows our students to learn experientially and at a pace that is conducive to in-depth exploration of curriculum. The Wildwood Early Childhood Center also offers three pre-school programs. The integrated pre-school program is a half-day program with two sessions that run four days a week for two and a half hours a day. In addition, the Wildwood Early Childhood Center offers two full day pre-school programs for students with special needs. Our pre-school and kindergarten programs help build a foundation of skills and early social/emotional development for our students. In addition to our early childhood classrooms, the Wildwood Early Childhood Center also houses the Wilmington Public Schools Special Education Department.

The Wildwood Early Childhood Center prides itself on being a student-centered educational facility, emphasizing individual student development, strong student-centered curriculum, family involvement and positive school climate. Central to our kindergarten curriculum are the Houghton Mifflin English Language Arts Program, which is also utilized in the pre-school and the Math Trailblazers Program. This year two classrooms are piloting the Envision Math program. All programs lay the foundation for student success across multiple curriculum areas. In addition to the kindergarten and pre-school adopted curriculum, we also invite various enrichment programs to visit the Wildwood Early Childhood Center throughout the year to enhance our existing programs. Students at the Wildwood Early Childhood Center are assessed regularly throughout the year to ensure that students are making progress in all areas, that struggling students receive the support they need and that students who need enrichment in various areas have the opportunity to participate in enhanced learning opportunities. Kindergarten students' early literacy skills are assessed three times a year using a standardized reading assessment designed to gather baseline data on students and assist in the identification of individual student strengths and weaknesses in the area of literacy. Students who struggle with early literacy skills as measured by this assessment



are progress monitored monthly. In addition, students' math skills are assessed three times a year using a district developed assessment. With the support of administrators, district curriculum leaders and the district data specialist, staff members meet monthly to review student data, plan/adjust instruction and develop interventions. Social and emotional development is an equally important facet of our curriculum in the pre-school and kindergarten programs. Play and positive peer interactions are woven into every child's day.

All kindergarten students at the Wildwood Early Childhood Center receive weekly art, music, library and computer time. Physical Education classes are offered twice weekly. The inclusion of 30 minutes of designated computer time for every kindergarten classroom enables early childhood students to interact directly with technology on a weekly basis and has been extremely beneficial to the facilitation of early technology skills for our students. During computer lab time, kindergarten students work on a web-based early literacy program called Reading Eggs. The Reading Eggs program has been a wonderful enhancement to the existing kindergarten English Language Arts curriculum and allows students to practice early literacy skills at their own pace.

The Wildwood Early Childhood Center values input from all our families and encourage parents/guardians to get involved in our school. Our School Advisory Council (SAC) is a combined committee of administrators, teachers and parents from the Boutwell and Wildwood Early Childhood Centers, who meet on a monthly basis to provide input for the creation of a school improvement plan and monitor the progress of outlined goals for the year. Additionally, our parents put forth great interest and enthusiasm in all of their efforts to support our school through an active Wildwood Parent Advisory Council (PAC). PAC sponsors enrichment opportunities for our students that include field trips, materials for classrooms and the school, presentations and family fun nights that help bring together the Wildwood School community.

We are thankful to have such wonderful community involvement and support for the children at the Wildwood Early Childhood Center where our goal is to meet the needs of all our students in order for them to succeed and develop a life long love of learning.

### *PERFORMING ARTS DEPARTMENT*

The Wilmington Public Schools continue to offer and support one of the finest and most comprehensive programs of music education in the Commonwealth. The nine full time and one part time staff members of the Performing Arts Department are a team of highly qualified music educators who guide the students through a sequential curriculum that is completely aligned with the National Standards for Music Education, as well as the State Curriculum Frameworks. During their years in the Wilmington Public Schools performing arts classes, our students are given the tools and skills they need to be lifelong participants in music and theater arts. We are pleased to welcome Ms. Jennifer Perkins to the department as a general music and choral teacher at the Middle School.





## ELEMENTARY MUSIC

At the elementary level, all students in grades K-5 receive a minimum of one music class per week. In each year of music study, elementary students work on singing; playing instruments; composing, reading and notating music; listening to, analyzing and describing music; improvising within musical forms of melody and accompaniment; evaluating music and music performances; and understanding relationships between music and other disciplines as well as in relation to history and other cultures. Students at each grade level are given an opportunity to experience public performance at one school concert per year before an audience of classmates, teachers and parents.

## WILMINGTON MIDDLE SCHOOL

During the middle school years, students in the general music classes are required to apply the knowledge and skills that they developed during their elementary music classes for practical application in a performance based setting, in either an ensemble such as string orchestra, chorus or band; or during an elective of guitar or piano/keyboard class. It is during these classes that the students have the opportunity to not only refine their technical music skills, but also further develop the expressive qualities of music, which include composition and music criticism. Additionally, students who received instruction in chorus, band and strings at the elementary school level have the opportunity to take classes in these areas during middle school and increase the performance aspect of studying vocal or instrumental music. The middle school strings, band, jazz band, and chorus rehearse weekly during school and perform at numerous concerts and functions throughout the school year.

## WILMINGTON HIGH SCHOOL

At Wilmington High School students can choose from a variety of performing arts classes for credit, which include String Ensemble, Chorus, Concert & Marching Band, Woodwind Ensemble, Jazz Band, Introduction to Theatre and Theatre Craft, and Music Theory. Additionally, there are numerous extra curricular activities that music students have the opportunity to perform in such as pit orchestra, pep band, drama club, and a *capella* ensembles, *SoundScape* and *Cadence*.

### *Student and Staff Highlights*

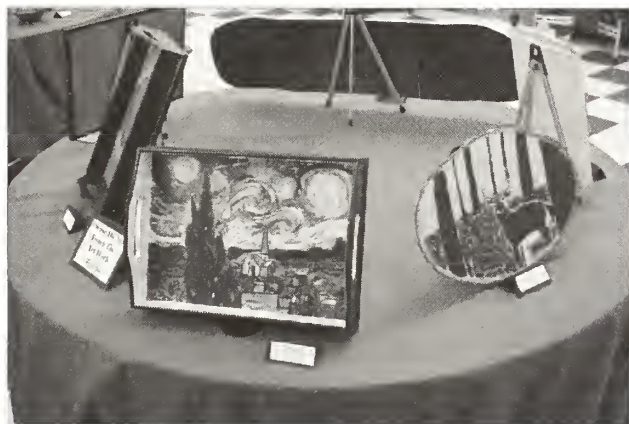
At the elementary level, music students at every school participated in the Winter Concert series held in December with performances in their buildings. At the middle and high school levels, all of the performing ensembles also presented evening concerts as part of this series. Additionally, both the Strings and Woodwind Ensemble performed within the Wilmington Community at venues such as Wilmington Health Care Center and the popular Festival of Trees.

The highlights from the fall must also include the Lamplighters Guild performances of the classic musical *Hello Dolly* (which formally ends the theatre era at Barrows Auditorium as that building will be demolished with the opening of the new high school), as well as the Wilmington High School Wildcat Marching Band's performance at Disney World in Orlando, Florida. This winter you will find the performing arts department at WHS making the move to the new high school building which features outstanding teaching spaces and a state-of-the-art auditorium. The Lamplighters Guild will christen the new auditorium with their productions of *The Hobbit* (a one-act play) and Shakespeare's *Hamlet* in the spring. The yearly Pops concert, featuring the WHS Honors Jazz Ensemble and guests will take place on April 16. Additionally in April, the Strings Attached Parents Support (SAPS) are sponsoring a tour of Italy for the members of the high school strings program. Instrumental music students in grades 4 -12 will perform at the Shriners Auditorium in May as part of the band and strings festivals. Performing Arts Department members Roxanne Rene (Shawsheen Elementary School) and Cheryl Knoettner (Woburn Street School) have been leading courses at Wilmington University for their colleagues since last summer. Currently they are guiding nearly two-thirds of the performing arts staff through classes in Curriculum Alignment as well as a Vertical Team. Wilmington Middle School choral and general music teacher Julie Kelley was an integral part of the district professional development day this year and led multiple workshops on

educational uses for Twitter as well as working with Google to enhance teaching practices. Jason Luciana (High School Music/Drama) will be conducting a workshop for music educators state-wide on building choral programs by starting an *a cappella* ensemble at the Massachusetts Music Educators Conference in March 2015.

## VISUAL ARTS DEPARTMENT

During the past year, the Wilmington Public Schools Visual Arts Department teachers worked together on a number of major projects and events. The 2<sup>nd</sup> Annual Wilmington Public Schools Student Art Show was held in the Wilmington Middle School cafeteria on May 9 and 10, increasing the amount of student participation by over 30% from the previous year's event. To assist with the planning and organization, the department established a Wilmington University workshop that met regularly throughout the school year, allowing the department to discuss important details and collaborate on the planning process. In addition to presenting a variety of work from all grade levels



and art disciplines, the department used the Student Art Show as an opportunity to present retiring Superintendent Joanne M. Benton with a thank you gift for her tremendous support of the Visual Arts department during her time in Wilmington. The teachers also had the opportunity to meet with her replacement, Superintendent Mary C. DeLai, before she officially started in her new position.

In addition to the work planning the district art show, the Visual Arts teachers worked strenuously to develop District Determined Measures for the department that would not interfere with the existing curriculum. Going into the process, our group set out with two goals: first, to establish a tool that could be applied universally to all Wilmington Public Schools Visual Arts grade levels and courses and second, to maintain the educational art experience that our department has provided Wilmington students for decades. Collaborating both online and during departmental meetings, Visual Arts teachers examined the state standards, along with drafts of the new national standards, seeking appropriate objectives for providing the focus of our measures. Ultimately, the department agreed that creating a tool that would assist teachers in identifying student work as “presentation ready” by analyzing the work’s unique characteristics (creativity) and overall quality of execution (craftsmanship) against a universal rubric would allow the department to meet the state’s DDM requirements without requiring any significant alteration to the district curriculum or to the students’ art experience. As we implement the tool for the first time this year, the department has established a new Wilmington University workshop to test the validity and reliability of our DDM rubrics over the course of the 2014-2015 school year.



Along with the collaboration on the art show and the development of DDMs, the Visual Arts teachers have worked on a number of other projects over the course of the year. Kathleen McNamara (West Intermediate School) and Holly Griffin (North Intermediate School) once again took on the Reading Municipal Light Department’s t-shirt competition where West Intermediate School student Ella Wingate won third place while North Intermediate School students James Caples and Katie Manjourides won first and second place, respectively. In addition to her work on the RMLD contest, Kathleen McNamara has teamed up this year with Lisa Ippolito to work on an interdisciplinary



Art/Math project involving 3D architectural designs. Carroll Conquest (Woburn Street School) and Sara Serreze (Wilmington High School) joined forces for a portrait project where third grade students were paired with Wilmington High School art students to paint each other's portrait and the resulting work was displayed at the Woburn Street School this past December. At the Wilmington Middle School, students completed the first of several planned murals. Under the direction of art teacher Neal Roberts, a mural was painted showcasing the 4 R's of Wilmington Middle School (Respect, Responsibility, Results and Resilience). At the high school, several students entered the Scholastic Art competition, yielding ten awards including numerous Honorable Mentions in Photography, Ceramics and Animation, in addition to a Silver Key in Animation for Maria Patrone (Class of 2014) and two Gold Keys in Design for Liam Bennett (Class of 2015) and Ryan Clark (Class of 2014).

As 2014 winds down, the department is hard at work finalizing plans for this year's district art show, scheduled for Friday, May 15 and Saturday, May 16, 2015 in the Wilmington Middle School cafeteria. Once again, we are hoping to increase student involvement as we continue building this new tradition.

### *PHYSICAL EDUCATION & HEALTH*

The Physical Education & Health Department continued to serve all students (K-12). The Elementary Physical Education and Health Education Program is a comprehensive curriculum which incorporates physical fitness and skill development components as well as specific health related topics. The Health Education at the first, second, third and fourth grade level emphasizes the importance of exercise, body systems, hygiene, proper nutrition, personal health care, sun protection, rest/sleep to feel well. The students learn to identify major behaviors that contribute to wellness through self-esteem, relationships, responsibility, communication and decision making skills. The Woburn Street School was awarded a Wilmington School/Business Partnership 2014 Innovative Teachers Award on December 3, 2014. Mrs. Laura Stinson and Mr. Steve Maxson were presented this award on behalf of their grant "Move, Learn & Balance on a Stability Ball."

The Middle School Physical Education & Health Education program is a comprehensive curriculum which incorporates health topics, physical fitness and sport skill development for all students. A popular physical education unit includes the traverse climbing wall at Wilmington Middle School gymnasium and the students continue to be extremely excited about using the climbing wall. The climbing wall enhances skills that build strength, endurance and coordination. In June 2014 the sixth and seventh graders participated in the annual field day events where everyone had a great time. During the fall the physical education department introduced a new field hockey unit which was enjoyed by the students within their physical education classes.

The Physical Education Curriculum at the High School, Health Dynamics, is a comprehensive program dealing with health, fitness and life skills. Students will examine appropriate health topics including substance abuse, nutrition, physical fitness, human sexuality, mental health and stress management. The curriculum also incorporates effects of the environment, consumer issues, ecology and social issues in the program. Related physical activities designed to reinforce health issues will be offered to ensure a complete holistic sense of mental, spiritual, and physical well-being. A New Adventure Walking Unit was implemented in the fall. This unit combined adventure/cooperative games, orienteering and geocaching. In addition there was a cooperative Zumba lesson with the Foreign Language department, Spanish 4 and Spanish 3 classes from foreign language teachers: Terresa Pietro, Rebecca Martiniello & Carlos-Luis Brown. We created two different lessons within the Spanish 4 class; we focused on learning the Flamenco dance steps and then did a choreography activity. In Spanish 3 classes, the focus was on an introduction to Zumba and the students learned dances from South America and the Caribbean. Flag football was a very popular unit again this year, a Super Bowl game was held. This year playoffs were held during the new W3 period. The Cardinals beat the Eagles in the second annual Flag Football Super Bowl. The Cardinals had a regular season record of 7-1 and went undefeated in the playoffs beating the Chiefs, Redskins and the Eagles in Super Bowl II by a score of 24-16. It was an exciting game and the outcome was not decided until the final seconds of the game. The Cardinals were captained by Teresa Gracia and Justin Kannally. Additional teammates for the Cardinals were Lily Keating, Dan Gracia, Brad Aldrich, Cam Whitehead, Justin Frazier and Rob Hartsough.



Thank you to Wilmington High School students and Anthony Altieri, Jeff Covelluzzi, Christine Kuchar, Lois Nardo and Bob Wait for all their flexibility and cooperation during the construction of the new high school!

### *ATHLETIC DEPARTMENT*

The Health Dynamics Department cited several students for Outstanding Achievement in 2014:

Academic Excellence Awards were presented to the following students:

Class of 2017:	David Woods
Class of 2016:	Shannon Sullivan
Class of 2015:	Elizabeth Harvey
Class of 2014:	Lauren Amazeen

Academic Achievement Awards were presented to the following students:

Amber Peach  
Matthew Spurr  
Shannon Horgan  
Olivia O'Reagan  
Kevin Dunn

### Athletic Award Recipients

Dr. Gerald Fagan Award "To the most outstanding Wilmington High School Senior Athlete": Drew Foley and Rachael Mara

Lawrence H. Cushing, Sr. Award "To the senior demonstrating dedication and scholarship at Wilmington High School": Jared Walsh and Caroline Robarge

Harold "Ding" Driscoll Award "To the senior athlete demonstrating dedication to athletics while attending Wilmington High School": Connor Townsend and Cassie Grasso

Jack Wolfe Memorial Scholarship "To the male and female athlete who exhibit team spirit, leadership and equal dedication to academics as well as athletics": Alex Bischoff, Kevin Keane and Daniel Page

Dick Scanlon Scholarship: Ryan McEvoy and Katherine McKenna

Hugh Wiberg Scholarship: Craig Smith and Kim Donaghue

The Wildcat Distinguished Service Award: Walter Babcock

### Athletic Department Highlights of Winter 2014

The Girls Basketball team coached by Brie Karow finished second in the Freedom Division of the Middlesex League. Middlesex League All Stars were Christa Brent and Rachael Mara. Rachael Mara was a Lowell Sun All Star.

The Boys Basketball team coached by Joe Maiella had Connor Bennett as a Middlesex League All Star.

The Boys Ice Hockey team coached by Stephen Scanlon finished second in the Freedom Division of the Middlesex League. They were Division I North Finalists. Middlesex League All Stars were Drew Foley, Cody McGowan. Drew Foley was a Middlesex League MVP, Boston Herald and Boston Globe All Scholastic. Lowell Sun All Stars were Drew Foley, Cody McGowan and Luke Foley.

The Girls Ice Hockey Team was coached by Jeff Covelluzzi. Lauren Fitch was a Middlesex League All Star.

The Wrestling Team, which was coached by Joel McKenna, was Middlesex League Co-Champions with Burlington. League All Stars were Tom Gorman and Avery Woodbury. Louis Larffarello placed first in the Division III North Sectional Tournament.

The Girls Winter Track team was coached by Thomas Bradley. The following girls were Middlesex League All Stars: Alex Bischoff, Cassie Grasso, Kelly Hartsough and Julia Gake. The 4x400 Team of Alex Bischoff, Cassie Grasso, Kelly Hartsough and Julia Gake finished second at the State Relay by .04 seconds. Alex Bischoff was fourth in the 300 at the Division IV State Meet. Alex Bischoff was a Lowell Sun All Star.

Our Boys Winter Track Team was coached by Mike Kinney. The team finished in second place with a record of 4-1. Eli Jennings (Shot) and Steve Halas (1000) were Middlesex League Champions and Lowell Sun All Stars. All Stars from the Middlesex League included Eli Jennings, Steve Halas, Pat Barry, Erik Alatalo and Colin Chase. The 4x40 Relay Team of Colin Chase, Andrew Sears, Steve Halas and Patrick Barry were Division III State Champions.

#### Spring 2014 Highlights

The Baseball Team, coached by Aldo Caira, was Middlesex League Champions. League All Stars were Jackson Gillis, Mike Curtis, Jimmy Davey and Jamie Hill. Jackson Gillis was Middlesex League Freedom Division MVP and All Scholastic Player.

Our Softball team was coached by Audrey Cabral-Pini. Middlesex League All Stars were Cassie Grasso and Amanda Richards.

The Boys Spring Track Team was coached by Michael Kinney. Middlesex League All Stars were Eli Jennings (Shot/Discus), Jon Weaver (Discus), Steve Layon (Javelin), Joe Gaudreau (100 dash) and James O'Regan (110 Hurdles). 4x200 State Relay Champion School Record 1:34.96 Connor Townsend, Joe Gaudreau, Evan Sperlinga and Kyle Souza. Middlesex League MVP was Eli Jennings.

The Girls Spring Track Team was coach by Brie Karow. Named to the Middlesex League All Stars were Amber Peach (400H), Siobhan Turner (100M), Alex Bischoff (400M), Julia Gake (800M), Kelly Hartsough (800M), Kate Cowden (Discus) and the 4x400 Relay Team of Kelly Hartsough, Julia Gake, Christina Spinos and Alex Bischoff.

Boys Lacrosse was coached by Fran Peters. Matt Penney was a Middlesex League All Star.

#### Fall 2014 Highlights

Boys Soccer Team, coached by Steve Scanlon, finished in first place for the third consecutive year. Middlesex League All Stars were Evan Raffi, Kevin Goncalves, Ryan Hogan, Ryan Kinsella, Patrick McFall. Lowell Sun All Star was Evan Raffi.

Girls Soccer, coached by Sue Hendee, finished first for the fourth consecutive year. Middlesex League All Stars were Devyn Malatesta, Casey McFall, Kayla McCauley, Stephanie Figueiredo and Christina Spinos. EMASS DII First Team All Stars were Casey McFall and Devyn Malatesta. Boston Herald All Scholastic and Lowell Sun All Star was Devyn Malatesta.

Field Hockey finished second in the Freedom Division of the Middlesex League. The team was coached by Leanne Ebert. Middlesex League All Stars were Lauren Fitch, Melissa McNamara, Bethany Kane, Kourtney Bolis and Caroline Albanese. Lauren Fitch was named as a Lowell Sun Star.

The Football Team was coached by Mike Barry. Middlesex League All Stars were Ryan Flood, Matt Penney and Austin Ferreira. Ryan Flood was a Lowell Sun All Star.

Nicole Minghella-French coached our Cheering Team and finished second in the Middlesex League competition, third place in the Division III State Competition and third place in Regionals.

### *SPECIAL EDUCATION DEPARTMENT*

During the 2013-2014 academic year, the Special Education Department received 151 referrals for initial evaluations and provided special education and related services to 632 eligible students.

During the year, special education staff members participated in the following professional development activities: Adaptive PE, Social Thinking, Tools for Improving Math Instruction, Get Set for School, Orton-Gillingham, Current Issues in Special Education, Grimes Reading Institute, Language and Literacy for Pre-school, FERPA for Behavior Analysts, Safety Care, Teaching Effective Test Taking, Pragmatic Language Disorders, Language Based Classrooms, Development of DDMs for Psychologists, Transition Portfolios, Writing Across the Curriculum, Adolescent Literacy Conference, Effective Strategies for Team Meetings, Legal Issues Update, Breaking the Behavior Code, Northeast Conference for School Based SLPs, Intro to the NEPSEY, Traits Writing, Best Practices for Suicide Prevention, Getting Data, MCAS ALT and Autism, Asperger's, Sensory and ADHD.

The Special Education Parents Advisory Council had a busy year with six business meetings and three parent workshops; Basic Rights, Effective Communication and Curriculum Frameworks for ELA and Math. They were represented at multiple school based committee meetings, donated the NEPSEY kit for Special Education Evaluations and updated their brochure.

### *SCHOOL FOOD SERVICE DEPARTMENT*

Wilmington School Food Service employs 16 full-time and 25 part-time staff, in addition to the Food Service Secretary and the Administrator of Food Services. All salaries, food, supply and equipment purchases, as well as most maintenance costs and office supplies are paid from the Food Service revolving account. Revenues obtained from student lunch participation, reimbursement from the Department of Education, catering, Senior Citizen Lunch, Extended Day Care and other programs are used solely for the support and improvement of the School Food Service Program.

We comply with the United States Department of Agriculture's food based menu-planning system and nutrient standards, providing meals that meet one-third of the RDA for calories, as well as required levels of other key nutrients, including fat, saturated fat, protein, vitamins A & C, iron and calcium. All grains are whole grain and all milk offered are low fat. Lunch prices for the 2014-2015 school year are as follows: \$2.30 at the elementary schools. The middle school is \$2.55 and the high school is \$2.55-2.75. A total of 324,382 student meals were served last school year. Students may choose from a variety of lunch options at all grade levels to encourage participation. Average monthly participation was approximately 63% district-wide. In addition to reimbursable meals, a la carte items are available to students to supplement school lunches and those brought from home. A variety of fruits and vegetables are served daily, up to 14 different choices, many of which are fresh fruits and vegetables.

Allergy and other health concerns continue to be addressed. Full-time food service employees are trained annually in EPI-PEN administration. Cafeteria Managers at each school and the food services administrator work closely with school nurses and parents, providing ingredient and nutrient information as necessary. At present there are 41 ServSafe certified sanitarians on staff including the Administrator and food service secretary. All staff has been trained on kitchen safety issues, such as lifting, slips and falls. All staff have had ALiCE training, Right-to-Know training and Civil Rights Training. All full time staff have had CPR and choke safety training.



The food service program continually conducts promotions to increase students' participation in lunch, including "4<sup>th</sup> grade corn shucking day", "Super Bowl", "Opening Day", "Cultural Week", "Chinese New Year" and "Gobble Gobble Day."

Computerized Point-of-Sale systems are in place at all schools to improve the efficiency and accuracy of reporting and accounting. Participation, especially of students eligible for free and reduced price meals, has increased remarkably since this program was introduced and online services are now also available. From July 2013 through June 2014, the senior citizen home-delivered meals program at the West Intermediate School served 12,019 lunches.

### *WILMINGTON CARES*

#### *Children's Art, Recreation and Enrichment Services*

The CARES Program continues its commitment to providing a safe, fun and enriching environment for Wilmington children before and after regular school hours. In addition, we offer vacation programs for children in grades K-5 from 7:00 a.m. to 5:45 p.m. during the February and April breaks as well as approximately 7 weeks during the summer months. These programs continue to grow as the need for our services increases and the word gets out that CARES is the place to be!

While we cannot include all of the highlights from our programs at each school, it is noteworthy to mention that when I did request highlights from our staff, I was overwhelmed by the fact that just about all of those submitted included both community engagement and giving. These are our Wilmington children and the staff of the Wilmington CARES Programs.

Highlights from the North Intermediate CARES Program included the "Generous Jewelry" Project that the children entering grades five and six operated for the fifth year. What started off as jewelry making for fun, turned into a lucrative way to raise funds for charity. The children make all of the products that they sell. This year they raised \$300 that they chose to donate to the Local Heroes program.

The children of the Boutwell CARES Program have been busy gearing up for their winter fair. In addition to getting ready to participate in activity stations at the fair with their family members, they have also been making crafts such as gift card holders, ornaments and wrapping paper that they will sell. All of the proceeds from the fair will be donated to Children's Hospital in the Boutwell CARES name. The children have been very excited about this.

Since September students at Wildwood CARES have been working as a team to find out what it means to "do the right thing" and be themselves. Through stories, crafting and play they are learning that they need to follow the rules, use kind words, work as a team and help others that need the help. During afterschool hours students were able to participate in Project Bread's Holiday Spoon project and were able to raise over \$250 to help feed Massachusetts families.

The West CARES Program enjoyed another year working with the Shawsheen Technical High School's Anti Bullying Program during the months of October and November. Angela Caira came to the West once a week with a group of high school seniors who engaged in skits, games and other activities with our students. They modeled a variety of positive behaviors for the students as well as ways to handle a bully, both as a victim and as a bystander. The West CARES kids loved their time spent with the high school students. They can't wait again until next October.

The Middle School CARES kids have been helping the West CARES kids work on a play called Holka Polka that they will perform for parents in January.

This holiday season Shawsheen CARES continued to raise money to help feed hungry families with their second Annual Holiday Spoons Project. The tradition started last year and all proceeds were donated to Project Bread, an organization that works with families across Massachusetts. The children had a blast decorating their wooden spoons while learning about the importance of giving back to their community. They even entered the Project Bread contest to try and win the most votes for best looking spoons!

While all of these projects and highlights are wonderful accomplishments, the best thing about the CARES Program is that it continues to be a place where children can simply have time to play and interact with each other. In doing so, they learn and practice many of the important life skills that are learned through play such as problem solving, getting along with others, cooperation, negotiation, taking turns and playing by the rules.

## CONCLUSION

Wilmington Public Schools had several retirees this past year, many who gave the school system over 25 years of service: Alice Volpe, Barbara Crockett, Brenda Galvin, Christine Bento, Cynthia Jones, Jean Zwicker, Joseph Kleponis, Judith Beaudet, Lee Keating, Linda Brassil, Mary Lou McManus, Marylou Lackett, Nancy Pizzotti, Pamela Lavochkin, Richard Cain, Richard Fardy, Robert Appolloni, Sandra Arciero, Sandra Roketenetz and Susan Canty. Last year, our school community also said goodbye to Mrs. Joanne M. Benton who served as Superintendent of Schools for seven years with another three years as Assistant Superintendent.

On a personal note, I want to express my sincere appreciation for the warm welcome that I have received over these last six months. It is an honor to serve as Superintendent of Wilmington Public Schools. In my short time here, it is clear to me that Wilmington residents are committed to serve and support their fellow citizens. I am grateful for the support of the Wilmington School Committee and for the strong collaboration that exists between school and municipal officials and employees. I am pleased to see and report that our schools are staffed with very dedicated employees who are committed to helping our children succeed in school and in life. I look forward to supporting and leading the work that remains to be done to ensure that our students receive the very best education possible.



*Shawosheen Tech students in the carpentry, electrical, plumbing, HVAC&R and masonry programs are constructing the concession stand at Wilmington High School.*





# Shawsheen Valley Regional Vocational Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2014 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 44<sup>th</sup> anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10 member Regional School Committee that governs the District are: Donald Drouin and Glenn McIntyre from Bedford; Kenneth L. Buffum, Chairman and Paula McShane Lambert, Vice Chairman, from Billerica; Paul V. Gedick and Robert Gallagher, Secretary, from Burlington; Patricia W. Meuse and Michael Kelley from Tewksbury; and James M. Gillis and Robert G. Peterson, Treasurer, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred eighty-nine (1,389) high school students were enrolled in SVTHS's day school programs in October of 2014 and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2014, SVTHS graduated 331 seniors. Sixty-nine percent of the graduates planned to attend college or other post secondary schooling in the fall. Twenty-six percent of the students intended to continue working in their trade with another two percent working in another field after graduation. In addition, three percent entered the armed forces.

The SVTHS faculty is an exceptional group of talented academic and vocational/technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 144 full-time teachers as well as 11 paraprofessionals. Of those full-time teachers, 13 are department chairs and 15 are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

## Academic Programs

*Pre-eminent MCAS Growth Scores:* The Median Student Growth Percentiles (MSGP) is a statistical measure of student growth between grades eight and ten, arguably the most important single score in the MCAS analysis. The Massachusetts Department of Elementary and Secondary Education (DESE) collect MSGP scores in ELA and Mathematics. In the spring of 2014, SVTHS ranked fourth in ELA and 23rd in Mathematics among all Massachusetts secondary schools for whom the DESE reported tenth grade growth scores. In response to these extraordinary achievements SVTHS was recognized as a "Dream School" by the Boston Globe in September of 2013.

*Continued Level 1 Status:* Resulting in part from this observed growth, SVTHS convincingly maintains its level one status at a time when the number of level one schools is in decline. In 2014, 424 schools received the level 1 rating, representing just more than a quarter of all schools rated statewide, according to this year's MCAS data. That is down notably from 510 schools two years ago, when the state introduced the five tier rating system for school performance.

*Curriculum Revision:* In compliance with course content changes promulgated by the Massachusetts Core Curriculum and in anticipation of specific modifications in state-mandated testing aligned with those changes, SVTHS completed its three year phase-in of College Preparatory courses, each aligned with Massachusetts Core standards and each offered at three levels of ability in Grades 9 Algebra 1, Grade 10 Geometry and Grade 11 Algebra 2.

The ELA curriculum has been revised to include a greater emphasis on persuasive writing in response to informational text. In parallel fashion, the Social Studies Department has implemented a strong writing across the curriculum component that requires persuasive written response to primary source and other documents.



*New Staff:* In the fall of 2014, Kristen Chebook and Jennifer DaSilva joined SVTHS' Mathematics Department. Both are veteran practitioners who joined the SVTHS faculty from the Billerica school system. The addition of Ms. Chebook and Ms. DaSilva facilitated the reduction of teacher student ratios especially in the newly implemented level two and three classrooms, where small ratios are critical elements of effective instruction.

*Technology Improvements:* As a component of a thoughtfully planned capital budget process that pays close attention to academic resources and evolving needs, the installation of ceiling mounted LED projectors, interactive white boards and mimio technology continued throughout the building.

*Summer School:* In the summer of 2014, the SVTHS Summer Program enrolled 110 students from ten surrounding school systems in 24 courses offered in grades seven through ten. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary and predictable for students attempting to recover credit for courses that they previously failed, or to earn College Preparatory credit by upgrading courses in which they were enrolled during the regular school year.

### Clubs and Organizations

*Classes:* Culminating a yearlong series of successful social events and fundraisers, each of the four classes held memorable formal and semi-formal events. Under the direction of their co-advisors, Jason Tildsley and Greg Bendel, the senior class planned and enjoyed an elegant first ever prom at Gillette Stadium. Junior class advisors Angela Caira and Beverly Robinson held a gala prom at the Westford Regency. The sophomore class, advised by Stacy LaBella and Catherine Peterson, collaborated with the freshman class, advised by Marygrace Ferrari and Maria Baker, on the annual Spring Fling semi-formal, which was held at the school.

The Fifteenth Annual Shawsheen Turkey Bowl, the much anticipated flag football game between the junior and senior girls, was once again a successful holiday event, which raised donations of cash and food for local charities. For a second consecutive year, the Class of 2014 emerged with the victory and bragging rights after senior Carpentry student Kennedy Harper scored the decisive safety in the waning seconds of the game.

*Literary Magazine:* For the seventh consecutive year, SVTHS's literary magazine, Ramblings, received awards for excellence by a major educational organization, including the New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication and the American University Scholastic Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Ms. Stacy LaBella of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

*School Newspaper:* In a model school-wide collaborative effort, Ms. Kerry O'Brien of the English Department, Mr. Michael Azevedo of the Design and Visual Communication Shop and Mr. Tom Struthers of the Graphics Art shop produced six editions of the Rampage that presented the school year's major events in artistic design and thoughtful narrative.

*National Honor Society:* Under the advisorship of Shannon Becker of the English Department, the SVTHS chapter of the National Honor Society inducted 31 eleventh and twelfth graders in March of 2014 during its 24<sup>th</sup> annual Induction Ceremony. The keynote speaker was Mrs. Gail Poulten, the founding NHS advisor and a retired member of the SVTHS English faculty. Throughout the year, members of the Honor Society thoughtfully and enthusiastically participated in a broad array of community service and participated in team building activities at various outdoor sites.

*Student Council:* The Student Council continued its energetic paper recycling program throughout the year under the direction of faculty advisor Ms. Ellen Mountain. In 2014, Ms. Mountain continued the Council's recently expanded efforts to recycle plastic, toner cartridges and cell phones. In addition, the Council sponsored fundraisers for the American Cancer Society, local animal shelters, the Billerica Food Pantry, the Teens for Jeans program and the Nike sneaker recycling initiative. The Council traveled to the Crane Estate in Ipswich on its annual field trip.

*The Traveling Rams:* Throughout the year, Ms. Doucette and her enthusiastic globe trotters raised funds in anticipation of their spring 2014 trip to Rome and Florence, Italy which they visited during April vacation. Any parents or students interested in information about the spring 2016 trip to Greece should contact Ms. Doucette at [kdoucette@shawsheen.tec.ma.us](mailto:kdoucette@shawsheen.tec.ma.us) or 978-667-2111 x577.

*Oratory Club:* Coached by faculty advisor Kristin Sciacca of the English Department, club members sent three contestants to the Voice of Democracy national championship and two students to SkillsUSA competition. The club's most skilled orator, Kaitlyn Gordon, captured first place awards at the club, zone and district levels of the Lions Club Championship to eventually place at the state level.

*Robotics Club:* Over 40 students participated in the 2013-2014 Robotics Club, its most productive season to date. In October, the students competed in the annual Trebuchet competition, capturing first place for the fifth consecutive year. Club members competed in six competitions throughout the year with three robots that they designed and built. In addition to these competitions, members volunteered on Friday afternoons at the Wilmington Memorial library during September and October to establish a robotics program for local middle school students. During March and April, a club member volunteered at the Locke Middle School to help establish a robotics program for Billerica students. On May 10<sup>th</sup>, five members volunteered at the Tewksbury Knights of Columbus working to dismantle discarded computers for recycling. The team was invited to put on a robotics demonstration at a Bruins game in Providence, RI on January 19<sup>th</sup>.

This year the SVTHS Robotics team won the prestigious Inspire award. Thirty-six out of forty-six teams from Massachusetts and New Hampshire elected to present this award to SVTHS for their excellent robot designs, knowledge of the subject and sportsmanship. On March 1<sup>st</sup> and 2<sup>nd</sup>, SVTHS competed in the New England and Quebec Championship Tournament that was held in Worcester, MA. The SVTHS club qualified to represent the United States against 33 other nations at the international tournament in July. The club was also invited to participate in a robotics presentation at Billerica Memorial High School on May 31<sup>st</sup>.

*Science Club:* The Science Club, advised by Kristen Lamarre of the Science Department, continued to engage participants in co-curricular activities complementing their study within the discipline. Club members conducted lab experiments, maintained reptile terrariums and fish tanks, and fostered carnivorous plants, in general observing, recording and discussing laboratory results and animal behavior that broadened their understanding of scientific theory and its applications.

*Outdoor Club and Ski Club:* Throughout three New England seasons, the Outdoor Club, advised by Jessica Cook of the Social Studies Department and Brian Considine of Culinary Arts, planned six overnight climbs of Mount Washington in New Hampshire. The Ski Club, advised by William Lannon of the Carpentry shop, planned a series of after school ski trips to the Nashoba Valley Ski Area in Westford, MA. Interested mountain climbers should contact Ms. Cook at [jcook@shawsheen.tec.ma.us](mailto:jcook@shawsheen.tec.ma.us) or Mr. Considine at [bconsidine@shawsheen.tec.ma.us](mailto:bconsidine@shawsheen.tec.ma.us). Interested skiers or boarders of any experience level should contact Mr. Lannon at [wlannon@shawsheen.tec.ma.us](mailto:wlannon@shawsheen.tec.ma.us).

*Parent Advisory Council:* The SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its co-chairs, Dawn Panarotti and Cathy Carlin, sponsored another successful all-night graduation party, which throughout the years, has kept the newest Rams alums safe and entertained during the night following the commencement ceremony. Parents interested in assisting with this year's traditional fete should contact party chair Carla Duffy at [Carla.duffy@comcast.net](mailto:Carla.duffy@comcast.net).

*Alumni Association:* Under the direction of its Planning Committee and faculty co-advisors, Gail Poulten and Jason Tildsley, the Alumni Association sponsored a successful roast of retired Dean of Students Jack Bowen and retired Mathematics faculty member Ken Gabriel at the Tewksbury Elks. The same committee also planned two successful inaugural events last year, a Thanksgiving eve social and a Texas Hold 'Em Tournament, both held at the Billerica Elks. Any SVTHS alumni interested in planning future events should contact Gail Poulten at [gpoulten@shawsheen.tec.ma.us](mailto:gpoulten@shawsheen.tec.ma.us) or Jason Tildsley at [jtildsley@shawsheen.tec.ma.us](mailto:jtildsley@shawsheen.tec.ma.us).

## Support Services

The SVTHS Support Services Department services the second largest population of students with special needs in vocational education within Massachusetts, approximately 355 students and comprising about 25.9 percent of our student body. The most frequently occurring area of need is the category of Specific Learning Disability which reflects that many students have a history of academic difficulties upon their arrival at SVTHS. Nevertheless, SVTHS has had a strong graduation rate of this group of students with 97.6 percent of seniors graduating in June 2014, among the highest of any high school in Massachusetts. This compares to a state average of 67.8 percent for special needs students.

SVTHS's special education students also demonstrated outstanding success on the spring, 2014 MCAS examinations. These results have occurred as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high on each of the three examinations: English Language Arts (91% vs. 30% statewide), Mathematics (53% vs. 23% statewide) and Biology (data not yet available).

On August 6, 2013, SVTHS received results of the DESE Mid-Cycle Coordinated Program Review which was conducted during the 2012-13 academic year. This procedural audit is more limited than the comprehensive audit which occurs every six years. In the mid-cycle review, seven programmatic elements were examined. SVTHS was judged to be in full implementation for five of the elements and in partial implementation for two of the elements.

The two elements identified for improvement involve the following:

- 1) Providing two complete copies to parents of proposed Individualized Educational Plans (IEP's). They will be expected to sign and return one of the copies. Prior practice was to send one complete copy and only an additional copy of the signature pages to be returned to the District.
- 2) Develop a tracking and oversight system for those parents who decide to revoke their student's special education services. This procedure was requested even though SVTHS had yet to encounter this situation.

Progress reports were submitted to DESE on improvement in these two areas on October 11, 2013 and January 24, 2014. As a result of the documentation that was provided, DESE determined that SVTHS was in full compliance for all programmatic elements. A full coordinated program review process will begin in the 2014-15 academic year.

## Athletics

The three seasons comprising the 2014 athletic year were memorable and unique for SVTHS Athletics. Over 450 SVTHS students participated in interscholastic athletics, earning five league championships and two state vocational titles.

The overall winning percentage of the varsity teams ranked among the highest in school history. Ten teams, in fact, qualified for post-season play. Dozens of students were honored with All Star recognition by the Commonwealth Athletic Conference and the Lowell Sun. Wrestler Nick Hoar was a Division 1 North Sectional Champion.

This year SVTHS was runner-up for the prestigious Markham Award from the Boston Globe which recognizes the most outstanding vocational technical high school athletic programs in Massachusetts.



## Community Services

*Adult Evening School:* The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding 500 adult learners during the past year. Interested residents should contact Dr. Russ Eckel, Workforce Development and Community Services Coordinator, at (978) 671-3788 for information and/or a brochure.

*Billerica House of Correction:* The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through Workforce Development and Community Services Coordinator, Russ Eckel, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

*Advanced Manufacturing Training:* The Shawsheen Technical Institute (STI) is now an active member of the recently formed Northeast Advanced Manufacturing Consortia, a coalition of workforce development and educational providers working to train the next generation of employees for the advanced manufacturing sector in the Merrimack Valley and the North Shore. The Consortia was recently awarded a grant from the Commonwealth Corporation to provide extensive training in machining and electronics. Twelve adults, all long-term unemployed individuals, received nearly 400 hours of training in electronics between January and June 2014 and all returned to gainful employment as a direct result of the training obtained at STI.

*Middlesex 3 Coalition:* The Shawsheen Technical Institute is an active and founding member of the Middlesex 3 Business Coalition contributing in particular to the Coalition's subcommittee on Workforce Development. Committee members have been working to bring innovative training programs to businesses throughout the region while also providing much needed information about funding for employee training through the Workforce Training Fund.

*Wentworth Institute of Technology and STI Partnership:* STI has joined forces with the Wentworth Institute College of Professional and Continuing Education offering WIT adult evening certificate programs in welding and machining. These advanced workforce development programs greatly enhance the opportunity for adults to train for good jobs in the advanced manufacturing sector. Employees and employers alike are benefiting from this new training partnership.

*School of Practical Nursing:* The 2013-2014 year graduated 39 Practical Nurses (PN). Since its inception, a total of 677 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

*Project Explore:* Nearly 450 middle school students from the District participated in after school career awareness activities during the 2014 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Jobee O'Sullivan, at (978)-671-3612.

*Swim Program:* SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2013-2014 year. The SVTHS pool also continues to serve as the home site for interscholastic high school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

## Computer Services

During the 2014 year, Computer Services completed all DESE data collection requirements. These reports included Student Information Management System (SIMS) data, Education Personnel Information Management System (EPIMS) data, Student Course Schedule (SCS) data, School Safety

and Discipline Report (SSDR) data and the Annual Technology Report data. In addition to these required state reports, SVTHS submitted the results of a district Technology Readiness Survey in response to the DESE determining PARCC readiness. The purpose of this report is to identify the status of school districts participating in online assessment in future years.

In the fall, Computer Services added the current ninth grade population (class of 2018) to the Parent Access Manager System in iPass, bringing parent participation to approximately 90 percent. This was the last class entered into iPass before the district upgraded the Student Information System to Follett Aspen. Aspen manages all aspects of student data, from attendance to conduct, grades to schedules and health to special education.

The district completed its data conversion from iPass to Aspen in August. All staff have been trained and Aspen has been live since September. Computer Services will systematically open new modules of the system as the year progresses starting with student/parent access. After quarter two Computer Services will be implementing the Family portal so parents, teachers and administrators can work together and communicate more effectively and efficiently.

As part of Computer Services five year Computer Replacement Plan, computer labs in Graphics, Drafting, Internet, Design & Visual Communications and Programming all received upgrades with the latest computer models during the Summer of 2014. One of the Internet labs was reconfigured as we go forward in expanding our IT shop to include Programming and Web Design. Computers were also upgraded in Auto Body, Automotive, Electrical, Electronics, HVAC and Plumbing.

Computer Services continues to maintain its virtualized server solution to run a more energy efficient infrastructure. Our main ESX servers, which control 90 percent of the school, will be upgraded over the winter. VMware, the software that runs our virtual environment, will be upgraded to VSphere 5.5.

In 2014, Wireless network infrastructure was implemented within the building. In order to transition our staff towards a more mobile workforce, we distributed nine laptops to the Math Department and fourteen laptops to the English department as part of our five-year Computer Replacement Plan. Also, seven more laptops were purchased and added to an already existing cart, providing our Support Services and Title One programs with a fully functional mobile computer lab.

In order to provide our students with the latest in industry technology standards, Computer Services upgraded software packages in Drafting, Electronics, Programming & Web, Machine Shop, Business Technology and Automotive.

### Guidance

*Admissions:* Applications once again exceeded 550 for 350 seats in the class of 2018. This year, presentations occurred in all the Billerica, Wilmington, Tewksbury, Bedford and Burlington middle schools. Students, parents and community members were invited to events on site including the Community Open House on November 2nd and the 8th Grade Career Night in January.

*9<sup>th</sup> Grade Orientation:* The Class of 2018 participated in SVTHS 9<sup>th</sup> grade orientation program, Fresh Start. This exceptional program gave new students an opportunity to meet each other and become familiar with the school, its programs and staff through an interactive and fun day of events. Since the Guidance Department implemented the freshman transition program in 2006 with the support of the superintendent and school committee, attendance has continued to improve and withdrawals have decreased substantially. A mentoring program, comprised of student leaders who ran orientation day, was implemented to assist with new student transition.

*College and Career Planning:* SVTHS students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and retain at four year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75 percent of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is



offered after school and evenings. Last year's college fair hosted over 70 colleges, universities, technical schools, military representatives and financial institutions. There were over 300 attendees and each received a copy of our annual College & Career Planning Guide. All senior guidance counselors were on hand to answer any questions our students or parents had.

*Scholarships and Awards:* SVTHS students were awarded over \$116,650 in scholarship funds. Additionally, Kennedy Harper won a four year National Army ROTC scholarship in excess of \$100,000.

*Cooperative Education Program:* Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement by 50 percent or more. The trend continues as the Placement office had 225 seniors (68 percent of the class) out on co-op positions and 115 juniors (35 percent of the class) out on co-op at the end of June, 2014.

*Mental Health:* A free Teen Depression webinar was offered to staff and parents. It was hosted by Dr. Nancy Rappaport, Psychiatry Professor of Harvard Medical School, to increase awareness of signs, symptoms and available treatment for adolescent depression.

*Student Health:* SVTHS complied with the state mandate to conduct BMI testing for all 10<sup>th</sup> graders. Through affiliation with the Billerica Substance Abuse Task Force, SVTHS health office brought in a nationally known speaker, Cliff Crosby, to address goal setting, good decision-making, detrimental impact of substance use and the importance of asking for help.

### School Council

*School Council:* Under the direction of its co-chairs, school principal Dr. Robert Kanellas and parent member Dawn Pfaff, the 13 member Council met throughout the school year to discuss operating budget items and school policy issues. Discussions of the latter issues resulted in revisions to the Student Handbook and the drafting of the 2014-2015 School Improvement Plan.

### Vocational/Technical Programs

*SkillsUSA:* SkillsUSA is a national non-profit organization preparing students for careers in trade, technology and skilled-service occupations. SVTHS earned an unprecedented 90 medals at the 2014 district competition, sweeping the competition in five different contests and 29 medals at the state competition, including eight gold medals. In addition, Lauren Liscio, a Graphic Communications student, was elected to state office and is now serving as the SkillsUSA Massachusetts State President. Eight students represented Massachusetts at the National competition in Kansas City, Missouri in June. Bryant Bonaiuto, a Medical Lab student, won gold in Medical Assisting, making SVTHS a three time National Gold winner in Medical Lab Assisting. Finishing second and bringing home a silver medal in Team Works were Dylan King, Electrical; Scott Brown, Carpentry; Nick Hoar, Plumbing and Andrew Langone, Masonry.

*National Accreditation:* SVTHS has 22 vocational and technical programs, seven of which are nationally accredited by their respective industries. The programs include: Automotive Technology; Auto Collision; Machine Technology; Metal Fabrication; Culinary Arts; Drafting Technology; and Heating, Ventilation, Air Conditioning and Refrigeration.

### Transportation Cluster

*Automotive Collision Repair and Refinishing:* SVTHS's Auto Collision program is known throughout the community as the place for residents to go when accidents or mishaps create dents, dings, or cause serious damage to their vehicles. This relationship provides the students an endless supply of vehicles to work on to learn their craft. During the year, the program has repaired numerous vehicles for the Burlington Police Department, Middlesex Sheriff's Department and the State Police. The program went through the process of reaccreditation for the National Automotive Technicians Education Foundation (NATEF) and Automotive Service Excellence (ASE) in four areas and received passing marks in all requirements; the program became NATEF accredited for another five year period. Two students competed at the SkillsUSA state competition and received gold medals in two different events, Refinishing and Collision Repair. Over the summer, the old paint mixing room was transformed into a 21st century office space.



*Automotive Technology:* The SVTHS Community benefits immensely from the outstanding service provided by the Automotive Technology program. Many Automotive students excelled in extra-curricular trade activities. Six competed in the Ford Trouble Shooting contest and two placed in the top ten in the State. Twelve students competed at the SkillsUSA District Conference and six qualified for the state competition. The upperclassmen continue to receive certification from ASE Student Certification, ASE Refrigerant Recovery programs as well as obtaining their OSHA-10 cards. Through the capital budget process the program acquired a new Plasma Welding Station. Benjamin Hurley, a dedicated member of the staff for 21 years, retired at the end of the school year. He was replaced with veteran instructor, Michael Hurley from Greater Lowell Technical High School (GLTHS), who enthusiastically filled the vacancy left by his father.

### Health Cluster

*Medical Lab Assisting:* The Medical Assisting program has a robust new senior curriculum for shop which includes Nutrition, Microbiology and Medical Law and Ethics. All seniors are gaining clinical experience either through the cooperative education program or through a new clinical partnership with Lahey Hospital and Medical Center in Burlington. The program continues to build its partnerships for cooperative education opportunities and has placed a number of students in medical offices and phlebotomy labs.

*Health Assisting:* Health Assisting successfully certified 25 students via the Department of Public Health as Certified Nursing Assistants (CNA's). The program continues to maintain solid relationships with area nursing homes and clinical sites for student on-site practice. Partnerships include Tewksbury Hospital, Lahey Clinic, Sunny Acres Nursing and Rehabilitation Center, Concord Health Care and Rehabilitation Center and Woodbriar.

*Dental Assisting:* Dental Assisting promoted its first senior class this fall. One-third of those students were already on co-op on the first day of school. The program continues to be oversubscribed with first choice freshman students. Available seats have been expanded to 16 per class. The three Dental Assisting teachers are working on building partnerships to provide clinical experiences for senior students.

### Services Cluster

*Culinary Arts:* Culinary Arts maintains articulation agreements with Central Maine College, Lincoln Institute of Hartford, Middlesex Community College and Cambridge Culinary Institute. Numerous guest speakers from all aspects of the trade have presented to the seniors with regard to industry expectations. The restaurant and bakery continue to serve the public daily with continued high volume of guests.

*Cosmetology:* The Cosmetology students served hundreds of patrons from the community in the on-site student clinic that continues to provide the training requisite for student success in the trade. In addition to serving the local community, the students provided community service to local senior centers and assisted-living communities. Catherine Hinds Institute of Esthetics welcomed SVTHS students back this year for tours of their facility and a complimentary service in order to broaden the student interest in pursuing licenses in related fields. Elizabeth Grady, another skin-care institute, offered complimentary services to junior and senior students.

### Construction Cluster

*Carpentry; Plumbing; Electrical; Heating, Ventilation, Air-conditioning & Refrigeration (HVAC&R) and Masonry:* The Construction Cluster's mission is to put into practice a style of learning that encourages students to create tangible products using all of their senses to maximize their learning experience. The best way for students to gain both real-life experiences and mastery of competencies is by working on both on and off campus community projects. This year's projects included the following:

- **Wilmington:** The construction of a 42' x 30' building in conjunction with the construction of Wilmington's new high school. This building will serve as a concession stand and house the bathroom facilities for the athletic complex. The Carpentry, Electrical, Plumbing, HVAC&R and Masonry programs were involved in this endeavor.

- Tewksbury Senior Center: The construction of a 32' x 21' building to serve as an Arts & Crafts annex with a kiln to incorporate pottery and ceramic activities for the senior citizens of Tewksbury. The Carpentry, Electrical and HVAC&R programs were involved in this project.
- On-campus project: The construction of a 77' x 37' block building that will serve as a field house for the soccer, lacrosse and softball teams. The building will also have a concession area and bathrooms to serve the public during events. All five construction programs will participate in this multifaceted project that will benefit the school and community long into the future.
- The Carpentry program worked closely with a member of the Tewksbury Historical Society to design, construct and install a display case to house the Boston Post Cane at the Tewksbury Public Library.

With the retirement of Robert Petrillo, Raymond Morneau was hired to maintain the outside program.

### Arts and Communication Cluster

*Business Technology & Marketing:* Business Technology added an approved Chapter 74 Marketing program this year, including the addition of a new teacher. This will result in expanded enrollment, for which the department is preparing new course offerings and schedules. The school store operation is in the process of expansion via a new Point-of-Sale system and seeking means of participation in more school events and online sales. The program's Microsoft certification testing lab continues to thrive. Through this testing lab, students have the opportunity throughout the school year to certify in Microsoft applications that are industry-based, enhancing their employability skills. These certifications not only provide valuable skills but give the students a high level of confidence as they prepare for the next step in their career path. These certifications will continue to enhance the development of students into highly productive professionals in today's ever changing business world.

*Information Support Services & Networking (ISSN) and Programming & Web Development:* This department has completed its first year with a Programming and Web Chapter 74 program. Two new teachers were added to provide instruction in this area. In addition, the program has welcomed four volunteers through the Microsoft TEALs program to teach AP Computer Science A (Java) to the junior class. Schedules and course offerings have been adjusted so students are able to spend instructional time in both ISSN and Programming and Web content areas.

*Design & Visual Communications:* Once again last year, Design & Visual Communications students acted as designers in many real world community projects for schools, town governments and non-profit organizations. Students within the DVC program played a key role in conceptualizing and developing professional level corporate identity packages and supporting collateral information for these organizations. A partnership was developed with a new type of co-op employer, SRS Medical of Billerica. Through this relationship, students will be employed at SRS' corporate location to create conceptual artwork representing the company's core values. This partnership is unique because SRS Medical is not a visual arts employer, it is a medical manufacturing customer that will utilize SVTHS's DVC students as an in-house creative team. If this partnership is successful, the teachers hope to use it as a model for expansion to other private employers in the district.

*Graphic Communications:* The Graphics program enjoyed another year of success in the pressroom and in its community partnerships. Graphics produced many live jobs for schools, town governments and nonprofit organizations. Through these endeavors, students had an excellent opportunity to experience the real world pressures and rewards of working in a printing company. The program also expanded its curriculum to include embroidery, in addition to its other recent additions of screen printing and vinyl graphics and sign-making which have all opened new avenues for student cooperative education placements.

### Advance Manufacturing Cluster

*Drafting:* With the great success of the design and build of the 2010 Billerica Public library drop box, Drafting was called upon again to create another, with some modifications, for the Wilmington Memorial Library. At the SkillsUSA State competition, the program was well represented, having one student in each of the following categories; Related Technical Math, Architectural Drafting, Technical Drafting and the Automated Manufacturing Teamwork's competition. Cooperative



Education placement continues to be a strong component of the program, sending 14 of 16 students to work in their junior year. In the senior class, 16 students out of 19 were accepted into four year colleges. Through the capital budget process ergonomic chairs were purchased for the program.

*Electronics/Robotics:* This year the program expanded its wings by incorporating more applied hands-on work projects around the school. Some of the projects included the installation of a new wireless sound system at the Football Field house as well as multiple installation and repair of classroom/shop liquid-crystal display (LCD) projectors. The students in Electronics continue to excel in many areas, 100 percent of Electronics Seniors, who applied for the J-STD-001E IPC Course, passed and received the official IPC Certificate. At the SkillsUSA District Competition, students received Gold and Silver medals in Electronics; Gold and Silver medals in Mechatronics; Gold and Silver medals in Mobil Robotics; and a Gold medal in the Urban Search and Rescue Challenge. For the fifth straight year they won the New England Trebuchet competition. Off campus, the Program's impacts are also felt. Electronics Students participated in a presentation with iROBOT at Billerica High School and had an exhibition and displayed a robot at a Providence Bruins game.

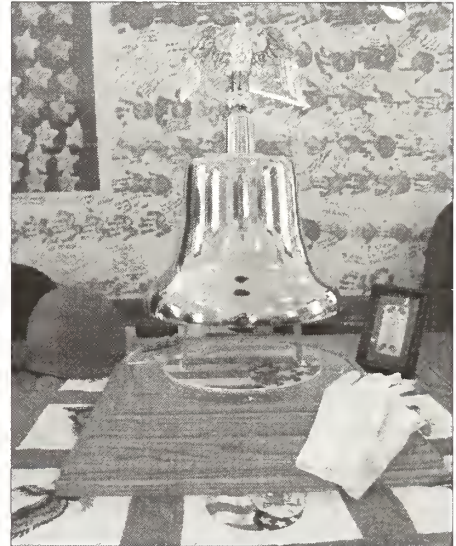
*Machine Tool Technology:* The program has formed a strong partnership with the Manufacturing Extension Partnership (MEP). Upperclassmen participated in the first stage of obtaining certifications. Many local companies including Spincraft, Mills Machine and OSG Tooling Company continue to send representatives from industry to visit the shop and speak to the students about the latest technology and career opportunities. The Program is also a great asset to the school district by manufacturing the following items; clocks, cribbage boards, parts for the Bakery dough cutter, modifying high tech cabinets for Infaredx Company, manufacturing parts for the book drop box, a ball joint removal tool, vent diverter rods and lawnmower parts for maintenance. Through the capital budget process the program purchased a \$30,000 Vertical CNC Machining Center.

*Metal Fabrication & Joining Technologies:* With the job market shifting, the program is gearing up to increase curriculum and equipment towards the welding component. Two new swing-arm ventilation hoods and two new state-of-the-art welding machines were purchased through the capital budget process. Welding curriculum is now implemented in all grade levels with the emphasis on students obtaining the American Welding Society (AWS) D1.1 Structural Welding Certification. For the second consecutive year, SVTHS hosted the Annual Open House for the Boston Chapter of the American Welding Society (AWS). Project-based projects have also expanded in the sheet metal curriculum and fabrication and installation of ductwork is now being implemented within the confines of the shop area. The Program continues to be an asset in helping with many community projects: a large library drop box was manufactured for the Wilmington Memorial Library multiple buildings with metal panels were renovated and installed for the Billerica Police Department and a dozen portable stands were designed and manufactured for the Burlington Police Department to display stop signs. But the most heartfelt project was the design and manufacture of a brass bell for the Wilmington Department of Veterans' Services for fallen soldiers.

#### Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2014. Those retirees are: Richard Barriss, Physical Education; Anthony Celata, Guidance; Skip Ciccarelli, Carpentry; Mary Colburn-O'Neill, Mathematics; Ruth Corbett, Support Services; Carol Gallozzi, Instructional Aide; Benjamin Hurley, Automotive; Claire Leydon, Support Services; Robert Petrillo, Masonry and Josephine Winsor, Switchboard Operator.





# COMMUNITY DEVELOPMENT

## Planning & Conservation Department

A highlight of 2014 construction activity in Wilmington included the opening of the Target retail store and the adjacent retail complex on Ballardvale Street. There was a limited amount of new commercial Site Plan activity permitted in 2014, while there was a significant amount of residential activity as illustrated through the Stormwater Permits issued and Approval Not Required approved by the Planning Board. The Planning Board and Conservation Commission continued to keep the schedule of their meetings to once a month. Some of the ability to do this is the result of greater efficiency in the application review process. Provision of service to the community in the areas of planning, conservation, housing, transportation and other community development activities continued. The Planning Board remains responsible for administration of the Subdivision Control Act and Site Plan Review, issuance of Special Permits for Conservation Subdivisions, Chapter 81G road improvement projects, Over-55 Housing, multi-family units in the Central Business District, signage and lots having less than 10,000 square feet of land, permits for Stormwater Management, recommendations on zoning amendments, cases before the Board of Appeals and specific planning studies. The Conservation Commission continues to be responsible for wetland protection in accordance with the State Wetlands Protection Act. The Commission is also responsible for management of the Town's Open Space Land and for acquiring additional land for passive recreation. Department staff provides assistance to both the Planning Board and the Conservation Commission.

Longtime Director of Planning & Conservation, Carole Hamilton, retired at the end of October. The new Director of Planning & Conservation, Valerie Gingrich, will begin work in early 2015. The Director of Planning & Conservation staffs the Planning Board. The Director also chairs the Community Development Technical Review Team and the Property Review Board, coordinating the review of development projects and the disposition of town-owned land. Also, the Director serves as the point person for review of 40B affordable housing projects and provides input to the Board of Appeals. The Director serves as the representative to the Transportation Improvement Program (TIP), the Metropolitan Area Planning Council (MAPC) and the North Suburban Planning Council (NSPC), acting as the liaison between the town and the state on transportation and planning issues.

Winifred McGowan serves as the Assistant Director of Planning & Conservation and provides technical assistance to the Conservation Commission and the department on wetland and environmental issues. Michael C. Vivaldi serves as Assistant Planner. Senior Clerks Cheryl Licciardi and Elizabeth Lawrenson provide administrative support.

### Planning Board Activity

The responsibilities of the Planning Board include review of subdivision and "Approval Not Required" plans; review of commercial and industrial site plans; issuance of special permits for Conservation Design Subdivisions, multi-family units in the Central Business District, Over-55 housing, lots having less than 10,000 square feet, Chapter 81G roadway improvements and signage; permits for Stormwater Management; recommendations to the Board of Appeals on variances and special permits; strategic and comprehensive planning; zoning amendments and implementation of the Master Plan.

Planning Board members are appointed by the Town Manager for five-year terms. The Planning Board experienced a bit of change in 2014 with two longtime Board members, James Banda, Jr. and Ann Yurek, stepping down from the Board after many years of dedicated service. Current Planning Board members are Michael Sorrentino (Chair), Christopher Neville (Clerk), Randi Holland, David Shedd and Terrence Boland.

### Subdivision Control

Under the authority vested in the Planning Board of the Town of Wilmington by M.G.L. Chapter 41, Section 81-Q, the Board reviews subdivisions. The first Conservation Subdivision Design since 2010, which evolved into a definitive subdivision plan for Murray Hill, was approved by the Board in 2014.

This subdivision will construct 36 single-family homes. Two previously approved subdivisions, Cheyenne Estates off Woburn Street and McGrane Woods off McDonald Road, are under construction.

Fifteen "Approval Not Required" (ANR) plans were submitted. The Planning Board determined that the subdivision of land did not require approval under the Subdivision Control Law and the plans were endorsed. This means that all of the proposed changes were on lots having frontage on an existing, constructed street. Through these approvals eight new building lots were created. The remaining seven plans changed lot lines and created no new lots.

#### Site Plan Review

Four new site plan review applications for commercial and industrial projects were submitted. Two projects were approved with conditions by the Planning Board, one was withdrawn by the applicant to resubmit at a later time and one remains pending action by the Board. The approved project will allow for the expansion of one retail/office building on Main Street and the other approved project will allow a cellular communication company to install antennae in a church on Middlesex Avenue. The pending application is for the renovation and upgrade of one of the industrial facilities on Eames Street.

#### Stormwater Management Permits

Full Stormwater Management Permits are required for projects disturbing 20,000 square feet of land or more, while Simple Stormwater Management Permits are issued for projects causing less land disturbance, such as additions of 600 square feet or less. This year, 32 applications for simple permits were received and seven for full permits. Full permits for projects disturbing 20,000 square feet of land or more require a public hearing. Those projects needing to file a Notice of Intent with the Conservation Commission are heard in conjunction with the public hearing for the Notice of Intent. Others are heard by the Planning Board in conjunction with a public hearing for Site Plan Review. Simple Stormwater applications are handled administratively by Planning & Conservation staff.

All of the simple stormwater applications were issued permits. Of the seven full permit applications, one was withdrawn and six were approved with conditions.

#### Zoning

In accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-law and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting."

#### Conservation Commission Activity

The Wilmington Conservation Commission is charged with upholding the interests of the Massachusetts Wetland Protection Act. The Commission received 35 filings for activities under the jurisdiction of the Massachusetts Wetlands Protection (M.G.L. Chapter 131, §40 and its regulations at 310 CMR 10.00) in 2014.

Wilmington has an abundance of these wetland resource areas, including banks, bordering vegetated wetlands (swamps, marshes, etc.), land under water bodies and riverfront areas. Activities reviewed by the Commission can include tree removal and landscaping, construction of houses, driveways, additions, septic systems and subdivision roadways/utilities/drainage systems within 100 feet of the above resource areas or 200 feet of a perennial stream. Work within bordering land subject to flooding (floodplain) is also subject to the jurisdiction of the Conservation Commission. Each filing involves one or, in some cases, multiple public hearings before the Commission. The Commission seeks to work through the permitting process with the applicant to provide protection of the public and private water supply as well as groundwater supply, provide flood control, prevent storm damage and pollution and protect wildlife habitats. Residents are encouraged to attend and provide comment relative to work near wetland resource areas. The hearings are held on the first Wednesday of each month with a meeting as needed on the third Wednesday of the month. The agenda for hearings can be accessed at the Town website.

When the Wilmington Conservation Commission was originally formed in 1964, its purpose was to inventory, promote, develop and conserve the Town's natural resources. Today, the primary responsibility of the Conservation Commission is the administration and enforcement of the Massachusetts Wetlands Protection Act, (310 CMR) leaving little time to actually acquire and manage open space. The Conservation Commission oversees a management plan for the Town Forest. Implementing effective forest management strategies are the Commission's goals. The significant size of the parcel (154 acres) and the fact that most of it is a scenic forested upland make it a very promising site for passive recreational activities such as hiking, horseback riding, picnicking, bicycling, cross-country skiing, birding and photography. With the access road and parking area, Town Forest is accessible to residents.

Conservation Commissioners are appointed to three-year terms by the Town Manager. Citizens serving on the Commission in 2014 were: Chairman, Donald Pearson; Vice Chairman, Julie Flynn; Vincent Licciardi, Sharon Kelley-Parella, Michael McInnis and Charles Rooney, III. Robert DiPalma resigned from the Commission. Any questions about wetlands, laws and regulations or filing procedures should be directed to Winifred McGowan, Assistant Director of Planning & Conservation.

#### Special Projects:

The Planning Department intends to update the Hazard Mitigation Plan with the Metropolitan Area Planning Council.

#### Affordable Housing

No affordable housing (Comprehensive Permits) projects were submitted in 2014. Wilmington is currently certified with the State's Department of Housing and Community Development (DHCD) as having 10% affordable of its total housing stock (7,444 units) on the Subsidized Housing Inventory (SHI). This certification will be in effect until the next Census in 2020.

During this period the Town expects to entertain additional affordable housing projects to continue to provide residents with housing alternatives. Certification requires that any 40B applications be "friendly" in that the Town is able to reject, without the applicant's ability to appeal, any projects that do not respond to established housing goals and objectives.

#### Open Space and Recreation Plan Update

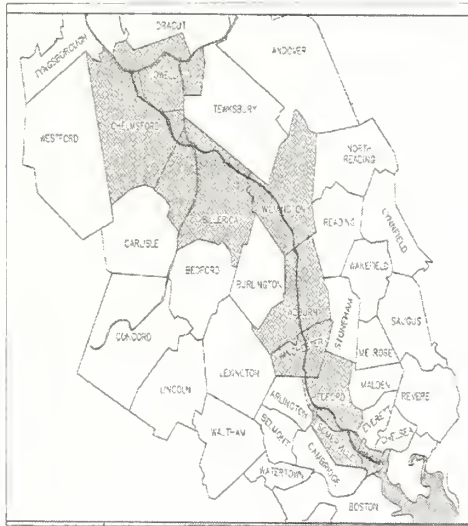
The Town's 2013 Open Space and Recreation Plan was submitted to the Massachusetts Division of Conservation Services (DCS) at end of 2013 for review. It received conditional approval from DCS in 2014. The Open Space and Recreation Committee worked with Brown Walker Planners from Newburyport in completing the update.

#### Statistical Data

Filing Fees Collected	\$ 9,067.50
Notices of Intent Filed	18
Requests for Determinations of Applicability	14
Abbreviated Notice of Resource Area Delineation Issued/Pending	5/0
Public Hearings/Meetings Held (including continuances)	68
Extension Permits Issued/Denied	1/0
Enforcement Orders Issued	5
Violation Notices Issued	52
Certificates of Compliance Issued/Denied	29/2
Decisions Appealed/Withdrawn	1/0
Order of Conditions Issued/Denied/Pending	16/0/3
Emergency Certifications Issued	9
Request for Insignificant Change Approved/Denied	8/1
Negative Determination/Pending	15/0
Positive Determination/Withdrawn/Pending	0/1/0
Request for Amendments/Issued/Denied/Pending	0/0/0/0
Acres of Land Acquired	6



# Middlesex Canal Commission



*Route of the Middlesex Canal*

The Middlesex Canal Commission (MCC) is a State Commission consisting of two members from each of the nine Towns (Lowell, Chelmsford, Billerica, Wilmington, Woburn, Winchester, Medford, Charlestown and Boston) through which the Canal traversed. In addition, Representatives of the MassDOT, Conservation Department, State Officials, Representative James R. Miceli and Senator Bruce E. Tarr make up the full commission. Thomas Raphael from Winchester is our Chairman.

Funding for the "Mill Pond Heritage Park" has been delayed. Funds have been allocated but work is now scheduled to begin on the project in 2018. This is disappointing.

The Middlesex Canal Association consists of a few hundred members who pay dues and participate in our programs.

These programs consist of the following:

- Our website ([middlesexcanal.org](http://middlesexcanal.org)): Robert Winters is constantly updating our website and calendar telling of the current activities. This gives the reader multiple opportunities to participate. You can even hear Paul Wiggin sing our ballad "Hauling Down to Boston".
- Canal Walks: We have spring and fall organized walks for those who want first hand knowledge of the canal. Robert Winters and Roger Hagopian lead the walks. In the spring, on April 27th, the Medford-Winchester area was chosen, meeting at Sandy Beach at the Upper Mystic Lakes. In the fall, we covered the Billerica-Chelmsford area. We started at our Museum and walked close to four miles passing a guard lock, the anchor stone for the floating Towpath and many stretches of watered canal.
- Lectures: Three special events are scheduled in the winter, spring and fall. For the winter meeting, on February 9th, we invited Patricia Henry, a former Billerica resident who wrote her thesis on the "Billerica Utopia" housing project, which happens to be adjacent to our Museum. About a hundred years ago the Boston Maine Railroad decided to build a multimillion dollar railcar repair facility in Billerica, thereby tripling the population of the Town. To accommodate the new citizens, the first planned residential area was constructed. In the spring, on May 4th, we invited Dr. Ken Williamson to speak about "Inclined to Succeed: The South Hadley Canal". Mr. Williamson taught organic chemistry at Mount Holyoke College for 38 years and for many years has researched and written about the South Hadley Canal. This canal with its inclined plane, a method of raising boats over hills, is considered one of the most technologically ambitious enterprises attempted in the United States. In the fall, Skip Smallwood, a Boston planner intricately involved with the future layout of the revised Sullivan Square, went into detail about the multiple groups concerned with making the project a success. Rutherford Avenue overlays the old Middlesex Canal bed as it terminated in the Boston Harbor in Charlestown. We want the Middlesex Canal to be recognized for its importance.
- Towpath Topics: Bill Gerber organizes three editions each year of our publication. There is always an event calendar and an article or two which answers a question or researched a situation which adds to our knowledge. Well worth reading. Our website now lists all past editions, a wonderful resource.
- Museum and Visitor Center: Located in North Billerica, it is open every weekend (not major holidays) from noon to 4 p.m. and is free to the public. Hundreds of people come by to see our exhibits. Staffed by volunteers, it holds the pride of place of our association. The site is the high point of the entire canal. The Concord River, dam and Mill Pond provided most of the water for the entire canal. At the recommendation of our President, J. Jeremiah Breen, we have recently named it the Summit Mill Pond to distinguish its importance and uniqueness.

- Archeology month: Every fall we have a special event at the Museum. This year we highlighted the way to easily access walks in each of the nine Towns where there is canal remaining.
- Education: Woburn Street School teacher, Traci Jansen, brings her entire school to the Museum over two weeks duration. They have well planned events at 9 or 10 spots around the exhibit area. Parents come and it is always a lively event much liked by all. Randomly spaced teaching arrangements occur throughout the year.
- Outreach: This year Russ Silva attended the Friends of the Wilmington Memorial Library's Farmers Market. This was a new effort to ask two volunteer groups each Sunday to set up booths. We have lectures upon request for senior citizen groups in our Museum.
- Bicycle Tours: Lead by Dick Bauer of the Somerville Historic Preservation Commission and Bill Kuttner of Charlestown, a group of bicyclists travel along sections of the canal. This year it was held on Sunday, April 12th and October 5th. Refreshments were served at the Museum.
- Monthly Meetings: The first Wednesday of the month at 3:30 in the afternoon the Board of Directors of the Middlesex Canal Association meets in the Reardon Room in our Museum. There is a full agenda and planning for the future. Anyone who wishes can attend. We encourage participation, there is much to do.

The Middlesex Canal Association has accepted the old brick Talbot cloth warehouse to be used as a future new Canal Museum. It was given to us by Pace Industries. The warehouse is adjacent to the site where construction of the canal began in 1794 and next to the Concord River Summit Mill Pond, the source of most of the water supplying the canal. The deed was signed on February 5, 2014 and recorded on March 6, 2014. Fund-raising has begun in earnest as much needs to be done.

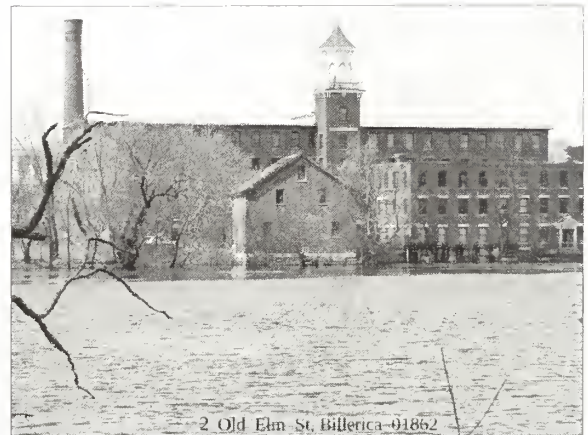
On a sad note, we regret the passing of Attorney Arthur L. Eno, Jr. founding member and first President of the Middlesex Canal Association on August 6, 2014 at the age of 90. Louie Eno was a kind and elegant gentleman of the old school, a generous contributor who was always willing to assist us. We owe him an incalculable debt. He will be missed.

We always welcome new members.

Wilmington Middlesex Canal Commission members are: Betty M. Bigwood, Neil P. Devins and Michael J. McInnis



*Current Middlesex Canal Museum*



*New Museum from Summit Mill Pond*

# Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni La Rivee serves as the secretary for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call or come and see us.

	2012		2013		2014	
RESIDENTIAL	No.	Valuation	No.	Valuation	No.	Valuation
Single Family Dwellings	30	4,278,580	43	6,892,490	34	6,630,000
Additions	70	2,876,843	51	2,176,134	47	2,205,380
Remodeling	247	3,004,526	273	3,816,437	249	3,532,981
Utility Buildings	9	78,940	8	134,000	7	26,550
Pools	21	213,299	19	180,024	20	318,000
Miscellaneous	<u>58</u>	<u>393,258</u>	<u>49</u>	<u>292,476</u>	<u>42</u>	<u>501,253</u>
	435	10,845,446	443	13,491,561	399	13,214,164
COMMERCIAL						
New Buildings	3	12,564,514	6	13,716,585	2	2,775,000
Public Buildings	0	0	1	66,875,000	0	0
Additions	0	0	2	262,500	5	5,486,546
Fitups	54	6,490,153	48	6,816,584	56	6,440,025
Utility Buildings	2	85,000	0	0	0	0
Signs	13	57,135	28	121,787	20	101,650
Miscellaneous	<u>27</u>	<u>3,630,294</u>	<u>21</u>	<u>727,436</u>	<u>30</u>	<u>3,258,421</u>
	99	22,827,096	106	88,519,892	113	18,061,642
TOTAL	534	33,672,542	549	102,011,453	512	31,275,806

## REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

Building Permits	535	369,950.00	549	390,687.00	514	316,178.40
Wiring Permits	561	76,934.00	592	67,520.00	514	78,849.00
Gas Permits	251	21,940.00	286	20,155.00	265	18,220.00
Plumbing Permits	283	28,914.00	362	34,025.00	281	31,569.00
Sheet Metal	31	10,520.00	39	8,670.00	34	10,640.00
Cert. of Inspection	29	1,419.00	34	2,593.00	39	2,161.00
Occupancy	68	3,400.00	89	4,450.00	79	3,950.00
Copies		27.00		154.40		66.50
Court	0	0	0	0	0	0
Industrial Elec. Permits	55	8,700.00	43	6,450.00	60	9,000.00
Board of Appeals Fees	<u>22</u>	<u>2,300.00</u>	<u>21</u>	<u>2,300.00</u>	<u>20</u>	<u>2,100.00</u>
	1,835	524,104.00	2,015	537,004.40	1,806	472,733.90



# Board of Appeals

Case 1-14

Salter Motorsports LLC

Map 99 Parcel 132

To acquire a Special Permit in accordance with §3.5.15 Auto Repair/Body Shop for property located on 260F Fordham Road.

**Granted – meets the criteria of the Zoning By-law.**

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Case 2-14

Integrity Building & Design Inc.

Map 83 Parcel 13

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a second floor addition) for property located on 80A Salem Street.

**Granted – no more detrimental to the neighborhood than the existing nonconforming structure.**

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Case 3-14

Margaret A. Smith

Map 69 Parcel 8A

To acquire a variance from Standard Dimensional Regulations Table II §5.2.5 for an addition to be 12 feet from the side yard setback when 15 feet is required for property located on 65 Cunningham Street.

**Withdrawn – without prejudice.**

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Case 4-14

Integrity Building & Design Inc.

Map 83 Parcel 13

To acquire a variance from Standard Dimensional Regulations Table II §5.2.4 for an addition to be 16.2 and 23.4 feet from the front yard lot lines when 30 feet is required for property located on 12 Oakwood Road.

**Granted – meets criteria for hardship - four frontages and shape of the lot.**

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Case 5-14

Richard & Theresa Patterson

Map 1 Parcel 1

To acquire a variance from Standard Dimensional Regulations Table II §5.2.5 to allow an existing dwelling to remain 22.7 feet from the side yard lot line when 25 feet is required for property located on 398 Chestnut Street.

**Granted – voted 4 yes – 1 no.**

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Case 6-14

Michael Welch

Map 57 Parcel 50

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and replace an existing nonconforming dwelling including a four foot extension to the rear of the garage) for property located on 245 Lowell Street.

**Granted – no more detrimental to the neighborhood than the existing nonconforming structure.**

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Case 7-14

Blackdog Builders Inc.

Map 90A Parcel 35

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 4 Franklin Avenue.

**Granted – meets the criteria of the Zoning By-law.**

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Case 8-14 Balquin LLC c/o R. Peterson Map R2 Parcel 7

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 206 Ballardvale Street.

**Granted – meets the criteria of the Zoning By-law.**

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Case 9-14 Balquin LLC c/o R. Peterson Map R2 Parcel 7

To acquire a Special Permit in accordance with §3.5.1.2 Retail Use in a Highway Industrial District for property located on 206 Ballardvale Street.

**Granted – meets the criteria of the Zoning By-law.**

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Case 10-14 4<sup>th</sup> of July Committee Map 99 Parcel 135

To acquire a Special Permit in accordance with §4.1.9 for a carnival to run from July 3 through July 5, 2014 for property located on 99 Fordham Road.

**Granted – meets the criteria of the Zoning By-law.**

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Case 11-14 Burlington Avenue Realty Trust Map 6 Parcel 148B

To hear and decide applications under MGL, Ch 41 §81E and §10.3.4 of the Wilmington Zoning Bylaw for the issuance of a permit for the erection of a building on a lot not in a subdivision approved under the subdivision control law and on a lot not on a way placed or made part of the Official Map for property located on 5 Mary Street.

**Granted – meets criteria of the Zoning By-law.**

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Case 12-14 Max Cabrera Map 53 Parcel 155

To acquire a Special Permit in accordance with §3.8.7 Auto Repair Shop for property located on 190R Main Street.

**Denied**

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Case 13-14 Kent Leung Map 41 Parcels 139 & 140

To acquire a Special Permit in accordance with §3.5.19 and §3.8.14 Pet Care & Veterinary Facility for property located on 555 Main Street.

**Granted – meets the criteria of the Zoning By-law.**

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Case 14-14 M & M Realty Trust Map 34 Parcel 158D

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 38 Lake Street.

**Withdrawn – without prejudice.**

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To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and replace an existing nonconforming dwelling no closer to one side than 10 feet) for property located on 85 Aldrich Road.

**Withdrawn – without prejudice.**

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To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a second floor addition to an existing nonconforming structure) for property located on 7 Dartmouth Avenue.

**Granted – no more detrimental to the neighborhood than the existing nonconforming structure.**

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To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 444 Middlesex Avenue.

**Granted – meets the criteria of the Zoning By-law.**

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To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 20 Apache Way.

**Granted – meets the criteria of the Zoning By-law.**

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To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 40 Lake Street.

**Granted – meets the criteria of the Zoning By-law.**

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To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and replace an existing nonconforming dwelling no closer to both side lot lines than 13 feet) for property located on 3 Reading Avenue.

**Granted – no more detrimental to the neighborhood than the existing nonconforming structure.**

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To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish and replace an existing nonconforming dwelling no closer to one side than 6.9 feet) for property located on 153 Grove Avenue.

**Granted – no more detrimental to the neighborhood than the existing nonconforming structure.**

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# Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Annual Town Election and Meeting  
State Primary  
State Election  
Special Town Meeting

March 19, 2014  
August 14, 2014  
October 23, 2014  
November 6, 2014

## ANNUAL TOWN ELECTION – APRIL 26, 2014 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Saturday, April 26, 2014. The polls are to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: Two Selectmen for the term of three years; three members of the School Committee for the term of three years; one member of the Housing Authority for the term of five years and one member of the Regional Vocational Technical School Committee for the term of three years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote on elections and Town affairs therein to assemble subsequently and meet in the Town Meeting at the Middle School Auditorium, Carter Lane, in said Town of Wilmington on Saturday the third day of May, A.D. 2014 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Sharon A. George, at the Town Hall, Assistant Town Clerk, Linda Golden at the Boutwell School and Board of Registrar Member Alice Hooper at the Wildwood School.

All voting equipment was in place in each precinct. The checkers were prepared with their voting lists and everything was in readiness at 8:00 a.m. and the polls were declared open.

The results were as follows:

<u>BOARD OF SELECTMEN for three years (vote for two)</u>	<u>Voted</u>
Michael V. McCoy	830
Judith L. O'Connell	875
Write-in	18
Blanks	<u>521</u>
Total	2,244

SCHOOL COMMITTEE for three years (vote for two)

Virginia M. Bonish	795
Stephen P. Bjork	880
Donna R. Leone	309
Write-in	4
Blanks	256
Total	2,244

The results of this election were ready at 8:30 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Sharon A. George. The total number of votes cast was 2,244 which represented 7.2% of Wilmington's 15,495 registered voters.

## ANNUAL TOWN MEETING – MAY 3, 2014 WITH ACTION TAKEN THEREON

With a quorum present at 10:36 a.m. (150 by the Town of Wilmington By-Laws) James Stewart, Town Moderator opened the meeting with the Pledge of Allegiance. This year the colors were presented by the Wilmington Minutemen. The Moderator then read the names of departed town workers, members of committees and boards that had passed away during the previous year. Those present paused in tribute to our servicemen and women and the hope that they will all return safely home. A moment of silence was observed for all. He then introduced our newly elected and re-elected town officials.

VOTED: Motion was moved by Chairman Michael McCoy, and duly seconded, the Town of Wilmington voted UNANIMOUSLY that the Moderator suspend the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 2. To hear reports of Committees and act thereon.

VOTED: Motion was moved by Selectman Louis Cimaglia, and duly seconded, the Town of Wilmington voted UNANIMOUSLY to hear an update regarding the Yentile Farm Project from Selectman O'Connell.

Selectman O'Connell proceeded to give a brief overview of the status of the two concepts that were discussed including a small dog park. The Committee's wish was to have a mixed use concept.

ARTICLE 3. To see if the town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was moved by Selectman Michael Champoux, and duly seconded, it was voted UNANIMOUSLY by the Town of Wilmington not to adopt Article 3.

ARTICLE 4. To see if the town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2014 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

VOTED: Motion was moved by Selectman Michael Newhouse, and duly seconded, it was voted UNANIMOUSLY by the Town of Wilmington to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2015 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services.

All articles are recommended by the Finance Committee unless otherwise noted.

ARTICLE 5. To see how much money the town will appropriate for the expenses of the town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

VOTED: Motion was moved by Mr. John Doherty, Chairman of the Finance Committee, and duly seconded, the Town of Wilmington voted in the affirmative that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-15 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article #5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department; Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment, and each budget category not be open for reconsideration until the entire budget is voted.

#### GENERAL GOVERNMENT

##### Selectmen – Legislative

Salaries	4,818
Expenses	13,500
Furnishings & Equipment	<u>0</u>
Total	18,318

##### Selectmen – Elections

Salaries	24,292
Expenses	<u>4,375</u>
Total	28,667

##### Registrars of Voters

Salaries	1,875
Expenses	<u>6,100</u>
Total	7,975

##### Finance Committee

Salaries	1,400
Expenses	<u>8,500</u>
Total	9,900

##### Town Manager

Salary – Town Manager	138,715
Other Salaries	289,705
Expenses	70,300
Furnishings & Equipment	<u>5,000</u>
Total	503,720

##### Town Accountant

Salary –Town Accountant	110,917
Other Salaries	251,996
Expenses	2,540
Furnishings & Equipment	<u>0</u>
Total	365,453



Treasurer/Collector	
Salary – Treasurer/Collector	101,332
Other Salaries	158,956
Expenses	32,022
Amt. Cert. Tax Title	15,000
Furnishings & Equipment	<u>0</u>
Total	307,310

Town Clerk	
Salary – Town Clerk	78,861
Other Salaries	100,338
Expenses	6,225
Furnishings & Equipment	<u>0</u>
Total	185,424

Board of Assessors	
Salary – Principal Assessor	96,449
Other Salaries	106,111
Expenses	79,225
Appraisals & Inventory	2,900
ATB Costs	20,000
Furnishings & Equipment	<u>500</u>
Total	305,185

Town Counsel	
Legal Services	255,000
Expenses	<u>7,500</u>
Total	262,500

Permanent Building Committee	
Salaries	0
Expenses	<u>0</u>
Total	0

TOTAL GENERAL GOVERNMENT	<u><u>1,994,452</u></u>
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#### PUBLIC SAFETY

Police	
Salary – Chief	119,789
Salary - Deputy Chief	102,699
Salary – Lieutenants	396,440
Salary – Sergeants	349,816
Salary – Patrolmen	2,044,498
Salary – Clerks	119,121
Salary – IT Admin	70,892
Salary – Overtime	475,000
Salary – Paid Holidays	100,000
Salary – Specialists	13,800
Salary – Night Differential	40,248
Salary – Incentive	413,804
Sick Leave Buyback	28,342
Expenses	275,005
Furnishings & Equipment	<u>20,000</u>
Total	4,569,454

## Fire

Salary – Chief	94,954
Salary – Deputy Chief	83,228
Salary – Lieutenants	476,639
Salary – Privates	1,971,695
Salary – Clerk	55,955
Salary – Part Time	17,549
Salary – Overtime	800,000
Salary – Training Overtime	40,000
Salary – Paid Holidays	137,946
Salary – EMT & Incentive Pay	11,250
Salary – Sick Leave Buyback	25,460
Expenses	208,447
Furnishing & Equipment	<u>39,055</u>
Total	3,962,178

## Public Safety Central Dispatch

Personnel Services	597,473
Contractual Services	28,000
Material & Supplies	3,750
Furnishings & Equipment	<u>9,000</u>
Total	638,223

## Animal Control

Salaries	43,025
Expenses	<u>4,695</u>
Total	47,720

## TOTAL PUBLIC SAFETY

9,217,575

## PUBLIC WORKS

### Personnel Services

Director	117,839
Administration – Full Time	393,445
Superintendent	0
Engineer – Full Time	312,055
Engineer – Part Time	5,460
Highway – Full Time	1,074,766
Highway – Overtime	74,000
Highway – Seasonal	13,600
Stream Maintenance – Seasonal	13,60
Tree – Full Time	199,849
Tree – Overtime	10,680
Parks/Grounds – Full Time	371,876
Parks/Grounds – Overtime	19,645
Cemetery – Full Time	144,086
Cemetery – Part Time	0
Cemetery - Overtime	10,820
Snow/Ice – Extra Help – Overtime	<u>175,585</u>
Total	2,937,306

James Burnham, 406 Woburn Street, stated there appeared to be an increase in full-time positions at the DPW. Mr. Hull, Town Manager stated there was a reorganization

5A

VOTED: Motion was moved by Mr. Doherty and seconded, the Town of Wilmington voted in the affirmative that the sum of Six Million Three Hundred Sixty-Seven Thousand Ten Dollars (\$6,367,010) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Six Million Three Hundred Twenty-Seven Thousand Ten Dollars (\$6,327,010) be raised from the FY-15 tax levy and other general revenues of the Town.

Contractual Services

Engineer	9,920
Engineer – Training/Conference	2,000
Highway	91,090
Highway – Repairs/Town Vehicles	120,900
Highway – Training/Conference	2,000
Tree	9,000
Parks/Grounds	24,000
Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	165,000
Rubbish Collection & Disposal	1,685,406
Snow & Ice – Repairs	18,730
Snow & Ice – Miscellaneous Services	<u>160,000</u>
Total	2,372,146

Materials & Supplies

Engineer	4,800
Highway	39,000
Highway - Construction Supplies & Road Improvements	82,000
Highway - Gas, Oil, Tires (Other)	236,162
Highway - Gas, Oil, Tires (DPW)	148,657
Stream Maintenance – Expenses	1,000
Tree	9,000
Parks/Grounds	92,350
Cemetery	13,650
Drainage Projects	65,000
Snow & Ice – Salt & Sand	191,570
Snow & Ice – Tools & Equipment	<u>6,000</u>
Total	889,189

Furnishings & Equipment

19,950

Sewer

Personnel Services	82,819
Maintenance/Operations	<u>65,500</u>
Total	148,419

TOTAL PUBLIC WORKS

6,367,010



## COMMUNITY DEVELOPMENT

Board of Health	
Salary – Director	83,455
Other Salaries	101,394
Expenses	13,000
Mental Health	<u>10,000</u>
Total	207,849

Sealer of Weights/Measures	
Expenses	<u>5,000</u>
Total	5,000

Planning & Conservation	
Salary – Director	87,652
Other Salaries	225,368
Expenses	10,175
Furnishings & Equipment	<u>700</u>
Total	323,895

Building Inspector/Board of Appeals	
Salary – Building Inspector	78,861
Other Salaries	113,894
Expenses	3,500
Furnishings/Equipment	<u>800</u>
Total	197,055

TOTAL COMMUNITY DEVELOPMENT	<u><u>733,799</u></u>
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## PUBLIC BUILDINGS

Salary – Superintendent	111,188
Other salaries	2,562,617
Overtime	50,000
Part Time Seasonal	14,400
Heating	1,365,500
Electricity	200,000
Utilities	100,000
Expenses	551,000
Furnishings & Equipment	<u>0</u>

TOTAL PUBLIC BUILDINGS	<u><u>4,954,705</u></u>
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## HUMAN SERVICES

Veterans' Aid/Benefits	
Salary – Veterans' Agent	62,602
Other Salaries Part Time	15,811
Expenses	1,950
Assistance – Veterans	<u>400,000</u>
Total	480,363

Library	
Salary – Director	88,049
Other Salaries	740,084
Merrimack Valley Library Consortium	35,815
Expenses	176,387
Furnishings & Equipment	<u>16,605</u>
Total	1,056,940

Recreation	
Salary – Director	77,804
Other Salaries	51,576
Expenses	4,700
Furnishings & Equipment	0
Total	134,080
Elderly Services	
Salary – Director	71,548
Other Salaries	132,484
Expenses	41,700
Furnishings & Equipment	0
Total	245,732
Historical Commission	
Salaries	22,476
Expenses	6,750
Total	29,226
TOTAL HUMAN SERVICES	1,946,341
SCHOOLS	
Wilmington School Department	34,805,343
Shawsheen Valley Regional Vocational Technical High School District	3,767,358
TOTAL SCHOOLS	38,572,701
MATURING DEBT & INTEREST	
Schools	3,506,775
Public Safety	125,200
General Government	0
Sewer	148,303
Water	127,720
Interest on Anticipation of Notes & Authorization Fees & Miscellaneous Debt	20,000
TOTAL MATURING DEBT & INTEREST	3,927,998

5B

VOTED: Motion was moved by Mr. Doherty and seconded, the Town of Wilmington voted in the affirmative that the sum of Three Million Nine Hundred Twenty-Seven Thousand Nine Hundred Ninety-Eight Dollars (\$3,927,998) be appropriated for Maturing Debt and Interest and, to meet this appropriation, the sum of One Hundred Twenty-Seven Thousand Seven Hundred Twenty Dollars (\$127,720) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest-Water and that the sum of Two Thousand Dollars (\$2,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million Seven Hundred Ninety-Eight Thousand Two Hundred Seventy-Eight Dollars (\$3,798,278) be raised from the FY-15 tax levy and other general revenues of the Town.

## UNCLASSIFIED &amp; RESERVE

Insurance	802,960
Employee Health & Life Insurance	11,866,000
Employee Retirement Unused Sick Leave	50,000
Medicare Employer's Contribution	630,000
Salary Adjustments & Additional Costs	300,000
Local Transportation & Training Conferences	5,000
Out-of-State Travel	5,000
Computer Maintenance Expenses	70,000
Annual Audit	33,000
Ambulance Billing	33,000
Town Report & Calendar	7,500
Professional & Technical Services	110,000
Reserve Fund	<u>450,000</u>

TOTAL UNCLASSIFIED & RESERVE 14,362,460

5C

VOTED: Motion was moved by Mr. Doherty and seconded, the Town of Wilmington that the sum of Fourteen Million Three Hundred Sixty-Two Thousand Four Hundred Sixty Dollars (\$14,362,460) be appropriated for Unclassified and Reserve of which the sum of Eighty-Five Thousand Two Hundred Forty-One Dollars (\$85,241) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Insurance Account; and that the sum of Two Hundred Seventy Thousand Three Hundred Seventy-Seven Dollars (\$270,377) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Forty-Five Thousand Four Hundred Twenty-Three Dollars (\$45,423) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee's Contribution Account; and that the remaining balance of Thirteen Million Nine Hundred Sixty-One Thousand Four Hundred Nineteen Dollars (\$13,961,419) be raised from the FY-15 tax levy and other general revenues of the Town.

TOTAL MUNICIPAL GOVERNMENT 43,504,340

## STATUTORY CHARGES

Current Year Overlay	800,000
Retirement Contributions	4,948,175
Offset Items	42,423
Special Education	2,816
Mass. Bay Transportation Authority	491,194
MAPC (Ch. 688 of 1963)	7,410
RMV Non-Renewal Surcharge	12,500
Metro Air Pollution Control District	7,900
Mosquito Control Program	55,490
M.W.R.A. Sewer Assessment	2,354,227
School Choice	16,625
Charter Schools	109,031
Essex County Technical Institute	<u>121,982</u>

TOTAL STATUTORY CHARGES 8,969,773

5D

VOTED: Motion was moved by Mr. Doherty and seconded, the Town of Wilmington voted in the affirmative that the sum of Eight Million Nine Hundred Sixty-Nine Thousand Seven Hundred Seventy-Three Dollars (\$8,969,773) be appropriated for Statutory Charges of which the sum of Seven Hundred Ninety Thousand Two Hundred Seventy-Three Dollars (\$790,273) be transferred from Water Department Available Funds and be applied to the Statutory



Charges – Retirement Contributions Account; and that the remaining balance of Eight Million One Hundred Seventy-Nine Thousand Five Hundred Dollars (\$8,179,500) be raised from the FY-15 tax levy and other general revenues of the Town.

TOTAL

91,046,814

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from any available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager, and to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department (6A)

Purchase of five (5) replacement police cruisers.

VOTED: Motion was moved by Selectman O'Connell and seconded, the Town of Wilmington voted in the affirmative that Two Hundred Twenty Thousand Dollars (\$220,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of five (5) replacement police cruisers for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Public Buildings Department (6B)

Purchase of three (3) one ton cargo vans.

VOTED: Motion was moved by Chairman McCoy and seconded, the Town of Wilmington voted in the affirmative that Seventy-Two Thousand Dollars (\$72,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of three (3) one ton cargo vans for the Public Buildings Department and further, the sale, trade in or other disposition, if any, of said replaced vehicle is hereby authorized.

Department of Public Works (6C)

Purchase of one (1) heavy duty dump truck to be assigned to the Highway Division

VOTED: Motion was moved by Selectman Cimaglia and seconded, the Town of Wilmington voted in the affirmative that One Hundred Fifty-Nine Thousand Dollars (\$159,000) be appropriated to be spent by the Town Manager for the purchase of one (1) heavy duty dump truck for the Department of Public Works of which the sum of Seventy-Nine Thousand Five Hundred Dollars (\$79,500) be transferred from Water Department Available Funds and that the remaining balance of Seventy-Nine Thousand Five Hundred Dollars (\$79,500) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized

Purchase of one (1) compact sedan to be assigned to the Highway Division (6D)

VOTED: Motion was moved by Selectman Champoux and seconded, the Town of Wilmington voted in the affirmative that Eighteen Thousand Dollars (\$18,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) compact sedan for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized..

Purchase of one (1) survey van to be assigned to the Engineering Division (6E)

VOTED: Motion was moved by Selectman Newhouse and seconded, the Town of Wilmington voted in the affirmative that Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) survey van for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized

Purchase of one (1) excavator/backhoe to be assigned to the Cemetery Division (6F)

VOTED: Motion was moved by Selectman O'Connell and seconded, the Town of Wilmington voted in the affirmative that Seventy Thousand Dollars (\$70,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) excavator/backhoe for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized

Purchase of one (1) mower to be assigned to the Parks and Grounds Division (6G)

VOTED: Motion was moved by Selectman O'Connell and seconded, the Town of Wilmington voted in the affirmative that Seventy-Five Thousand Dollars (\$75,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) mower for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

#### School Department

Purchase of two (2) student transport van (6H)

VOTED: Motion was moved by Selectman Champoux and seconded, the Town of Wilmington voted in the affirmative that Seventy-Five Thousand Seven Hundred Five Dollars (\$75,705) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of two (2) student transport vans for the School Department and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of two (2) ground speed control retrofits to be installed on existing sanders; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse and seconded, the Town of Wilmington voted in the affirmative that Eighteen Thousand Dollars (\$18,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of two (2) ground speed control retrofits to be installed on existing sanders.

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purchase of one (1) hydraulic breaker attachment for an existing excavator; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Connell and seconded, the Town of Wilmington voted in the affirmative that Thirty-Five Thousand Dollars (\$35,000) be appropriated to be spent by the Town Manager for the purchase of one (1) hydraulic breaker attachment for an existing excavator of which the sum of Seventeen Thousand Five Hundred Dollars (\$17,500) be transferred from Water Department Available Funds and that the remaining balance of Seventeen Thousand Five Hundred Dollars (\$17,500) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of hardware and software computer systems located in the Town Hall and Public Safety Building; or take any other action related thereto.

VOTED: Motion was moved by Chairman McCoy and seconded, the Town of Wilmington voted in the affirmative that One Hundred Thousand Dollars (\$100,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of hardware and software computer systems located in the Town Hall and Public Safety Building.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to make certain technology improvements in the Woburn Street, Shawsheen Elementary, North Intermediate and West Intermediate Schools including, but not limited to, the installation of digital projectors; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia and seconded, the Town of Wilmington voted in the affirmative that Fifty-One Thousand Five Hundred Twenty Dollars (\$51,520) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee to make certain technology improvements in the Wilmington Public Schools including but not limited to the installation of digital projectors.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to make certain technology improvements including, but not limited to, the replacement of desktop computers in the Wilmington Middle School; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux and seconded, the Town of Wilmington voted in the affirmative that One Hundred Thirty-Two Thousand Seven Hundred Fifty Dollars (\$132,750) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee to make certain technology improvements in the Wilmington Public Schools including but not limited to the replacement of desktop computers.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of equipment for the new high school including, but not limited to, a power lift, floor scrubber machines and snowblowers; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse and seconded, the Town of Wilmington voted in the affirmative that Fifty-One Thousand Six Hundred Seventy Dollars (\$51,670) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of equipment for the new high school including, but not limited to, a power lift, floor scrubber machines and snowblowers.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the renovation of the vault at Wilmington Town Hall; or take any other action related thereto.

VOTED: Motion was moved by Chairman McCoy and seconded, the Town of Wilmington voted in the affirmative that Eighteen Thousand Dollars (\$18,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the renovation of the vault at Wilmington Town Hall.



ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the upgrade of the energy management systems controls located at the Public Safety Building; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia and seconded, the Town of Wilmington voted in the affirmative that Thirty Thousand Dollars (\$30,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the upgrade of the energy management systems controls located at the Public Safety Building.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 9,170 square feet of roof area at the North Intermediate School, such funds to be spent by the Public Buildings Department with the approval of the Town Manager; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux and seconded, the Town of Wilmington voted in the affirmative that Two Hundred Fifty Thousand Dollars (\$250,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of approximately 9,170 square feet of roof area at the North Intermediate School.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to undertake various improvements and repairs to municipal and school facilities including but not limited to addressing energy efficiencies, plant operations, mechanical systems, structural issues and code compliance, such funds to be spent by the Public Buildings Department with the approval of the Town Manager; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Connell and seconded, the Town of Wilmington voted in the affirmative that One Hundred Twenty-Five Thousand Dollars (\$125,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager to undertake various improvements and repairs to municipal and school facilities including but not limited to addressing energy efficiencies, plant operations, mechanical systems, structural issues and code compliance.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for professional and technical services to design and permit the replacement of a 30-inch culvert passing under Butters Row; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse and seconded, the Town of Wilmington voted in the affirmative that Eighty Thousand Dollars (\$80,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for professional and technical services to design and permit the replacement of a 30-inch culvert passing under Butters Row.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the reconstruction of the Buzzell Senior Center parking lot; or take any other action related thereto.

VOTED: Motion was moved by Chairman McCoy and seconded, the Town of Wilmington voted in the affirmative that Forty Thousand Dollars (\$40,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the reconstruction of the Buzzell Senior Center parking lot.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to replace the Self Contained Breathing Apparatus (SCBA) units for the Fire Department; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia and seconded, the Town of Wilmington voted in the affirmative that Three Hundred Twenty Thousand Dollars (\$320,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager to replace the Self Contained Breathing Apparatus (SCBA) units for the Fire Department.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the development of a municipal facilities master plan to include evaluation of school buildings, municipal buildings, ballfields and other real property; or take any other action related thereto.  
Finance Committee took no action on this article.

VOTED to Passover.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the complete design and cost estimates for development of the proposed recreational complex at the former Yentile Farm property identified as 9 Cross Street on Assessors Map 39 Parcel 5; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Connell and seconded, the Town of Wilmington voted in the affirmative that Two Hundred Fifty Thousand Dollars (\$250,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager to continue design and develop cost estimates for the proposed recreational complex at the former Yentile Farm property identified as 9 Cross Street on Assessors Map 39 Parcel 5.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the funding of a Fourth of July celebration; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse and seconded, the Town of Wilmington voted in the affirmative that Fifteen Thousand Dollars (\$15,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the funding of a Fourth of July celebration.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Other Post Employment Benefits" stabilization fund as established by two-thirds vote on Article 20 of the May 2, 2009 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Chairman McCoy and seconded, the Town of Wilmington voted in the affirmative that Five Hundred Thousand Dollars (\$500,000) be appropriated from Available Funds "Free Cash" to be deposited in the "Other Post Employment Benefits" stabilization fund as established by two-thirds vote on Article 20 of the May 2, 2009 Annual Town Meeting.

ARTICLE 24. To see if the Town will vote to establish a new stabilization fund entitled "Employee Retirement Benefits" in accordance with Massachusetts General Law Chapter 40 Section 5B for the purpose of funding Wilmington's retirement obligations through the Middlesex County Retirement System and further to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of providing initial funding of said stabilization fund; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia and seconded, the Town of Wilmington voted in the affirmative that a new stabilization fund entitled "Employee Retirement Benefits" be hereby established in the Treasury of the Town, in accordance with Massachusetts General Law Chapter 40 Section 5B for the purpose of funding Wilmington's retirement obligations through the Middlesex County Retirement System and that Two Hundred Fifty Thousand Dollars (\$250,000) be appropriated from Available Funds "Free Cash" and deposited in the "Employee Retirement Benefits" stabilization fund for the purpose of providing initial funding of said stabilization fund.

ARTICLE 25. To see if the Town will vote to transfer the unexpended balance from the high school feasibility study as appropriated by vote of the May 1, 2010 Annual Town Meeting, Article 10, to be expended for the purpose of paying the costs of designing, permitting, constructing, equipping and furnishing a new high school including the payment of costs for any necessary site improvements as approved at the December 10, 2011 Special Town Meeting, Article 1; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux and seconded, the Town of Wilmington voted in the affirmative that the unexpended sum of Eighty Thousand Five Hundred Sixty-Seven Dollars (\$80,567) be transferred from the high school feasibility study as appropriated by vote of the May 1, 2010 Annual Town Meeting, Article 10, to be expended for the purpose of paying the costs of designing, permitting, constructing, equipping and furnishing a new high school including the payment of costs for any necessary site improvements as approved at the December 10, 2011 Special Town Meeting, Article 1.

ARTICLE 26. To see if the Town will vote to transfer, pursuant to Chapter 40, Section 15A of the General Laws, the care, custody and control of the Whitefield School site as shown as Parcel 9 on Wilmington's Assessor's Map 79 from the Wilmington School Committee, which has declared such site surplus and unnecessary for the educational purposes of the Wilmington Public Schools, to the care, custody and control of the Board of Selectmen and under the management of the Town Manager, and further to see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of demolishing the Whitefield School and properly disposing all material related to such demolition; or take any other action related thereto.

Selectman Newhouse presented a Power Point presentation regarding the disrepair of the Whitefield School. He stated that he has heard many arguments over the past couple of months on why we should not demolish the school. He continued by saying it would cost at least \$6 million dollars to refurbish the school.

Kathleen Reynolds, Chairperson, Historic Commission, thanked Selectman Newhouse for the presentation. She stated the Commission is asking for one year to review options for the Whitefield School.

Selectman Champoux stated he believes 99% of what Selectman Newhouse presented and if this came up for a vote next year he would probably vote to demolish. He feels the Historic Commission has asked for one year. He did not vote to put this article on the warrant.

Mr. Marchese, 5 Somerset Place, stated why not give the Historic Commission the year. Let the Commission do its work.

Selectman Newhouse commented in response to concerns regarding the timing. He stated that he has great respect for the Historic Commission and history does not prove that the Town demolishes all of its old buildings. He feels public safety is the issue. If just one person got hurt.

Selectman O'Connell added that she went on a tour with George Hooper, Public Building Superintendent and she agrees with other members of the Board of Selectmen.

VOTE: Motion to move the question was made from the body and seconded. Defeated.



Many residents continued the discussion to demolish the building. Chairman McCoy stated he supports his colleagues.

MOTION: On motion of Arlene Zolontick, 7 Redwood Terrace, and duly seconded the Town of Wilmington voted 124 in favor and 73 opposed to table the article on the demolition of the Whitefield School until the next Annual Town Meeting. Motion Carries.

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of acquiring the following described parcel of land on Adams Street for highway and drainage purposes and to determine how said appropriation shall be raised, whether by taxation, by transfer from available funds, by borrowing under the provisions of Massachusetts General Law Chapter 44, or by any combination thereof, and further to see if the Town will vote to authorize the Selectmen to purchase, take by eminent domain, receive as a gift or execute an option for said purposes, a portion of land being shown as Parcel 21 on Wilmington Assessor Map 52. Said portion is also shown as Parcel A on a plan entitled "9 Adams Street Proposed Roadway Easement Map 52, Lot 21" dated July 2013, scale 1 inch = 20 feet, drawn by the Town of Wilmington Department of Public Works Engineering Division, 121 Glen Road, Wilmington, MA 01887, and contains 420 square feet of land more or less according to said plan, which plan may be seen in the office of the Engineering Division; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Connell and seconded, the Town of Wilmington voted in the affirmative that Five Thousand Dollars (\$5,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the purpose of acquiring the following described parcel of land on Adams Street for highway and drainage purposes a portion of land being shown as Parcel 21 on Wilmington Assessor Map 52. Said portion is also shown as Parcel A on a plan entitled "9 Adams Street Proposed Roadway Easement Map 52, Lot 21" dated July 2013, scale 1 inch = 20 feet, drawn by the Town of Wilmington Department of Public Works Engineering Division, 121 Glen Road, Wilmington, MA 01887, and contains 420 square feet of land more or less according to said plan.

ARTICLE 28. (drawn #43) To see if the Town will vote to accept as public ways the following described streets, as recommended by the Planning Board and laid out by the Selectmen (Massachusetts General Laws Ch. 41 and Ch. 82 as amended) and shown on certain Definitive Subdivision plans approved in accordance with "Rules and Regulations Governing the Subdivision of Land in the Town of Wilmington, Massachusetts," which plans are recorded at the Middlesex North Registry of Deeds and copies of which are on file in the office of the Town Clerk; and to authorize the Selectmen to acquire by purchase, gift or eminent domain such land and slope, drainage and other easements as may be necessary to effectuate the purpose of this Article; and further to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be spent by the Town Manager with the approval of the Board of Selectmen for such purposes.

Eleanor Drive – Beginning at the northwest corner of Lot 1 on Marion Street Extension as described on said plan; thence N80°-23'-43"E sixty-nine and ninety-nine hundredths (69.99) feet to a point; thence N80°-17'-49"E fifty-two and eighty-six hundredths (52.86) feet to a stone bound; thence S80°-17'-49"W twelve and nineteen hundredths (12.19) feet to a point; thence forty-seven and forty-nine hundredths (47.49) feet along the arc of a curve to the left with a radius of thirty (30.00) feet to a stone bound; thence seventy-one and sixteen hundredths (71.16) feet along the arc of a curve to the right with a radius of two hundred (200.00) feet to a stone bound; thence S09°-58'-47"W forty-seven and thirty-one hundredths (47.31) feet to a stone bound; thence one hundred eighty-seven and forty-eight hundredths (187.48) feet along the arc of a curve to the right with a radius of two hundred thirty-six (236.00) feet to a stone bound; thence one hundred forty-eight and seven hundredths (148.07) feet along the arc of a curve to the left with a radius of one hundred seventy-five (175.00) feet to a stone bound; thence S07°-01'-04"W thirty-two and thirty-two hundredths (32.32) feet to a stone bound; thence one hundred fifty-nine and forty-nine hundredths (159.49) feet along the arc of a curve to the left with a radius of one hundred seventy-five (175.00) feet to a stone

bound; thence S45°-12'-06"E forty-three and forty-seven hundredths (43.47) feet to a stone bound; thence S45°-12'-06"E one hundred forty-six and ninety-one hundredths (146.91) feet to a point; thence eighty-four and twenty hundredths (84.20) feet along the arc of a curve to the right with a radius of sixty (60.00) feet to a stone bound; thence N45°-12'-06"W one hundred thirty-one and twenty-two hundredths (131.22) feet to a stone bound; thence two hundred five and six hundredths (205.06) feet along the arc of a curve to the right with a radius of two hundred twenty-five (225.00) feet to a stone bound; thence N07°-01'-04"E thirty-two and thirty-two hundredths (32.32) feet to a stone bound; thence one hundred ninety and thirty eight hundredths (190.38) feet along the arc of a curve to the right with a radius of two hundred twenty-five (225.00) feet to a stone bound; thence one hundred forty-seven and seventy-six hundredths (147.76) feet along the arc of a curve to the left with a radius of one hundred eighty-six (186.00) feet to a stone bound; thence N09°-58'-47"E forty-seven and thirty-one hundredths (47.31) feet to a stone bound; thence fifty-five and twenty-one hundredths (55.21) feet along the arc of a curve to the left with a radius of one hundred fifty (150.00) feet to a stone bound; thence forty-seven and two hundredths (47.02) feet along the arc of a curve with a radius of thirty (30.00) feet to a stone bound and the beginning point.

The roadway parcel described above is Eleanor Drive and is shown on the plan entitled, "Wilmington, Massachusetts Street Acceptance Plan For Eleanor Drive Shown on Map 4;" Scale – one inch equals forty feet (1" = 40'); Dated November 21, 2011; Prepared by: Reid Land Surveyors, 365 Chatham Street, Lynn, Massachusetts.

The Eleanor Drive Right of Way contains 1.004 acres (43,763 square feet) more or less.

or take any other action related thereto.

VOTED: Motion was moved by Chairman McCoy and seconded, the Town of Wilmington voted in the affirmative move that the following described streets, as recommended by the Planning Board and laid out by the Board of Selectmen pursuant to Massachusetts General Laws Chapter 41 and Chapter 82, as amended and shown on certain plans described below, be hereby accepted as town public ways and that the Board of Selectmen be hereby authorized to acquire by purchase, gift, eminent domain or otherwise, such land, slope and drainage or other easements as may be necessary to effect the purpose of this Article.

Eleanor Drive – Beginning at the northwest corner of Lot 1 on Marion Street Extension as described on said plan; thence N80°-23'-43"E sixty-nine and ninety-nine hundredths (69.99) feet to a point; thence N80°-17'-49"E fifty-two and eighty-six hundredths (52.86) feet to a stone bound; thence S80°-17'-49"W twelve and nineteen hundredths (12.19) feet to a point; thence forty-seven and forty-nine hundredths (47.49) feet along the arc of a curve to the left with a radius of thirty (30.00) feet to a stone bound; thence seventy-one and sixteen hundredths (71.16) feet along the arc of a curve to the right with a radius of two hundred (200.00) feet to a stone bound; thence S09°-58'-47"W forty-seven and thirty-one hundredths (47.31) feet to a stone bound; thence one hundred eighty-seven and forty-eight hundredths (187.48) feet along the arc of a curve to the right with a radius of two hundred thirty-six (236.00) feet to a stone bound; thence one hundred forty-eight and seven hundredths (148.07) feet along the arc of a curve to the left with a radius of one hundred seventy-five (175.00) feet to a stone bound; thence S07°-01'-04"W thirty-two and thirty-two hundredths (32.32) feet to a stone bound; thence one hundred fifty-nine and forty-nine hundredths (159.49) feet along the arc of a curve to the left with a radius of one hundred seventy-five (175.00) feet to a stone bound; thence S45°-12'-06"E forty-three and forty-seven hundredths (43.47) feet to a stone bound; thence S45°-12'-06"E one hundred forty-six and ninety-one hundredths (146.91) feet to a point; thence eighty-four and twenty hundredths (84.20) feet along the arc of a curve to the right with a radius of sixty (60.00) feet to a stone bound; thence N45°-12'-06"W one hundred thirty-one and twenty-two hundredths (131.22) feet to a stone bound; thence two hundred five and six hundredths (205.06) feet along the arc of a curve to the right with a radius of two hundred twenty-five (225.00) feet to a stone bound; thence N07°-01'-04"E thirty-two and thirty-two hundredths (32.32) feet to a stone bound; thence one hundred ninety and thirty eight hundredths

(190.38) feet along the arc of a curve to the right with a radius of two hundred twenty-five (225.00) feet to a stone bound; thence one hundred forty-seven and seventy-six hundredths (147.76) feet along the arc of a curve to the left with a radius of one hundred eighty-six (186.00) feet to a stone bound; thence N09°-58'-47"E forty-seven and thirty-one hundredths (47.31) feet to a stone bound; thence fifty-five and twenty-one hundredths (55.21) feet along the arc of a curve to the left with a radius of one hundred fifty (150.00) feet to a stone bound; thence forty-seven and two hundredths (47.02) feet along the arc of a curve with a radius of thirty (30.00) feet to a stone bound and the beginning point.

The roadway parcel described above is Eleanor Drive and is shown on the plan entitled, "Wilmington, Massachusetts Street Acceptance Plan For Eleanor Drive Shown on Map 4;" Scale – one inch equals forty feet (1" = 40'); Dated November 21, 2011; Prepared by: Reid Land Surveyors, 365 Chatham Street, Lynn, Massachusetts.

The Eleanor Drive Right of Way contains 1.004 acres (43,763 square feet) more or less.

ARTICLE 29. (drawn #41) To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2014 budget from other line items of said budget and from other available funds; or take any other action related thereto.

Finance Committee took no action on this article pending more information.

VOTED: Motion was moved by Selectman Cimaglia and seconded, the Town of Wilmington voted in the affirmative that Four Hundred Eighty Thousand Dollars (\$480,000) be transferred from the following fiscal year 2014 accounts:

Police Salary – Patrolmen	\$ 20,000
Police Salary – IT Admin	29,000
Public Safety Central Dispatch – Personnel Services	53,000
Public Works, Personnel Services – Superintendent	70,000
Public Works, Personnel Services – Engineering, Full Time	13,000
Public Works, Personnel Services – Tree, Full Time	16,000
Public Buildings Salaries – Other Full Time	80,000
Library Salaries – Other Full Time	30,000
Public Works, Contractual Services – Rubbish Collection and Disposal	134,000
Maturing Dept & Interest	
Interest on Anticipation Notes, Authentication Fees & Miscellaneous Debt	15,000
Board of Health, Contractual Services – Mental Health, Out Patient	20,000

the entire amount of available funds being \$480,000 to the following fiscal year 2014 accounts:

Public Works, Personnel Services – Snow & Ice, Extra Help/Overtime	\$ 83,528
Public Works, Contractual Services – Snow & Ice, Repair & Maintenance	28,226
Public Works, Contractual Services – Snow & Ice, Miscellaneous	129,001
Public Works, Contractual Services – Snow & Ice, Salt & Sand	109,245
Sewer, Materials & Supplies – Miscellaneous Contractual Services	30,000
Veterans' Services – Assistance, Veterans	<u>100,000</u>
Total	\$ 480,000



ARTICLE 30. (drawn #44) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of providing senior citizen work opportunities for services rendered to the Town in accordance with the Town's Senior Citizen Tax Work-Off Program; or take any other action related thereto.

VOTED: Motion was moved by Selectman Champoux and seconded, the Town of Wilmington voted in the affirmative that Fifteen Thousand Three Hundred Sixty Dollars (\$15,360) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of providing senior citizen work opportunities for services rendered to the Town in accordance with the Town's Senior Citizen Tax Work-Off Program.

ARTICLE 31. (drawn #37) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia and seconded, the Town of Wilmington voted in the affirmative that Six Thousand Dollars (\$6,000) be raised and appropriated from the FY-15 tax levy and other general revenues of the town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day.

ARTICLE 32. (drawn #30) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of \$750.00 for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States.

or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Connell and seconded, the Town of Wilmington voted in the affirmative that Seven Hundred Fifty Dollars (\$750) be raised and appropriated from the FY-15 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of the Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States.

ARTICLE 33. (drawn #45) To see if the Town will vote to authorize or reauthorize as the case may be, revolving accounts pursuant to M.G.L. Chapter 44, Section 53E ½ for the various boards, commissions, departments and agencies of the Town; or take any other action related thereto.

VOTED: Motion was moved by Selectman Newhouse and seconded, the Town of Wilmington voted in the affirmative that the Town reauthorize the following revolving accounts pursuant to M. G. L. Chapter 44, Section 53 E ½ as follows:

First a Compost Bin Revolving Fund with an established spending limit of \$4,500, with the source of revenues being the sale of composting bins, the spending authority being the Town Manager and the purpose for which money may be spent is the purchase of composting bins; and second, a Subsurface Sewage Disposal Upgrade Revolving Fund with an established spending limit of \$200,000, with the source of revenues being betterment receipts and other loan repayments from property owners participating in said program, the purpose of expenditures being the repair and upgrade of subsurface sewage disposal systems and the repayment to the Massachusetts Water Pollution Abatement Trust of any funds advanced to the town for this purpose, and the spending authority being the Board of Health with the approval of the Town Manager.

ARTICLE 34. (drawn #35) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington Revised by amending the numbering sequence in Section 24 as follows; or take any other action related thereto.

by replacing

24.1.2 – Abandonment

Whenever a licensee has failed to use the license for a continuous period of 30 days in the business at the place for which the license was issued, the Chief of Police, through his designee, will report such to the Licensing Authority, who may then deem the license abandoned and expired. Written notice of such shall be provided to the licensee who shall be given reasonable opportunity to present evidence that business under the license was in fact conducted during the 30-day period or evidence of mitigating factors which the Licensing Authority may in its discretion deem sufficient to revoke the finding of abandonment.

with

24.1.3 – Abandonment

Whenever a licensee has failed to use the license for a continuous period of 30 days in the business at the place for which the license was issued, the Chief of Police, through his designee, will report such to the Licensing Authority, who may then deem the license abandoned and expired. Written notice of such shall be provided to the licensee who shall be given reasonable opportunity to present evidence that business under the license was in fact conducted during the 30-day period or evidence of mitigating factors which the Licensing Authority may in its discretion deem sufficient to revoke the finding of abandonment.

VOTED: Motion was moved by Chairman McCoy and seconded, the Town of Wilmington voted in the affirmative that the By-Laws of the Inhabitants of the Town of Wilmington be amended by amending the numbering sequence in Section 24 as follows:

by replacing

24.1.2 – Abandonment

Whenever a licensee has failed to use the license for a continuous period of 30 days in the business at the place for which the license was issued, the Chief of Police, through his designee, will report such to the Licensing Authority, who may then deem the license abandoned and expired. Written notice of such shall be provided to the licensee who shall be given reasonable opportunity to present evidence that business under the license was in fact conducted during the 30-day period or evidence of mitigating factors which the Licensing Authority may in its discretion deem sufficient to revoke the finding of abandonment.

with

24.1.3 – Abandonment

Whenever a licensee has failed to use the license for a continuous period of 30 days in the business at the place for which the license was issued, the Chief of Police, through his designee, will report such to the Licensing Authority, who may then deem the license abandoned and expired. Written notice of such shall be provided to the licensee who shall be given reasonable opportunity to present evidence that business under the license was in fact conducted during the 30-day period or evidence of mitigating factors which the Licensing Authority may in its discretion deem sufficient to revoke the finding of abandonment.

ARTICLE 35. (drawn #29) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington Revised by adding a new Section 54 as follows:

## SECTION 54

### ENFORCEMENT OF RECREATION COMMISSION RULES AND REGULATIONS

#### Section 54.1 Scope

This section shall apply to all rules and regulations duly adopted and promulgated by the Recreation Commission pursuant to its authority under General Laws, Chapter 45, Section 5.

#### Section 54.2 Enforcement of Rules and Regulations

As an alternative to criminal prosecution for violations of the rules and regulations referred to in Section 54.1 of these Bylaws under applicable provisions of the General Laws, including but not limited to General Laws, Chapter 45, Section 24, the Town, acting through its Police Department, may elect to use the non-criminal disposition procedure set forth in General Laws, Chapter 40, Section 21D. The penalty under this Section 54.2 for violation of such rules and regulations shall be \$100.00 for the first offense and \$150.00 for each offense thereafter.

or take any other action related thereto.

VOTED: Motion was moved by Selectman Cimaglia and seconded, the Town of Wilmington voted in the affirmative that the By-Laws of the Inhabitants of the Town of Wilmington be amended by adding a new Section 54 as follows:

## SECTION 54

### ENFORCEMENT OF BOARD OF SELECTMEN RULES AND REGULATIONS

#### Section 54.1 Scope

This section shall apply to all rules and regulations duly adopted and promulgated by the Board of Selectmen acting as the Board of Park Commissioners, pursuant to its authority under General Laws, Chapter 45, Section 5.

#### Section 54.2 Enforcement of Rules and Regulations

As an alternative to criminal prosecution for violations of the rules and regulations referred to in Section 54.1 of these By-laws under applicable provisions of the General Laws, including but not limited to General Laws, Chapter 45, Section 24, the Town, acting through its Police Department, may elect to use the non-criminal disposition procedure set forth in General Laws, Chapter 40, Section 21D. The penalty under this Section 54.2 for violation of such rules and regulations shall be \$50.00 for each offense.

ARTICLE 36. (drawn #46) To see if the Town will vote to amend the Zoning By-laws and associated Table 1 Principal Use Regulations as follows; or take any other action related thereto:

1. By amending Table 1 Principal Use Regulations by adding category 3.5.20 as follows:

	R10	R20	R60	055	NB	GB	CB	GI	HI	LI/ O	Site Plan Review	GW PD
3.5.20 Registered Marijuana Dispensary	NO	NO	NO		NO	NO	NO	SP	SP	NO	R	*

2. And by adding a new Section 3.5.20 under the classification of Business Uses by adding the following definition: 3.2.50 – Registered Marijuana Dispensary – The uses defined in section 6.10.1.1 of the By-laws.
3. And by adding a new section in Section 6 SPECIAL PROVISIONS for Registered Marijuana Dispensary as follows:



## 6.10 Registered Marijuana Dispensary

6.10.1 Definitions – The following definitions shall apply to this Section 6.10. Other terms which are not expressly defined herein shall have the definition and meaning given to them in the Humanitarian Medical Use of Marijuana Act, St. 2012, c. 369, G.L. c. 94C, App, Sections 1-1, et seq. and in the Massachusetts Department of Public Health Regulations promulgated thereunder, 105 CMR 725.001, et seq. All other terms shall be given their ordinary, plain meaning.

6.10.1.1 Registered Marijuana Dispensary means a not-for-profit entity registered under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including Development of related produces such as edible marijuana-infused products, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributed dispenses, or administers marijuana, products containing marijuana, related supplies or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, Registered Marijuana Dispensary refers to the site(s) or dispensing, cultivation, and preparation of marijuana.

6.10.1.2 Marijuana for Medical Use is marijuana that is designated and restricted for use by, and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions as subject to 105 CMR 725.010(J).

6.10.1.3 Marijuana – the substance defined as “marihuana” under G.L. c. 94C, Sections 1, et seq.

6.10.1.4 Personal Caregiver: A person, registered by the Massachusetts Department of Public Health who is at least 21 years old, who has agreed to assist with a Qualifying Patient’s medical use of marijuana, and who is not the registered Qualifying Patient’s certifying physician. An employee of a hospice provider, nursing, or medical facility or a visiting nurse, personal care attendant, or home health aide providing care to a Qualified Patient may serve as a Personal Caregiver, including to patients under 18 years of age as a second caregiver.

6.10.1.5 Qualifying Patient: A Massachusetts resident 18 years of age or older who has been diagnosed by a Massachusetts licensed certifying physician as having a debilitating medical condition, or a Massachusetts resident under 18 years who has been diagnosed by two Massachusetts licensed certifying physicians, at least one of whom is a board-certified pediatric subspecialist, as having a debilitating medical condition that is also a life-limiting illness, subject to 105 CMR 725.010(J).

6.10.1.6 Special Permit Granting Authority: The Wilmington Planning Board.

6.10.2 A Registered Marijuana Dispensary is considered a non-profit facility or location that has been registered by the Massachusetts Department of Public Health, where medical marijuana is grown, processed and/or made available to a qualifying patient or a personal caregiver as determined by 105 CMR 725.000.

6.10.3 Purpose and Intent -It is the purpose and intent of this Section a) to provide for the placement of Registered Marijuana Dispensaries in accordance with the Humanitarian Medical use of Marijuana Act, G.L. c.94C, App. Sections 1-1, et seq., in locations suitable for lawful medical marijuana facilities; b) to minimize adverse impacts of Registered Marijuana Dispensaries on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds, and other land uses potentially incompatible with such facilities; and c) to regulate the siting, design, placement, security, monitoring, modification and removal of Registered Marijuana Dispensaries.

6.10.4 Applicability – The cultivation (unless meeting the requirements for an agricultural exemption under G.L. c. 40A, Section 3), production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use is prohibited unless permitted as a Registered Marijuana Dispensary by special permit under this Section 6.10.

6.10.4.1 No Registered Marijuana Dispensary shall be established except in compliance with the provisions of this Section 6.10

6.10.4.2 Nothing in this Bylaw shall be construed to supersede or to conflict with applicable federal and state laws governing the sale, distribution or use of controlled substances.

6.10.5 Eligible Locations - Registered Marijuana Dispensaries, other than agricultural operations meeting exemption standards under G.L. c. 40A Section 3, may be allowed by Special Permit issued by the Special Permit Granting Authority in General Industrial Districts and in Highway Industrial Districts provided that the facility meets the requirements of this Section 6.10 and is:

6.10.5.1 In a stand-alone, single use facility;

6.10.5.2 At least 1000 feet from the following: Any school, including a public or private elementary, vocational or secondary school or a public or private institution of higher education; child care facility; library; playground; public park or any similar facility where minors commonly congregate;

6.10.5.3 At least 1,000 feet from any residential zoning district; and

6.10.5.4 The distances referred to in this sub-section are measured in a straight line from the nearest point of the property line of the protected uses identified in sub-sections 6.10.5.2 and 6.10.5.3 to the nearest point of the property line of the proposed Registered Marijuana Dispensary.

#### 6.10.6 Special Permit

No Registered Medical Marijuana Dispensary shall be allowed except by a Special Permit granted by the Special Permit Granting Authority and a license granted by the Wilmington Board of Health. Any such facility shall be limited to one or more of the following uses: a) cultivation of Marijuana for Medical Use (horticulture) [special permit not required for sites meeting agricultural exemption standards found in G.L. c. 40A Section 3]; b) processing and packaging of Marijuana for Medical Use, including marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments, and other produces; c) retail sales or distribution of marijuana to other Qualifying Patients; and d) wholesale sale of marijuana to other Registered Marijuana Dispensaries located in Wilmington or in another community.

6.10.6.1 In addition to the development standards and conditions set forth in sub-section 6.10.7 of this Bylaw, a special permit application for a Registered Marijuana Dispensary shall include the following:

- a) name and address of each owner of the facility;
- b) copies of all required licenses and permits issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the Facility;
- c) evidence of the Applicant's right to use the site of the Facility for the Facility, such as a deed or lease;
- d) if the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers or other similarly situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of the owners of such entities until the disclosure contains the names of individuals;

- e) a certified list of all parties in interest entitled to notice of the hearing for the special permit application, taken from the most recent tax list of the Town and certified by the Town Assessor;
- f) a detailed floor plan of the premises of the proposed Registered Marijuana Dispensary identifying the square footage available and describing the functional areas of the Registered Marijuana Dispensary, including areas for any preparation of marijuana infused products;
- g) proposed security measures for the Registered Marijuana Dispensary, including lighting, fencing, gates and alarms, etc., to ensure the safety of persons and to protect the premises from theft; and
- h) copies of emergency procedures; policies and procedures for patient or personal caregiver home delivery; policies and procedures for the transfer, acquisition, or sale of marijuana; proposed waste disposal procedures and any waivers from the Department of Public Health regulations approved by the Department of Public Health for the Registered Marijuana Dispensary.

6.10.6.2 The Special Permit Granting Authority shall grant a Special Permit only upon the determination that the location and design are in harmony with its surroundings and that adequate safeguards exist through licensing or other means to assure on a continuing basis that activities therein will not be contrary to Massachusetts Department of Public Health Regulations and will not involve minors in any way, and only if the use is found by the Special Permit Granting Authority to comply with the minimum special permit criteria set forth in sub-sections 6.10.7 and 6.10.8.

6.10.6.3 A Special Permit shall lapse if not exercised within one year of issuance.

6.10.6.4 A Special Permit issued under this Section shall have a term limited to the duration of the applicant's ownership of the premises as a Registered Marijuana Dispensary. A Special Permit may be transferred only with the approval of the Special Permit Granting Authority in the form of an amendment to the special permit with all information required in this Section 6.10.6

6.10.6.5 Any violation of this Section 6.10 shall be grounds for revocation of a Special Permit issued under this Section.

#### 6.10.7 Development Standards and Conditions

In addition to any requirements imposed by 105 CMR 725.000, as such may be amended from time to time, the following standards and conditions are required for issuance of a special permit under this Section 6.10:

6.10.7.1 Dimensional Requirements: Any building or structure containing a Registered Marijuana Dispensary shall meet the setback requirements and other dimensional controls of the underlying district as specified in these Bylaws.

6.10.7.2 All Registered Marijuana Dispensaries shall be contained within a building or structure.

6.10.7.3 No Registered Marijuana Dispensary shall have a gross floor area of less than 2,500 s.f. or in excess of 20,000 s.f.



6.10.7.4 A Registered Marijuana Dispensary may not be located in buildings that contain any medical doctor's or physician's offices or the offices of any other professional practitioners authorized by law to prescribe the use of medical marijuana.

6.10.7.5 The hours of operation of a Registered Marijuana Dispensary shall be set by the Special Permit Granting Authority, but in no event shall said facilities be open and/or operating between the hours of 8:00 p.m. and 8:00 a.m.

6.10.7.6 No smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of a Registered Marijuana Dispensary.

6.10.7.7 No Registered Marijuana Dispensary shall be located inside a building which contains residential units, including but not limited to transient housing such as hotels, or inside a movable or mobile structure or vehicle, such as a van, truck, or mobile home/office.

6.10.7.8 Signage – All signage shall conform to the requirements of the Wilmington Zoning Bylaws for the zoning district in which the facility is located. The Special Permit Granting Authority may impose additional restrictions on signage as appropriate to mitigate any aesthetic impacts. Signage shall include the following language: "Registration card issued by the Massachusetts Department of Public Health required." The required text shall be a minimum of two inches in height.

6.10.7.9 Registered Marijuana Dispensaries shall provide the Wilmington Police Department, Building Inspector and the Special Permit Granting Authority with the names, phone numbers and email addresses of all management staff and keyholders to whom notices of operating problems associated with the establishment can be provided. Such contact information shall be kept current and updated by the permit holder.

6.10.7.10 Drive-through windows and/or any transactions with customers who are in vehicles at the time of the transaction are prohibited.

6.10.7.11 No person who is under the age of eighteen (18) shall be permitted on the premises of the Registered Marijuana Dispensary unless he or she is a Qualifying Patient or Primary Caregiver or is accompanied by his or her parent or legal guardian.

#### 6.10.8 Further Criteria

In addition to any criteria imposed by 105 CMR 725.000, as such may be amended from time to time, the following criteria shall be required for issuance of a special permit under this Section 6.10:

6.10.8.1 No permit shall be granted hereunder to any applicant, principal officer, agent, owner or manager of the Registered Marijuana Dispensary who has been convicted of a felony in the Commonwealth of Massachusetts. The application shall include proof of the foregoing, by sworn statement and including submission to a CORI check from the Chief of Police for each of the aforementioned individuals. The Chief of Police shall report to the Special Permit Granting Authority prior to the close of the public hearing whether or not the applicant complies with this criterion.

6.10.9 Mandatory Findings The Special Permit Granting Authority shall not issue a special permit for a Registered Marijuana Dispensary unless it finds that:

6.10.9.1 the Facility is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in G.L. c.40A, Section 11;

6.10.9.2 the Facility is fully permitted by all agencies having jurisdiction within the Commonwealth of Massachusetts and is in compliance with all applicable state laws and regulations;

6.10.9.3 the applicant has satisfied all of the conditions and requirements of Sections 6.10.5, 6.10.6, 6.10.7 and 6.10.8 herein;

6.10.9.4 the Facility will have in place adequate security measures regarding the storage of product and the location of cultivation, including but not limited to the security of trash dumpsters.

6.10.10 Abandonment or Discontinuance of Use A Registered Marijuana Dispensary shall be required to remove all material, plants, equipment and other paraphernalia:

- a) prior to surrendering its state issued licenses or permits; or
- b) within three months of ceasing operations; whichever comes first.

VOTED: Motion was moved by Michael Sorrentino, Chair, Planning Board and seconded, the Town of Wilmington voted unanimously that the Zoning By-Laws of the Town of Wilmington and associated Table 1 Principal Use Regulations be amended as follows:

1. By amending Table 1 Principal Use Regulations by adding category 3.5.20 as follows:

	R10	R20	R60	055	NB	GB	CB	GI	HI	LI/ O	Site Plan Review	GW PD
3.5.20 Registered Marijuana Dispensary	NO	NO	NO		NO	NO	NO	SP	SP	NO	R	*

2. And by adding a new Section 3.5.20 under the classification of Business Uses by adding the following definition: 3.2.50 – Registered Marijuana Dispensary – The uses defined in section 6.10.1.1 of the By-laws.
3. And by adding a new section in:

Section 6 PROVISIONS for Registered Marijuana Dispensary as follows:

6.10 Registered Marijuana Dispensary

6.10.1 Definitions – The following definitions shall apply to this Section 6.10. Other terms which are not expressly defined herein shall have the definition and meaning given to them in the Humanitarian Medical Use of Marijuana Act, St. 2012, c. 369, G.L. c. 94C, App, Sections 1-1, et seq. and in the Massachusetts Department of Public Health Regulations promulgated thereunder, 105 CMR 725.001, et seq. All other terms shall be given their ordinary, plain meaning.

6.10.1.1 Registered Marijuana Dispensary means a not-for-profit entity registered under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including Development of related produces such as edible marijuana-infused products, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributed dispenses, or administers marijuana, products containing marijuana, related supplies or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, Registered Marijuana Dispensary refers to the site(s) or dispensing, cultivation, and preparation of marijuana.

6.10.1.2 Marijuana for Medical Use is marijuana that is designated and restricted for use by, and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions as subject to 105 CMR 725.010(J).

6.10.1.3 Marijuana – the substance defined as “marihuana” under G.L. c. 94C, Sections 1, et seq.

6.10.1.4 Personal Caregiver: A person, registered by the Massachusetts Department of Public Health who is at least 21 years old, who has agreed to assist with a Qualifying Patient's medical use of marijuana, and who is not the registered Qualifying Patient's certifying physician. An employee of a hospice provider, nursing, or medical facility or a visiting nurse, personal care attendant, or home health aide providing care to a Qualified Patient may serve as a Personal Caregiver, including to patients under 18 years of age as a second caregiver.

6.10.1.5 Qualifying Patient: A Massachusetts resident 18 years of age or older who has been diagnosed by a Massachusetts licensed certifying physician as having a debilitating medical condition, or a Massachusetts resident under 18 years who has been diagnosed by two Massachusetts licensed certifying physicians, at least one of whom is a board-certified pediatric subspecialist, as having a debilitating medical condition that is also a life-limiting illness, subject to 105 CMR 725.010(J).

6.10.1.6 Special Permit Granting Authority: The Wilmington Planning Board.

6.10.2 A Registered Marijuana Dispensary is considered a non-profit facility or location that has been registered by the Massachusetts Department of Public Health, where medical marijuana is grown, processed and/or made available to a qualifying patient or a personal caregiver as determined by 105 CMR 725.000.

6.10.3 Purpose and Intent -It is the purpose and intent of this Section a) to provide for the placement of Registered Marijuana Dispensaries in accordance with the Humanitarian Medical use of Marijuana Act, G.L. c.94C, App. Sections 1-1, et seq., in locations suitable for lawful medical marijuana facilities; b) to minimize adverse impacts of Registered Marijuana Dispensaries on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds, and other land uses potentially incompatible with such facilities; and c) to regulate the siting, design, placement, security, monitoring, modification and removal of Registered Marijuana Dispensaries.

6.10.4 Applicability – The cultivation (unless meeting the requirements for an agricultural exemption under G.L. c. 40A, Section 3), production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use is prohibited unless permitted as a Registered Marijuana Dispensary by special permit under this Section 6.10.

6.10.4.1 No Registered Marijuana Dispensary shall be established except in compliance with the provisions of this Section 6.10

6.10.4.2 Nothing in this Bylaw shall be construed to supersede or to conflict with applicable federal and state laws governing the sale, distribution or use of controlled substances.

6.10.5 Eligible Locations - Registered Marijuana Dispensaries, other than agricultural operations meeting exemption standards under G.L. c. 40A Section 3, may be allowed by Special Permit issued by the Special Permit Granting Authority in General Industrial Districts and in Highway Industrial Districts provided that the facility meets the requirements of this Section 6.10 and is:

6.10.5.1 In a stand-alone, single use facility;

6.10.5.2 At least 1000 feet from the following: Any school, including a public or private elementary, vocational or secondary school or a public or private institution of higher education; child care facility; library; playground; public park or any similar facility where minors commonly congregate;

6.10.5.3 At least 1,000 feet from any residential zoning district; and



6.10.5.4 The distances referred to in this sub-section are measured in a straight line from the nearest point of the property line of the protected uses identified in sub-sections 6.10.5.2 and 6.10.5.3 to the nearest point of the property line of the proposed Registered Marijuana Dispensary.

#### 6.10.6 Special Permit

No Registered Medical Marijuana Dispensary shall be allowed except by a Special Permit granted by the Special Permit Granting Authority and a license granted by the Wilmington Board of Health. Any such facility shall be limited to one or more of the following uses: a) cultivation of Marijuana for Medical Use (horticulture) [special permit not required for sites meeting agricultural exemption standards found in G.L. c. 40A Section 3]; b) processing and packaging of Marijuana for Medical Use, including marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments, and other produces; c) retail sales or distribution of marijuana to other Qualifying Patients; and d) wholesale sale of marijuana to other Registered Marijuana Dispensaries located in Wilmington or in another community.

6.10.6.1 In addition to the development standards and conditions set forth in sub-section 6.10.7 of this Bylaw, a special permit application for a Registered Marijuana Dispensary shall include the following:

- a) name and address of each owner of the facility;
- b) copies of all required licenses and permits issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the Facility;
- c) evidence of the Applicant's right to use the site of the Facility for the Facility, such as a deed or lease;
- d) if the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers or other similarly situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of the owners of such entities until the disclosure contains the names of individuals;
- e) a certified list of all parties in interest entitled to notice of the hearing for the special permit application, taken from the most recent tax list of the Town and certified by the Town Assessor;
- f) a detailed floor plan of the premises of the proposed Registered Marijuana Dispensary identifying the square footage available and describing the functional areas of the Registered Marijuana Dispensary, including areas for any preparation of marijuana infused products;
- g) proposed security measures for the Registered Marijuana Dispensary, including lighting, fencing, gates and alarms, etc., to ensure the safety of persons and to protect the premises from theft; and
- h) copies of emergency procedures; policies and procedures for patient or personal caregiver home delivery; policies and procedures for the transfer, acquisition, or sale of marijuana; proposed waste disposal procedures and any waivers from the Department of Public Health regulations approved by the Department of Public Health for the Registered Marijuana Dispensary.

6.10.6.2 The Special Permit Granting Authority shall grant a Special Permit only upon the determination that the location and design are in harmony with its surroundings and that adequate safeguards exist through licensing or other means to assure on a continuing basis that activities therein will not be contrary to Massachusetts Department of Public Health Regulations and will not involve minors in any way, and only if the use is found by the Special Permit Granting Authority to comply with the minimum special permit criteria set forth in sub-sections 6.10.7 and 6.10.8.

6.10.6.3 A Special Permit shall lapse if not exercised within one year of issuance.

6.10.6.4 A Special Permit issued under this Section shall have a term limited to the duration of the applicant's ownership of the premises as a Registered Marijuana Dispensary. A Special Permit may be transferred only with the approval of the Special Permit Granting Authority in the form of an amendment to the special permit with all information required in this Section 6.10.6

6.10.6.5 Any violation of this Section 6.10 shall be grounds for revocation of a Special Permit issued under this Section.

#### 6.10.7 Development Standards and Conditions

In addition to any requirements imposed by 105 CMR 725.000, as such may be amended from time to time, the following standards and conditions are required for issuance of a special permit under this Section 6.10:

6.10.7.1 Dimensional Requirements: Any building or structure containing a Registered Marijuana Dispensary shall meet the setback requirements and other dimensional controls of the underlying district as specified in these Bylaws.

6.10.7.2 All Registered Marijuana Dispensaries shall be contained within a building or structure.

6.10.7.3 No Registered Marijuana Dispensary shall have a gross floor area of less than 2,500 s.f. or in excess of 20,000 s.f.

6.10.7.4 A Registered Marijuana Dispensary may not be located in buildings that contain any medical doctor's or physician's offices or the offices of any other professional practitioners authorized by law to prescribe the use of medical marijuana.

6.10.7.5 The hours of operation of a Registered Marijuana Dispensary shall be set by the Special Permit Granting Authority, but in no event shall said facilities be open and/or operating between the hours of 8:00 p.m. and 8:00 a.m.

6.10.7.6 No smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of a Registered Marijuana Dispensary.

6.10.7.7 No Registered Marijuana Dispensary shall be located inside a building which contains residential units, including but not limited to transient housing such as hotels, or inside a movable or mobile structure or vehicle, such as a van, truck, or mobile home/office.

6.10.7.8 Signage – All signage shall conform to the requirements of the Wilmington Zoning Bylaws for the zoning district in which the facility is located. The Special Permit Granting Authority may impose additional restrictions on signage as appropriate to mitigate any aesthetic impacts. Signage shall include the following language: "Registration card issued by

the Massachusetts Department of Public Health required." The required text shall be a minimum of two inches in height.

6.10.7.9 Registered Marijuana Dispensaries shall provide the Wilmington Police Department, Building Inspector and the Special Permit Granting Authority with the names, phone numbers and email addresses of all management staff and keyholders to whom notices of operating problems associated with the establishment can be provided. Such contact information shall be kept current and updated by the permit holder.

6.10.7.10 Drive-through windows and/or any transactions with customers who are in vehicles at the time of the transaction are prohibited.

6.10.7.11 No person who is under the age of eighteen (18) shall be permitted on the premises of the Registered Marijuana Dispensary unless he or she is a Qualifying Patient or Primary Caregiver or is accompanied by his or her parent or legal guardian.

#### 6.10.8 Further Criteria

In addition to any criteria imposed by 105 CMR 725.000, as such may be amended from time to time, the following criteria shall be required for issuance of a special permit under this Section 6.10:

6.10.8.1 No permit shall be granted hereunder to any applicant, principal officer, agent, owner or manager of the Registered Marijuana Dispensary who has been convicted of a felony in the Commonwealth of Massachusetts. The application shall include proof of the foregoing, by sworn statement and including submission to a CORI check from the Chief of Police for each of the aforementioned individuals. The Chief of Police shall report to the Special Permit Granting Authority prior to the close of the public hearing whether or not the applicant complies with this criterion.

6.10.9 Mandatory Findings The Special Permit Granting Authority shall not issue a special permit for a Registered Marijuana Dispensary unless it finds that:

6.10.9.1 the Facility is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in G.L. c.40A, Section 11;

6.10.9.2 the Facility is fully permitted by all agencies having jurisdiction within the Commonwealth of Massachusetts and is in compliance with all applicable state laws and regulations;

6.10.9.3 the applicant has satisfied all of the conditions and requirements of Sections 6.10.5, 6.10.6, 6.10.7 and 6.10.8 herein;

6.10.9.4 the Facility will have in place adequate security measures regarding the storage of product and the location of cultivation, including but not limited to the security of trash dumpsters.

6.10.10 Abandonment or Discontinuance of Use A Registered Marijuana Dispensary shall be required to remove all material, plants, equipment and other paraphernalia:

- a) prior to surrendering its state issued licenses or permits; or
- b) within three months of ceasing operations; whichever comes first.

Both Finance Committee and Planning Board voted approval of this article.



ARTICLE 37. (drawn #39) To see if the Town will vote to amend the Zoning By-Laws, Section 3.9, as follows:

By amending Section 3.9 so that the term "Medical Marijuana Treatment Center(s)" as used therein is replaced by the term "Registered Marijuana Dispensary(ies)";

By striking current Section 3.9.6 and replacing it with the following language:

3.9.6 Expiration – This Section 3.9 shall be in effect until the earliest of (1) the date on which the Attorney General's Office approves any by-law adopted by the 2014 Annual Town Meeting which regulates Registered Marijuana Dispensaries or (2) December 31, 2014.

Both Finance Committee and Planning Board voted approval of this article.

VOTED: Motion was moved by Mr. Sorrentino and seconded, the Town of Wilmington voted unanimously that the Zoning By-Laws of the Town of Wilmington, Section 3.9 be amended, as follows:

By amending Section 3.9 so that the term "Medical Marijuana Treatment Center(s)" as used therein is replaced by the term "Registered Marijuana Dispensary(ies)";

By striking current Section 3.9.6 and replacing it with the following language:

3.9.6 Expiration – This Section 3.9 shall be in effect until the earliest of (1) the date on which the Attorney General's Office approves any by-law adopted by the 2014 Annual Town Meeting which regulates Registered Marijuana Dispensaries or (2) December 31, 2014.

ARTICLE 38. (drawn #36) To see if the Town will vote to authorize the transfer of the care, custody, management and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and to remain as open space in perpetuity upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington, Revised. Said parcel and interest is described as a portion of Map 6, Parcel 18; more particularly described as lots 179, 180, 181, 182 as shown on a plan of land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 10,000 square feet of land for a sum no less than \$10,000; or take any other action related thereto.

This property was not deemed surplus to the needs of the Town.

Finance Committee and Planning Board voted disapproval of this Article.

VOTED: Motion to pass over.

ARTICLE 39. (drawn #38) To see if the Town will vote to authorize the transfer of the care, custody, management and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and to remain as open space in perpetuity upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington, Revised. Said parcel and interest is described as a portion of Map 6, Parcel 21; more particularly described as lots 212, 213, 214, 215, 216 as shown on a plan of

land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 12,500 square feet of land for a sum no less than \$12,500; or take any other action related thereto.

This property was not deemed surplus to the needs of the Town.

Finance Committee and Planning Board voted disapproval of this Article.

VOTED: Motion to pass over.

ARTICLE 40. (drawn #42) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R-60) to Residential 20 (R-20) the following described parcel of land; or take any other action related thereto.

A certain parcel of land now known as and numbered 205 Aldrich Road, Wilmington, Middlesex County, Massachusetts, and being bounded and described as follows:

SOUTHERLY	by Aldrich Road in four (4) courses, together totaling two hundred (200.00) feet;
WESTERLY	by Lot 4, as shown on plan hereinafter mentioned, five hundred twenty-one and 47/100 (521.47) feet;
NORTHERLY	by land now or formerly of Bousfield, as shown on said plan, two hundred twenty-six (226.00) feet;
EASTERLY	by land of Town of Wilmington, Medford Avenue and land of Barrato, as shown on said plan, in two (2) measurements together totaling ninety-nine and 71/100 (99.71) feet;
SOUTHERLY	again, by Lot 2 on said plan, ninety-three and 58/100 (93.58) feet; and
EASTERLY	again, by said Lot 2 on said plan, three hundred fifty-four and 82/100 (354.82) feet.

Being shown as Lot 3 on said plan.

All of said boundaries are determined by the Court to be located as shown on Subdivision Plan 12255D, as modified and approved by the Court, filed in the Land Registration Office, a copy of which is filed in the Registry of Deeds for the North Registry District of Middlesex County in Registration Book 98, Page 353, with Certificate 19177.

The above-referenced property is shown on the Town of Wilmington Assessors' Map as Map 9, Parcel 54.

Finance Committee and Planning Board voted disapproval of this Article.

Robert G. Peterson, Attorney, representing the Petitioners Wayne and Priscilla Carpenter, stated that when zoning was enacted it was for 60,000 square foot properties. Today parcels are constructed with about ½ acre of land. He asks the body to support this orderly rezoning.

Robert Paquin, 207 Aldrich Street, stated that this is a high water area. If you dig down 2 ½ feet you will hit water even during dry times. He is in opposition.

VOTED: Motion was moved by Mr. Peterson and seconded, the Town of Wilmington voted 43 in favor and 37 opposed to the adoption of Article 40. Motion fails lack of two-thirds.

ARTICLE 41. (drawn #40) To see if the Town will vote to authorize the transfer of the care, custody, management and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and herby authorized to grant and convey such interest in the land as is owned by the Town of

Wilmington to remain as open space in perpetuity and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington, Revised. Said parcel and interest is described as a portion of Map 6, Parcel; more particularly described as lots 205, 206, 207, 208, 209, 210 and 211, as shown on a plan of land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 19,424 square feet of land for a sum no less than \$19,424; or take any other action related thereto.

This property was not deemed surplus to the needs of the Town.

Finance Committee and Planning Board voted disapproval of this Article.

VOTED: Motion to pass over.

ARTICLE 42. (drawn #32) To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement, the terms of which shall be determined by the Selectmen, to sell, convey or otherwise dispose of any land within the parcel depicted by Assessors Map 50 as Map 50, Parcel 16 in which the Town might claim a right, title or interest to, following a determination made by the Town Manager that such land is not needed for any municipal purpose, in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised and other applicable law; or take any other action related thereto. A true copy of Map 50 is on file with the Town Clerk's office.

Planning Board voted approval of this Article if declared surplus.

Petitioner, Raymond Lepore, 66 Adams Street, gave an overview for his purchasing the town owned land. He stated there is another parcel and he would like to have all parcels under one deed.

Daniel Stewart, 90 Parker Street, stated that he is concerned that more than one dwelling could be built. He proposes an amendment.

AMENDMENT TO THE MAIN MOTION: Motion was moved by Mr. Stewart and seconded, the Town of Wilmington voted unanimously that a deed restriction allows for only one buildable lot.

MAIN MOTION: VOTED: Motion was moved by Mr. Lepore and seconded, the Town of Wilmington voted unanimously to the adoption of Article 42 Map 50, Parcel 16 including the amendment at a cost of \$5,100.

ARTICLE 43. (drawn #28) To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement, the terms of which shall be determined by the Selectmen, to sell, convey or otherwise dispose of any land within the parcel depicted by Assessors Map 50 as Map 50, Parcel 18 in which the Town might claim a right, title or interest to, following a determination made by the Town Manager that such land is not needed for any municipal purpose, in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised and other applicable law; or take any other action related thereto. A true copy of Map 50 is on file with the Town Clerk's office.

Planning Board voted approval of this Article if declared surplus.

Mr. Stewart once again stated his concern regarding this parcel.

AMENDMENT TO THE MAIN MOTION: Motion was moved by Mr. Stewart and seconded, the Town of Wilmington voted 154 in favor and 0 opposed to a deed restriction for one buildable lot for Map 50, Parcel 18.



MAIN MOTION: VOTED: Motion was moved by Mr. Lepore and seconded, the Town of Wilmington voted unanimously to the adoption of Article 43 including the amendment for a cost of \$16,800.

ARTICLE 44. (drawn #31) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 20 (R-20) to General Business (GB) the following described parcel of land; or take any other action related thereto.

The land known as 276 Lowell Street, Wilmington, MA, Assessors' Map 72, Lot 1, more particularly described as follows:

The land with the intersection of the southeastern boundary of the land of Harley Junior and Eleanor Towle with Lowell Street in said Wilmington; thence

NORTHERLY	by land of said Towle, one hundred eighty and 12/100 (180.12) feet;
EASTERLY	by land of John R. Marshall, et ux, one hundred thirty-one and 63/100 (131.63) feet;
SOUTHERLY	by land of John R. Marshall, one hundred eighty and 00/100 (180.00) feet; and
WESTERLY	by said Lowell Street, one hundred twenty-five and 00/100 (125.00) feet to the point of beginning.

Said premises containing 23,097 square feet of land as shown on a plan entitled "Plan of Land in Wilmington surveyed for John R. Marshall and Delores Marshall", December 1961, H. Kingman Abbott, Surveyor, said plan being recorded in the Middlesex North District Registry of Deeds in Plan Book 96, Plan 79A.

Finance Committee voted disapproval of this Article.

Planning Board voted approval of this Article.

Kevin Brennan, 276 Lowell Street, Petitioner, thanked everyone for coming out. He gave a brief Power Point presentation showing that all the land from the shed property to the corner of West Street is business. He had people knocking on his door asking how much the sheds cost. He spoke with Global Partners, a large gas company, and was told his property would have value and benefit if a gas station went in at this site.

Scott Garrant, Attorney for Global Partners, stated his client would like to see the rezoning approved.

Derek Santini, owner of Mobil on the Run, stated he is a good businessman and Global Partners is trying to squeeze him out. He feels he needs to protect his business.

Motion to move the question was made and seconded from the floor.

VOTED: Motion was moved and seconded, the Town of Wilmington voted 196 in favor and 13 opposed to move the question.

VOTED: Motion was moved by Mr. Brennan and seconded, the Town of Wilmington voted 81 in favor and 132 opposed to the adoption of Article 44. Motion fails for lack of two-thirds.

VOTED: Motion for reconsideration was defeated.

ARTICLE 45. (drawn #33) To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement, the terms of which, including any restrictions to be placed thereon, shall be as determined by the Selectmen, to sell, convey or otherwise dispose of, all or part of, the following described parcels following a determination made by the Town Manager that the land is not needed for any municipal purpose and in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised and other applicable law; the parcel located on Marion Street described in the Assessor's records as Map 4, Parcel 10; or take any other action related thereto.

Planning Board voted approval of this Article if declared surplus.

Leigh Martinson, Petitioner, stated that abutters are dumping junk on this land and he would like to put a shed.

VOTED: Motion was moved by Mr. Martinson and seconded, the Town of Wilmington voted in the affirmative to the adoption of Article 45 for the cost of \$25,600.

ARTICLE 46. (drawn #34) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R-60) to Residential 20 (R-20) the following described parcel of land; or take any other action related thereto.

The land at and known as 8 Harold Avenue, Wilmington, Massachusetts as more fully described in a deed recorded with Middlesex North District Registry of Deeds at Book 2014, Page 547, said premises containing 60,381 square feet of land. 8 Harold Avenue is located on the Town's Assessors' Map as Map 23, Block 6, Parcel 106.

Description:

The land with the buildings thereon situated in said Wilmington, being shown as Lot 6 on a plan entitled, "Definitive Subdivision Plan, Jackson Park, Wilmington, Mass., owned by Jackson Bros., Inc., 15 Harris St., Wilmington", dated September 23, 1969 by K. J. Miller Company, Inc., Civil Engineers and Land Surveyors, Wilmington, Massachusetts, which Plan is duly recorded with Middlesex North District Registry of Deeds in Plan Book 109, Plan 157; said lot being further bounded and described as follows:

SOUTHWESTERLY	by Harold Avenue, in two courses measuring respectively, one hundred thirty-four and 83/100 (134.83) feet and one hundred thirty-seven and 34/100 (137.34) feet;
SOUTHEASTERLY	by Lot 8, as shown on said plan, three hundred sixty-four and 49/100 (364.49) feet;
NORTHEASTERLY	by Lot 13, as shown on said plan, fifteen (15.00) feet;
SOUTHWESTERLY	by Lot 13, as shown on said plan, thirty-six (36.00) feet; and
NORTHWESTERLY	by Lot 4, as shown on said plan, four hundred forty and 27/100 (440.27) feet.

Finance Committee and Planning Board voted disapproval of this Article.

Ronald Laliberte, Petitioner, 8 Harold Avenue, stated that for medical reasons he would like to have a ranch house with one floor. He cannot get up and downstairs. He further stated they would build this house in the back and sell the house in the front.

Dan Munroe, 6 Harold Avenue, is in opposition. He urged the body to vote no.

Kevin O'Grady, 9 Harold Avenue, spoke in opposition. He stated that three properties have already been rezoned.

VOTED: Motion was moved by Mr. Laliberte and seconded, the Town of Wilmington voted to defeat the adoption of Article 46.

It was moved and seconded to adjourn the meeting at 4:45p.m.

328 Registered voters attended the meeting.

# STATE PRIMARY SEPTEMBER 9, 2014 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School (Precincts 1 and 2); Wildwood School (Precincts 3 and 4); and Town Hall (Precincts 5 and 6) on Tuesday, the ninth day of September, 2014 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary for the candidates of the political parties for the following officers:

Senator in Congress	For the Commonwealth
Governor	For the Commonwealth
Lt. Governor	For the Commonwealth
Attorney General	For the Commonwealth
Secretary of State	For the Commonwealth
Treasurer	For the Commonwealth
Auditor	For the Commonwealth
Representative in Congress	Sixth Congressional District
Councilor	For the Commonwealth
Senator in General Court	1 <sup>st</sup> Essex & Middlesex District
Representative in General Court	Nineteenth District
Representative in General Court	Twenty-first District
District Attorney	Middlesex County
Registrar of Probate	Middlesex County

## DEMOCRATIC PARTY

### Senator in Congress

Edward J. Markey	1,271
Write-In	43
Blanks	568
Total	1,882

### Governor

Donald M. Berwick	290
Martha Coakley	806
Steven Grossman	753
Write-In	2
Blanks	31
Total	1,882

### Lieutenant Governor

Leland Cheung	334
Stephen J. Kerrigan	860
Michael E. Lake	305
Write-In	5
Blanks	378
Total	1,882



<u>Attorney General</u>	
Maura Healey	1,076
Warren E. Tolman	689
Write-In	2
Blanks	<u>115</u>
Total	1,882

<u>Secretary of State</u>	
William Francis Galvin	1,423
Write-In	7
Blanks	<u>452</u>
Total	1,882

<u>Treasurer</u>	
Thomas P. Conroy	295
Barry R. Finegold	926
Deborah B. Goldberg	471
Write-In	1
Blanks	<u>189</u>
Total	1,882

<u>Auditor</u>	
Suzanne Bump	1,185
Write-In	10
Blanks	<u>687</u>
Total	1,882

<u>Representative in Congress</u>	
John R. Tierney	610
Marissa A. DeFranco	114
John Patrick Devine	144
John J. Gutta	10
Seth W. Moulton	917
Write-In	2
Blanks	<u>85</u>
Total	1,882

<u>Councilor</u>	
Eileen R. Duff	1,171
Write-In	5
Blanks	<u>706</u>
Total	1,882

<u>Senator in General Court</u>	
No Nomination	0
Write-In	195
Blanks	<u>1,687</u>
Total	1,882

<u>Representative in General Court (19<sup>th</sup>)</u>	
James R. Miceli	1,275
Write-In	7
Blanks	<u>321</u>
Total	1,603

Representative in General Court (21<sup>st</sup>)

Kenneth I. Gordon	183
Write-In	1
Blanks	<u>95</u>
Total	279

District Attorney

Marion T. Ryan	831
Michael A. Sullivan	830
Write-In	3
Blanks	<u>218</u>
Total	1,882

Registrar of Probate

Tara DeCristofaro	1,215
Write-In	7
Blanks	<u>660</u>
Total	1,882

REPUBLICAN PARTYSenator in Congress

Brian J. Herr	481
Write-In	6
Blanks	<u>156</u>
Total	643

Governor

Charles D. Baker	462
Mark R. Fisher	178
Write-In	2
Blanks	<u>1</u>
Total	643

Lieutenant Governor

Karyn E. Polito	522
Write-In	3
Blanks	<u>118</u>
Total	643

Attorney General

John B. Miller	509
Write-In	4
Blanks	<u>130</u>
Total	643

Secretary of State

David D'Arcangelo	489
Write-In	2
Blanks	<u>152</u>
Total	643

Treasurer

Michael James Heffernan	480
Write-In	4
Blanks	<u>159</u>
Total	643

<u>Auditor</u>	
Patricia S. Saint Aubin	464
Write-In	2
Blanks	<u>177</u>
Total	643
 <u>Representative in Congress</u>	
Richard Tisei	532
Write-In	5
Blanks	<u>106</u>
Total	643
 <u>Councilor</u>	
Maura L. P. Ciardiello	459
Write-In	2
Blanks	<u>182</u>
Total	643
 <u>Senator in General Court</u>	
Bruce E. Tarr	548
Blanks	93
Write-In	<u>2</u>
Total	643
 <u>Representative in General Court (19<sup>th</sup>)</u>	
Douglas W. Sears	399
Write-In	8
Blanks	<u>143</u>
Total	550
 <u>Representative in General Court (21<sup>st</sup>)</u>	
Paul Girouard, Jr.	74
Write-In	1
Blanks	<u>18</u>
Total	93
 <u>District Attorney</u>	
Write-In	94
Blanks	<u>549</u>
Total	643
 <u>Registrar of Probate</u>	
John W. Lambert	476
Blanks	161
Write-In	<u>6</u>
Total	643

All polling places were opened at 7:00 a.m. and closed at 8:00 p.m. A total of 2,525 registered voters cast ballots on September 9, 2014, which represents approximately 15% of 15,581 registered voters.



# STATE ELECTION NOVEMBER 4, 2014 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School (Precincts 1 and 2); Wildwood School (Precincts 3 and 4); and Town Hall (Precincts 5 and 6) on Tuesday, the fourth day of November, 2014 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Election for the candidates of the political parties for the following officers:

Governor	For the Commonwealth
Lt. Governor	For the Commonwealth
Attorney General	For the Commonwealth
Secretary of State	For the Commonwealth
Treasurer	For the Commonwealth
Auditor	For the Commonwealth
Representative in Congress	Sixth Congressional District
Councilor	For the Commonwealth
Senator in General Court	1 <sup>st</sup> Essex & Middlesex District
Representative in General Court	Nineteenth District
Representative in General Court	Twenty-first District
District Attorney	Middlesex County
Registrar of Probate	Middlesex County

## Governor

Baker and Polito	5,339
Coakley and Kerrigan	3,190
Falchuk and Jennings	288
Lively and Saunders	53
McCormack and Post	65
Write-In	1
Blanks	<u>126</u>
Total	9,062

## Attorney General

Maura Healey	4,347
John B. Miller	4,194
Write-In	9
Blanks	<u>512</u>
Total	9,062

## Secretary of State

William Francis Galvin	5,349
David D'Arcangelo	2,994
Daniel L. Factor	234
Write-In	5
Blanks	<u>480</u>
Total	9,062

<u>Treasurer</u>	
Deborah B. Goldberg	3,764
Michael James Heffernan	4,260
Ian T. Jackson	303
Write-In	4
Blanks	<u>731</u>
Total	9,062

<u>Auditor</u>	
Suzanne M. Bump	4,007
Patricia S. Saint Aubin	3,874
MK Merelice	282
Write-In	10
Blanks	<u>889</u>
Total	9,062

<u>Representative in Congress</u>	
Seth W. Moulton	4,216
Richard R. Tisei	4,147
Christopher J. Stockwell	362
Write-In	11
Blanks	<u>326</u>
Total	9,062

<u>Councilor</u>	
Eileen R. Duff	4,001
Maria L. Ryan-Ciardiello	3,925
Write-In	12
Blanks	<u>1,124</u>
Total	9,062

<u>Senator in General Court</u>	
Bruce Tarr	6,851
Write-In	82
Blanks	<u>2,129</u>
Total	9,062

<u>Representative in General Court (19<sup>th</sup>)</u>	
James R. Miceli	5,436
Douglas W. Sears	1,843
Write-In	23
Blanks	<u>363</u>
Total	7,665

<u>Representative in General Court (21<sup>st</sup>)</u>	
Kenneth I. Gordon	539
Paul Girouard, Jr.	745
Write-In	1
Blanks	<u>112</u>
Total	1,397

<u>District Attorney</u>	
Marian T. Ryan	5,870
Write-In	129
Blanks	<u>3,063</u>
Total	9,062

<u>Registrar of Probate</u>	
Tara E. DeCristofaro	4,296
John W. Lambert	3,668
Write-In	20
Blanks	<u>1,078</u>
Total	9,062

Question One - Eliminate Gas Tax Indexing

Yes	5,346
No	3,432
Blanks	<u>284</u>
Total	9,062

Question Two - Expand the Beverage Container Deposit Law

Yes	954
No	8,003
Blanks	<u>105</u>
Total	9,062

Question Three - Expand Prohibitions on Gaming

Yes	2,768
No	6,137
Blanks	<u>157</u>
Total	9,062

Question Four - Earned Sick Time for Employees

Yes	4,605
No	4,242
Blanks	<u>215</u>
Total	9,062

All polling places were opened at 7:00 a.m. and closed at 8:00 p.m. A total of 9,062 registered voters cast ballots on November 4, 2014, which represents approximately 57.5% of 15,764 registered voters.

## SPECIAL TOWN MEETING – DECEMBER 4, 2014 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-Laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Wilmington Middle School Auditorium, 25 Carter Lane, in said Town of Wilmington, on Thursday the fourth day of December 2014 at 7:00 p.m., then and there to act on the following articles:

The Special Town Meeting of December 4, 2014 was called to order at 7:12 p.m., with a quorum being present (150 by the Town of Wilmington By-Laws). James Stewart, Town Moderator, opened the meeting with the Pledge of Allegiance.

VOTED: Motion was moved by Selectman Michael Champoux and seconded, the Town of Wilmington voted in the affirmative that the Moderator dispense with further reading of the Warrant and take up and make reference to each article by number.



Town Moderator advised that Articles 1, 2 and 3 are related and therefore they were all on one slip of paper to be drawn. Once that slip is drawn, the three articles would be brought up for discussion.

ARTICLE 1. (drawn #1) To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase and eminent domain all or any portions of, rights to and interests in the Elinor M. Ristuccia Memorial Arena and those certain properties identified as Town Assessor Map 44, Parcel 178 and Map 53, Parcel 155 and numbered 190 and 190R Main Street in Wilmington, for use as a skating rink and other recreational and municipal purposes; to raise and appropriate, transfer from available funds or borrow pursuant to G.L. Chapter 44, Section 7 or any applicable statute a sum of money for such purposes, including the payment of all costs incidental and relative thereto; or to take any other action related thereto.

Finance Committee recommended approval of Articles 1, 2 and 3.

Jeffrey Hull, Town Manager, discussed the need for loan authorization that will come in the form of short term borrowing at this point. The present lease contract is managed by Rotondo Enterprises. He discussed the rink now paid \$94,000 in real estate taxes which would not be paid after the Town took over management of the rink. This would not be until 2017.

Selectman Michael Newhouse discussed an overview of how the financing of the rink will be approached. He also stated that since 1984 has tried to provide ice time to Wilmington kids. The site of the rink is not maxed out as far as development. 190-190R Main St. maintains 13 acres.

Janice Genetti, 18 Burt Road, stated the Valley League skated at the Ristuccia Rink until about 2004. When the price of a 50 minute slot started going up in price to its present cost of \$309/50 minutes.

Kevin MacDonald, 140 Andover Street, stated that he had a long discussion today with Mr. Rotondo, the rink manager and holder of the current lease. He stated that Mr. Rotondo could not have been more accommodating to him. He also contacted the Burbank Rink in Reading. The Burbank Rink continually loses money. He sees the Wilmington rink also losing money.

Michael Bodnar, West Street, wished to give his time to speak to Mr. MacDonald and this request was ruled out of order.

Michael Shay, 31 Park Street, stated that he does not feel this is a top priority for the Town and many senior citizens are hurting in Wilmington.

Gary DePalma, 46 Swain Road, stated he is retired and lives on a fixed income and he is in favor of kids playing sports in Wilmington.

Many other residents spoke in favor of purchasing the rink.

Lynn Broderick, 3 Wakefield Avenue, asked to Move the Question.

VOTED: Motion was moved by Ms. Broderick and seconded, the Town of Wilmington voted in the affirmative to end debate on Article 1.

VOTED: Motion was moved by Selectman Newhouse and seconded, the Town of Wilmington voted 391 in favor and 7 opposed that the Board of Selectmen be authorized to acquire by gift, purchase and by eminent domain all or any portions of, rights to and interests in the Elinor M. Ristuccia Memorial Arena and those certain properties identified on Assessors Map 44, Parcel 178 and Map 53, Parcel 155 and numbered 190 and 190R Main Street, Wilmington, Massachusetts for use as a skating rink and other recreational and municipal purposes; and further that Two Million Two Hundred Fifty Thousand Dollars (\$2,250,000.00) be borrowed pursuant to G.L. Chapter 44, Section 7 and appropriated for such purposes.

Mr. MacDonald stated he wished to reconsider the vote. The Moderator asked if Mr. MacDonald was on the prevailing side and he responded he was. Following consultation with Town Counsel John Foscett, the Town Moderator ruled the request for reconsideration by Mr. MacDonald Out of Order.

Mrs. Joanne Shukis, 7 Cedar Street, moved to reconsider the vote. Town Moderator asked Mrs. Shukis whether she voted on the prevailing side and she stated that she did. The motion was seconded.

VOTED: Reconsideration was defeated by unanimous vote.

ARTICLE 2. To see if the Town will accept the provisions of G.L. Chapter 44, Section 53F½ of the Massachusetts General Laws to establish, beginning July 1, 2015 and continuing thereafter, the Ristuccia Arena Enterprise Fund for the recreational facility known as the Elinor M. Ristuccia Memorial Arena and its operation into which Fund shall be deposited all receipts, revenues and funds from any source derived from all activities of the Elinor M. Ristuccia Memorial Arena, which Fund shall be applied pursuant to the processes described in said G. L. Ch. 44, S. 53F½ to pay for some or all of the expenses of operating, maintaining and improving the Elinor M. Ristuccia Memorial Arena and property, all under the jurisdiction of the Board of Selectmen and Town Manager; or to take any other action related thereto.

VOTED: Motion was moved by Selectman Michael McCoy and seconded, the Town of Wilmington voted in the affirmative that the provisions of G.L. Chapter 44, Section 53F½ of the Massachusetts General Laws be accepted to establish, beginning July 1, 2015 and continuing thereafter, the Ristuccia Arena Enterprise Fund for the recreational facility known as the Elinor M. Ristuccia Memorial Arena and its operation, into which Fund shall be deposited all receipts, revenues and funds from any source derived from all activities of the Elinor M. Ristuccia Memorial Arena, which Fund shall be applied pursuant to the processes described in said G. L. Ch. 44, S. 53F½ to pay for some or all of the expenses of operating, maintaining and improving the Elinor M. Ristuccia Memorial Arena and property, all under the jurisdiction of the Board of Selectmen and Town Manager.

ARTICLE 3. To see if the Town will authorize the Town Manager to acquire, sell, lease, exchange, transfer or otherwise dispose of any personal property related to the operation of Elinor M. Ristuccia Memorial Arena for ice skating and other recreational and general municipal purposes; to authorize the Town Manager to execute and deliver such contracts, operation agreements, leases and instruments and to enter into such undertakings in furtherance of the foregoing and the operation of the Elinor M. Ristuccia Memorial Arena for such consideration and on such terms as the Town Manager deems advisable; to authorize the Board of Selectmen, to lease, license, rent or otherwise dispose of the Elinor M. Ristuccia Memorial Arena and any portions of the property numbered 190 and 190R Main Street in Wilmington for ice skating and other recreational and general municipal purposes for terms of up to thirty (30) years and to execute and deliver such leases, easements, licenses and instruments and to enter into such undertakings in furtherance of the foregoing for such consideration and on such terms as the Board of Selectmen deems advisable; or to take any other action related thereto.

VOTED: Motion was moved by Chairman Judith O'Connell and seconded, the Town of Wilmington voted unanimously that the Town Manager be authorized to acquire, sell, lease, exchange, transfer or otherwise dispose of any personal property related to the operation of Elinor M. Ristuccia Memorial Arena for ice skating and other recreational and general municipal purposes; the Town Manager be authorized to execute and deliver such contracts, operation agreements, leases and instruments and to enter into such undertakings in furtherance of the foregoing and the operation of the Elinor M. Ristuccia Memorial Arena for such consideration and on such terms as the Town Manager deems advisable; the Board of Selectmen be authorized to lease, license, rent or otherwise dispose of the Elinor M. Ristuccia Memorial Arena and any portions of the property numbered 190 and 190R Main Street in Wilmington for ice skating and other recreational and general municipal purposes for terms of up to thirty (30) years and to execute and deliver such leases, easements, licenses and instruments and to enter into such undertakings in furtherance of the foregoing for such consideration and on such terms as the Board of Selectmen deems advisable.

ARTICLE 4. (drawn #2) To see if the Town will vote to amend the following sections of Section 6.4 of the Zoning By-laws of the Town of Wilmington as follows:

#### SECTION 6.4.1

By deleting the current Section 6.4.1 in its entirety, and further by replacing the same with the following paragraph:

##### 6.4 Parking and Site Design Standards

- 6.4.1. Required Spaces – Permanent, on-site and off-street parking shall be provided for all residential uses.

For all other uses, permanent off-street parking and adequate loading areas shall be provided on-site, or off-site, with a special permit from the Planning Board if granted pursuant to Section 6.4.3 hereunder for all principal and accessory uses in compliance with the following minimum provisions. Where a use is not specifically included in the schedule below, it is intended that the regulations for the most nearly comparable use specified shall apply. The use of any land or structure shall not be begun or changed from a use described in one subsection of the schedule of uses below to a use in another subsection of the schedule of uses unless the number of off-street parking spaces required for the use are provided or relief from the parking regulations is authorized as hereinafter provided.

#### SECTION 6.4.3

By deleting the current Section 6.4.3 in its entirety, and further by replacing the same with the following paragraph:

- 6.4.3 Relief from Parking Regulations by Special Permit from the Board of Appeals/Planning Board

6.4.3.1 For all residential uses under Section 6.4.1.1.a, relief from the parking regulations may be granted by the Board of Appeals under this section, provided that the Board of Appeals finds that the desired relief may be granted without substantial detriment to the neighborhood and without derogating from the intent and purpose of this By-Law.

6.4.3.2 For all other uses under Section 6.4.1.1, relief from the parking regulations may be authorized by a special permit from the Planning Board under this section, provided that the Planning Board finds (1) that in the case of a change in use of an existing facility the use to which the premises subject to such regulations are to be put is not different in kind in its effect on the neighborhood from an existing use so that a literal application of such parking regulations would be unreasonable or (2) in all other cases including new construction that the desired relief may be granted without substantial detriment to the neighborhood from the intent and purpose of this By-Law. In either case the petitioner shall submit a site plan of the off street parking facilities and the Planning Board shall make its determination based upon all matters arising under this By-Law.

In considering special permit requests for relief from parking regulations under this Section 6.4.3.2, the Planning Board shall have the authority to consider off-site parking for any particular application before the Board, provided,



however, that said off-site parking meets the following minimum criteria:

- a. All off-site parking as proposed by any application shall be on a parcel directly abutting the parcel or use seeking relief under the provisions of this Section. The word "abutting" pursuant to this paragraph shall include only parcels abutting the property for which relief is sought.
- b. The party seeking relief from the Planning Board under this Section 6.4.3.2 has provided to the Planning Board sufficient information to evidence a written and recordable document showing that the applicant has a permanent parking easement on the abutting, off-site parcel allowing for sufficient parking for the applicant's proposed use. The determination under this paragraph as to the sufficiency of any written easement documents provided to the Board shall be in the sole discretion of the Planning Board.
- c. Any special permits granted by the Planning Board under this section related to relief relative to off-site parking for non-residential uses shall be for the uses as enumerated in the special permit application only, and shall not be valid for any subsequent change of use. The Planning Board shall include language to this effect in issuing any special permit under this section for relief from parking regulations based on available off-site parking. Any change in use after the issuance of a special permit under this section, which special permit would have been granted based on available off-site parking, shall require a new application to the Planning Board for relief from this section.

or take any other action related thereto.

VOTED: Motion was moved by Michael Sorrentino, Chair, Planning Board, and seconded, the Town of Wilmington voted unanimously that the Zoning By-Laws of the Town of Wilmington be amended as follows:

#### SECTION 6.4.1

By deleting the current Section 6.4.1 in its entirety, and further by replacing the same with the following paragraph:

#### 6.4 Parking and Site Design Standards

- 6.4.1. Required Spaces – Permanent, on-site and off-street parking shall be provided for all residential uses.

For all other uses, permanent off-street parking and adequate loading areas shall be provided on-site, or off-site, with a special permit from the Planning Board if granted pursuant to Section 6.4.3 hereunder for all principal and accessory uses in compliance with the following minimum provisions. Where a use is not specifically included in the schedule below, it is intended that the regulations for the most nearly comparable use specified shall apply. The use of any land or structure shall not be begun or changed from a use described in one subsection of the schedule of uses below to a use in another subsection of the

schedule of uses unless the number of off-street parking spaces required for the use are provided or relief from the parking regulations is authorized as hereinafter provided.

### SECTION 6.4.3

By deleting the current Section 6.4.3 in its entirety, and further by replacing the same with the following paragraph:

#### 6.4.3 Relief from Parking Regulations by Special Permit from the Board of Appeals/Planning Board

- 6.4.3.1 For all residential uses under Section 6.4.1.1.a, relief from the parking regulations may be granted by the Board of Appeals under this section, provided that the Board of Appeals finds that the desired relief may be granted without substantial detriment to the neighborhood and without derogating from the intent and purpose of this By-Law.
- 6.4.3.2 For all other uses under Section 6.4.1.1, relief from the parking regulations may be authorized by a special permit from the Planning Board under this section, provided that the Planning Board finds (1) that in the case of a change in use of an existing facility the use to which the premises subject to such regulations are to be put is not different in kind in its effect on the neighborhood from an existing use so that a literal application of such parking regulations would be unreasonable or (2) in all other cases including new construction that the desired relief may be granted without substantial detriment to the neighborhood from the intent and purpose of this By-Law. In either case the petitioner shall submit a site plan of the off street parking facilities and the Planning Board shall make its determination based upon all matters arising under this By-Law.

In considering special permit requests for relief from parking regulations under this Section 6.4.3.2, the Planning Board shall have the authority to consider off-site parking for any particular application before the Board, provided, however, that said off-site parking meets the following minimum criteria:

- a. All off-site parking as proposed by any application shall be on a parcel directly abutting the parcel or use seeking relief under the provisions of this Section. The word "abutting" pursuant to this paragraph shall include only parcels abutting the property for which relief is sought.
- b. The party seeking relief from the Planning Board under this Section 6.4.3.2 has provided to the Planning Board sufficient information to evidence a written and recordable document showing that the applicant has a permanent parking easement on the abutting, off-site parcel allowing for sufficient parking for the applicant's proposed use. The determination under this paragraph as to the sufficiency of any written easement documents provided to the Board shall be in the sole discretion of the Planning Board.

- c. Any special permits granted by the Planning Board under this section related to relief relative to off-site parking for non-residential uses shall be for the uses as enumerated in the special permit application only, and shall not be valid for any subsequent change of use. The Planning Board shall include language to this effect in issuing any special permit under this section for relief from parking regulations based on available off-site parking. Any change in use after the issuance of a special permit under this section, which special permit would have been granted based on available off-site parking, shall require a new application to the Planning Board for relief from this section.

VOTED: It was moved and seconded to adjourn the meeting at 8:45 p.m.

Voters in attendance: 428

Non-Voters in attendance: 18



*Julie Rauseo, American Cancer Society, presents plaque to Town Manager Jeff Hull in recognition of the Town's support of Relay for Life*



# Directory of Officials - January 1, 2015

<u>Board of Selectmen</u>	Judith L. O'Connell, Chairman	2017
	Michael L. Champoux	2015
	Louis Cimaglia, IV	2016
	Michael J. Newhouse	2016
	Michael V. McCoy	2017
<u>Town Manager</u>	Jeffrey M. Hull	
<u>Moderator</u>	James C. Stewart	2015
<u>School Committee</u>	Margaret A. Kane, Chairman	2016
	Virginia M. Bonish, Vice Chairman	2017
	Mary Jane Byrnes	2015
	Manny L. Mulas	2015
	Julie Broussard	2016
	Kathleen M. Carroll	2016
	Stephen P. Bjork	2017
<u>Superintendent of Schools</u>	Mary C. DeLai	
<u>Finance Committee</u>	John F. Doherty, III, Chairman	2017
	Theresa M. Manganelli, Vice Chairman	2017
	Richard K. Hayden	2015
	Bernard P. Nally, Jr.	2015
	William J. Wallace	2015
	Jonathan R. Eaton	2016
	Robert P. Palmer	2017

# Boards, Committees & Commissions - January 1, 2015

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Appeals, Board of</u>		<u>Disabilities, Commission on</u>	
Charles E. Boyle, Chairman	2016	Phyllis P. Genetti, Chairman	2017
Edward P. Loud	2015	Frank A. Botte	2016
Thomas W. Siracusa	2017	Joseph P. Franceschi, Jr.	2016
Daniel J. Veerman	2018	Selectman Liaison	
Anthony J. Barletta, Jr.	2019		
		<u>Elderly Services Commission</u>	
<u>Assessors, Board of</u>		John Wallace, Chairman	2017
Karen L. Rassias, Principal Assessor		Thomas F. Mills, Vice Chairman	2016
Anthony E. Krzeminski		Mary S. D'Eon	2015
Roger J. Lessard		Jeannette E. Albert	2016
		Gail Protopapas	2016
		Robin Theodos	2017
<u>By-Law Study Committee</u>		<u>Emergency Management Committee</u>	
Robert H. Spencer, Chairman		Jeffrey M. Hull	
James F. Banda		Kendra L. Amaral	
Scott C. Garrant		Michael R. Begonis	
Walter J. Kaminski		George W. Hooper, II	
Joan D. Searfoss		Richard T. McClellan	
Selectman Liaison		Michael Morris	
Sharon A. George, Ex-Officio		Shelly M. Newhouse	
		John T. Spaulding	
<u>Carter Lecture Fund Committee</u>		Michael J. Woods	
Adele C. Passmore, Chairman	2016		
Ann H. Berghaus, Rec. Sec.	2015	<u>Health, Board of</u>	
Andrea B. Houser, Corr. Sec.	2017	Elizabeth E. Sabounjian, Chairman	2017
Margaret A. St. Onge	2015	James A. Ficociello, V. Chairman	2016
		Jane A. Williams-Vale	2015
<u>Cemetery Commission</u>		<u>Historical Commission</u>	
Cynthia A. McCue, Chairman	2016	Kathleen Black-Reynolds, Chairman	2015
Judith A. Simmons	2015	Diane T. Harvey	2015
Pasquale D'Antonio	2017	Stephen Lawrenson	2016
		Bonny A. Smith	2016
<u>Conservation Commission</u>		Gerald R. Duggan	2017
Donald J. Pearson, Chairman	2016	Robert Mallett	2017
Vincent Licciardi	2015		
Michael McInnis	2016	<u>Housing Authority</u>	
Charles E. Rooney, III	2016	Gregory B. Bendel, Chairman	2016
Julie A. Flynn	2017	Robert C. DiPasquale, Vice Chairman	2018
Sharon M. Kelley Parrella	2017	Leona C. Bombard, Treasurer	2015
		Stacie A. Murphy	2017
		Vacancy (State Appointee)	

# Boards, Committees & Commissions - January 1, 2015

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Library Trustees</u>		<u>Registrars, Board of</u>	
James M. Lemay, Chairman	2017	Priscilla R. Ward, Chairman	2016
Eileen L. MacDougall, Vice Chairman	2017	Edward L. Sousa	2017
Joan S. Grady	2015	Alice M. Hooper	2015
Charlotte M. Stewart	2015	Sharon A. George, Clerk	
Jeffrey H. Nussbaum	2016		
Donald J. Pearson	2016		
James Banda, Sr., Trustee Emeritus		<u>Scholarship Fund Committee</u>	
Anne Buzzell, Trustee Emeritus		Mary C. DeLai, Chairman	2017
		Susanne L. Clarkin	2017
<u>Permanent Building Committee</u>		Carol A. King	2017
George W. Hooper, II, Chairman	2017	Michele Cairra Nortonen	2017
Diane M. Allan	2015	Robert G. Peterson	2017
Paul J. Melaragni	2015	Lisa A. Troy	2017
Joseph J. Parrella, Jr.	2016		
John C. Holloway	2017	<u>Trustees of Trust Funds</u>	
		Michael Morris, Chairman	2015
		Michelle L. Gomes	2015
<u>Planning Board</u>		Pamela L. MacKenzie	2015
Michael A. Sorrentino, Chairman	2017		
J. Christopher Neville, Clerk	2016	<u>Water and Sewer Commissioners</u>	
Randi R. Holland	2015	Joseph J. Balliro, Jr., Chairman	2016
Terence R. Boland, PE, LED AP	2018	George R. Allan	2017
David G. Shedd	2019	Robert W. LaVita	2015
<u>Recreation Commission</u>		<u>Wilmington Arts Council</u>	
C. Michael Burns, Chairman	2017	Jean A. Chang, Co-Chairman	2016
Sheila Burke, Vice Chairman	2015	Linda Molloy, Co-Chairman	2015
Laurie Robarge	2015	Sara E. Brook*	2015
Charles Biondo	2016	Marguerite Elia*	2015
Mark Kennedy	2016	Diane L. Giamberardino	2015
		Louise A. Anderson	2016
<u>Regional Vocational Technical School Committee</u>		Ruth E. Camber	2016
Robert G. Peterson, Chairman	2016	Jane M. Crane	2016
James M. Gillis	2015	Stephen S. Greco	2016
		* Advisory Board Member	



# Boards, Committees & Commissions - January 1, 2015

## Wilmington Election Officers – Term Expires Annually

### Precinct 1

Mary D'Eon, Warden  
Sarah H. Cosman, Precinct Clerk  
Mary Schultz, Deputy Clerk  
Wendy Diecidue, Inspector  
Carolyn Kenney, Inspector  
Ann Peters, Inspector  
Clarice J. Ross, Inspector  
Linda Costantino, Alternate  
Kim Mytych, Alternate

### Precinct 3

Georgia Arbo, Warden  
Patricia McKenna, Precinct Clerk  
Shirley Brush, Inspector  
Loretta R. Caira, Inspector  
Carol King, Inspector  
Janice Quandt, Inspector  
Alma D'Antonio, Alternate  
Irene Hoffman, Alternate  
Ruth Holbrook, Alternate  
Medora Miller, Alternate  
Michele Nortonen, Alternate

### Precinct 5

Cynthia McCue, Warden  
Maureen Fiorenza, Deputy Warden  
Joan Searfoss, Precinct Clerk  
Nita Beals, Inspector  
Claire D'Entremont, Inspector  
Jeanne Grant, Inspector  
Gail Protopapas, Inspector  
Robert Beals, Alternate  
Jane Crane, Alternate  
Beverly Dalton, Alternate  
Elizabeth Lawrenson, Alternate  
Paige Miller, Alternate  
Summer Beals, Alternate

### Precinct 2

Alfred Antinarelli, Warden  
Jeanne Buck, Deputy Warden  
Elizabeth Roberts, Deputy Clerk  
Helen Brady, Inspector  
Andrea Houser, Inspector  
Gayle Regan, Inspector  
Robert J. Sweet, Inspector  
Carol Dwyer, Alternate  
Rosalie McConologue, Alternate  
Audrey E. Riddle, Alternate

### Precinct 4

Susan McNamara, Warden  
Gail Gass, Inspector  
Donna Giannantonio, Inspector  
Phyllis Hailey, Inspector  
Mary Lunetta, Inspector  
Barbara Bishop, Alternate  
Joanna E. Clayton, Alternate  
Lorraine A. Hermann, Alternate  
Rosemary Russo, Alternate  
Kay Bimbo, Alternate  
Marilyn West, Alternate

### Precinct 6

Donald Armstrong, Warden  
Rosemary Greco, Inspector  
Jean C. Lefavour, Inspector  
Julie Murphy, Inspector  
Mary F. Kiesinger, Inspector  
James Buckley, Alternate  
Karen Campbell, Alternate  
Lillian Gigliotti, Alternate  
Jean Mazzocca, Alternate  
Helen Engdahl, Alternate  
Mary Krekorian, Alternate  
Margaret White, Alternate

# Officers and Department Heads - January 1, 2015

Accountant	Michael Morris	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control/Inspector	Ellen G. Davis Sawyer	658-5071
Assistant Town Manager	Kendra L. Amaral	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Constable	Charles E. Rooney, Jr.	658-6140
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	Richard T. McClellan	658-3346
Fence Viewer	Paul Alunni	658-4499
	John T. Spaulding	658-4531
Fire Chief	Richard T. McClellan	658-3346
Housing Authority Executive Director	Maureen Hickey	658-8531
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Valerie J. Gingrich	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Valerie J. Gingrich	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Michael R. Begonis	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Traci A. Mello	694-2041
Public Works Director	Michael J. Woods	658-4481
Reading Municipal Light Dept. Advisory Board	George W. Hooper, II	658-3017
	Dennis P. Kelley	658-3017
Recreation Director	Deborah E. Cipriani	658-4270
Sealer of Weights and Measures	Charles H. Carroll	(617) 727-3480 x 21131
Town Clerk	Sharon A. George	658-2030
Town Counsel	John C. Foscett	(617) 951-2300
Town Engineer	Paul Alunni	658-4499
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pamela L. MacKenzie	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Wiring Inspector	Frederick Sutter	658-4531



# TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

## GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2<sup>nd</sup> & 4<sup>th</sup> Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Judith L. O'Connell, Chairman  
Michael L. Champoux  
Louis Cimaglia, IV  
Michael V. McCoy  
Michael J. Newhouse

Town Manager - Jeffrey M. Hull - 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager - Kendra L. Amaral - 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk - Sharon A. George - 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.



## **FINANCIAL ADMINISTRATION**

### Town Accountant - Michael Morris – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

### Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

### Treasurer/Collector – Pamela L. MacKenzie – 978 - 658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

## **COMMUNITY DEVELOPMENT**

### Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

### Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

## **PUBLIC SAFETY**

Fire Chief – Richard T. McClellan – 978 - 658-3346 -- Emergency Number - 9-1-1

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Michael R. Begonis – 978 - 658-5071 -- Emergency Number - 9-1-1

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – April E. Kingston – 978 - 658-5071 -- Emergency Number - 9-1-1

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

## **DEPARTMENT OF PUBLIC WORKS**

Director - Michael J. Woods – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

## **PUBLIC BUILDINGS DEPARTMENT**

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

## **HUMAN SERVICES**

Elderly Services Director - Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director - Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site [www.wilmlibrary.org](http://www.wilmlibrary.org).

Recreation Director – Deborah E. Cipriani – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.



# Boards, Committees & Commissions

## Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2 <sup>nd</sup> Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1 <sup>st</sup> Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	2 <sup>nd</sup> Thursday	2	Town Hall	10:00 a.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed			
COMMUNITY DEVELOPMENT	4 <sup>th</sup> Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1 <sup>st</sup> Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed			
ELDERLY SERVICES COMMISSION	3 <sup>rd</sup> Thursday		Sr. Center	1:30 p.m.
FINANCE COMMITTEE	2 <sup>nd</sup> Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2 <sup>nd</sup> Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	1 <sup>st</sup> Thursday		Deming Way	10:00 a.m.
HOUSING PARTNERSHIP	As Needed		Town Hall	
LIBRARY TRUSTEES	3 <sup>rd</sup> Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1 <sup>st</sup> Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1 <sup>st</sup> Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	1 <sup>st</sup> Monday	12	Town Hall	12:00 p.m.
SCHOOL COMMITTEE	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	LIB	High School	7:00 p.m.
SELECTMEN, BOARD OF	2 <sup>nd</sup> & 4 <sup>th</sup> Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3 <sup>rd</sup> Thursday	9	Town Hall	5:00 p.m.

# Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Ave. to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Rd.	165	1998	
Bailey Road	from Aldrich Rd. southeasterly to Bailey Rd.	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Ave.	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale St.	from Salem Street to Route 125	965	1894	
Ballardvale St.	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Rd. easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960 1971
Brand Avenue	from Bridge Lane	510	1933	1943
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943
Brattle Street	from Massachusetts Avenue to Garden Ave.	1,066	1945	
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938	
Bridge Lane	from Shawsheen Avenue	455	1894	
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Broad Street	from King Street	1,377	1954	
Burlington Avenue	from Main Street to Burlington Line	8,588	1894	
Burnap Street	from Grove Avenue	1,145	1953	
Burnap Street	from Winchell Road	484	1945	
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946
Butters Row	from Main Street to Chestnut Street	3,577	1894	
Buzzell Drive	from Draper Drive to Evans Drive	600	1971	
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961	
Carter Lane	from Shawsheen Ave to beyond Norfolk Ave.	1,411	1957	
Castle Drive	from Burlington Ave left to Burlington Ave	1,325	1997	
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966	
Cedar Street	from Burt Road to Harris Street	687	1945	
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963	
Central Street	from Church Street to Middlesex Avenue	552	1950	
Chandler Road	from Adams Street to Kelley Road	400	1957	
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971
Charlotte Road	from Gunderson Rd. to beyond Apollo Dr.	859	1971	
Chase Road	from Hathaway Road	297	1953	
Cherokee Lane	from Woburn St easterly thru cul-de-sac	812	1999	
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894	
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008	
Church Street	from Main Street to Middlesex Avenue	4,285	1894	
Clark Street	from Main Street to Church Street	2,470	1894	1969
Clorinda Road	from Agostino Drive	887	1979	
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997	
Cochrane Road	from Forest Street to Wabash Road	800	1947	
Columbia Street	from Church St. to beyond Belmont Avenue	1,150	1908	1933
Concord Street	from Federal Street to North Reading Line	5,803	1894	
Congress Street	from Forest Street to Burlington Line	977	1939	
Cook Avenue	from Main Street	813	1946	
Coolidge Road	from Hathaway Road	270	1951	
Corey Avenue	from Canal Street to Grand Street	366	1951	
Cornell Place	from Fordham Road	747	1982	
Cottage Street	from Main Street	927	1954	
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998	
Crest Avenue	from Ayotte Street	558	1947	
Cross Street	from Main Street to Lowell Street	697	1894	
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996	
Cunningham St.	from Salem Street to Beeching Avenue	2,447	1944	1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993	
Cypress Street	from Glen Road	260	1951	
Dadant Drive	from North Street to North Street	1,760	1964	
Davis Road	from Main Street	500	1952	
Dayton Road	from Hathaway Road	170	1951	
Dell Drive	from Burlington Avenue	1,794	1958	1971
Dexter Street	from Main Street	480	1979	
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954	
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997	
Dorchester Street	from Billerica Line	1,214	1951	
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960	
Douglas Avenue	from Palmer Way	1,017	1989	
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971



STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Drury Lane	from Glen Road to School Street	633	1963
Dublin Avenue	from Main Street	500	1951
Dunton Road	from Nassau Avenue	649	1956
Eames Street	from Main Street to Woburn Street	3,200	1894
Earles Row	from Route 62	820	1994
Edward Road	from Forest Street to beyond Baldwin Rd.	450	1947
Eleanor Drive	from Marion Street Extension thru cul-de-sac	893	2014
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978
Elwood Road	from Forest Street	642	1968
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951
Emerald Avenue	from Andover St. westerly thru cul-de-sac	400	2000
Englewood Drive	from Kenwood Drive	455	1971
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979
Fairfield Road	from Main Street	1,299	1946
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958
Fairmont Avenue	from Molloy Road	952	1971
Fairview Avenue	from State Street	648	1933
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944 1953
Faulkner Avenue	from Faulkner Ave northeasterly to dead end	125	1999
Fay Street	from Glen Road to Garden Avenue	714	1938 1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894
Fenway Street	from Rollins Rd to end of cul-de-sac	375	2004
Ferguson Road	from Shawsheen Avenue	1,073	1967
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996
Fiorenza Drive	from Andover Street	4,087	2012
Flagstaff Road	from Nichols Street	587	1989
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977
Floradale Avenue	from Burlington Avenue	627	1970
Flynn Way	from Federal Street to end of cul-de-sac	680	1996
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004
Fordham Road	from North Reading Line	3,714	1971
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894 1976
Fox Run Drive	from High Street	975	1989
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978
Frederick Drive	from Salem Street	1,070	1966
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979
Gandalf Way	from Glen Road to Agostino Drive	549	1979
Gatehouse Lane	from Towpath Road	380	1994
Gearthy Street	from Ring Avenue	627	1989
Glen Road	from Middlesex Avenue to Main Street	6,870	1894
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952
Glenview Road	from Suncrest Avenue	365	1959
Gloria Way	from Broad Street	770	1989
Gowing Road	from Park Street to Marcus Road	941	1956
Grace Drive	from Shawsheen Ave. to beyond Melody Lane	2,514	1966
Grand Avenue	from Corey Avenue	815	1952
Grant Street	from Federal Street	780	1943
Great Neck Drive	from Woburn Street	536	1989
Grove Avenue	from Main Street to Lake Street	4,147	1910

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Grove Street	from Reading Line	120	1957	
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959	1966
Hamlin Lane	from Lawrence Street	540	1962	
Hanover Street	from Atlantic Avenue	574	1988	
Hanson Road	from Woodland Road	838	1969	
Hardin Street	from Aldrich Road to Jaquith Road	428	1951	
Harnden Street	from Main Street to Glen Road	600	1895	
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971	
Harris Street	from Burlington Avenue to Cedar Street	806	1945	
Harvard Avenue	from Main Street to River Street	430	1951	
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953 1959
Hawthorne Road	from Woburn Street	230	1956	
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979	
Henry L. Drive	from Woburn Street	651	1993	
High Street	from Middlesex Avenue to Woburn Street	3,585	1894	
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914	
Hilltop Road	from Suncrest Avenue	364	1959	
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951 1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972 1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985	
Industrial Way	from Woburn Street to West Street	4,430	1974	
Isabella Way	from West Street	385	2001	
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012	
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949 1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968	
Jewel Drive	from Eames Street	1,303	1985	
Jones Avenue	from Glen Road	717	1940	
Jonspin Road	from Andover Street	3,800	1993	
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953	
Kajin Way	from Woburn Street	455	1989	
Kelley Road	from Chandler Road	923	1957	
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945	
Kenwood Avenue	from Woburn St. to beyond Englewood Dr.	1,725	1970	1971
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958	
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894	
King Street	from Glen Road to Broad Street	2,400	1940	1945
King Street Ext.	from Glen Road	487	1979	
Kirk Street	from Main Street	575	1951	
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894	
Lang Street	from Bancroft Street	409	1952	
Laurel Avenue	from Parker Street to Molloy Road	659	1950	
Lawrence Court	from Lawrence Street	728	1956	
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956	
Ledgewood Road	from Suncrest Avenue	383	1959	
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011	
Lexington Street	from Cunningham St. to Morningside Drive	714	1974	
Liberty Street	from Federal Street	740	1943	
Lincoln Street	from Federal Street	720	1943	
Linda Road	from High Street to beyond Pineridge Road	1,760	1950	
Lloyd Road	from Main Street	1,050	1951	
Lockwood Road	from Ballardvale Street	977	1957	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Longview Road	from Middlesex Avenue	650	1959		
Lorin Drive	from Swain Road	560	1992		
Loumac Road	from Drury Lane	510	1963		
Lowell Street	from Main Street to Reading Line	10,152	1894	1978	
Lowell St. Park	from Lowell Street	580	1908	1957	1958
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979		
Mackey Road	from Federal Street	250	1943		
Magazine Road	from Wisser Street	320	1973		
Magazine Street	from Taplin Avenue	190	1973		
Main Street	from Tewksbury Line to Woburn Line	21,387	1894		
Manning Street	from Aldrich Road to Moore Street	970	2002		
Marcia Road	from North Street to beyond Carolyn Rd.	2,806	1962	1971	
Marcus Road	from Gowing Road	2,315	1958		
Marie Drive	from Woburn St. to beyond Gunderson Road	1,525	1961	1966	
Marion Street	from Burlington Ave. to beyond Clifton St.	1,876	1945		
Marion Street	from Marion St. westerly to Marion St.	975	1995		
Marion Street	from Marion St. southeasterly to Marion St.	1,133	2000		
Marion Street	from Marion St. southerly an additional	950	2001		
Marion Street	from Marion St. easterly an additional	715	2012		
Marjorie Road	from Main Street	1,392	1951		
Massachusetts Ave.	from Main Street to beyond Brattle St.	810	1945		
McDonald Road	from Salem Street	2,621	1944		
Meadow Lane	from Suncrest Avenue	364	1957		
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997		
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966		
Meadow Brook Rd.	from Factory Rd. southeasterly	204	2001		
Middlesex Avenue	from Main Street to Salem Street	12,140	1894		
Miles Street	from Main Street to Hobson Avenue	380	1945		
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011		
Miller Road	from Glen Road	638	1945		
Molloy Road	from Lowell Street	988	2001		
Moore Street	from Shawsheen Ave to beyond Wedgewood Ave	1,528	1967		
Moore Street	from Existing Moore Street	630	2001		
Morgan Road	from Kilmarnock Street	653	1977		
Morningside Drive	from Lexington Street to Fairfield Road	693	1974		
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939		
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988	
My Way Circle	from Fiorenza Drive	341	2012		
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946		
Nathan Road	from Senpek Road	1,057	1971		
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006		
Nelson Way	from High Street thru cul-de-sac	800	2002		
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894		
Nickerson Avenue	from West Street	953	1947		
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954		
North Street	from Middlesex Avenue to Marcia Road	3,515	1945		
N. Washington Ave.	from Agostino Drive	858	1979		
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997		
Nunn Road	from Kelley Road	214	1965		
Oak Street	from Salem Street	355	1951		
Oakdale Road	from Short Street to Judith Road	2,301	1950		
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958		



STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Oakwood Road	from Main Street to beyond Emerson Street	800	1946
Olson Street	from Church Street	122	1957
Oxbow Drive	from Woburn Street	1,751	1994
Palmer Way	from Middlesex Avenue	1,437	1989
Park Street	from Woburn Street to No. Reading Line	4,180	1895
Parker Street	from Lowell Street to Blackstone Street	2,000	1919
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990
Patricia Circle	from Dell Drive	595	1958
Pershing Street	from Federal Street	720	1943
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946 1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989
Pilling Road	from Hathaway Road	954	1959
Pine Avenue	from Main Street to Hobson Avenue	380	1945
Pineridge Road	from North Street to Linda Road	914	1960
Pineview Road	from Cobalt Street to Adelman Road	450	1953
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962
Powder House Cir.	from Middlesex Avenue	710	1954
Presidential Dr.	from Boutwell Street	826	1977
Presidential Dr.	from Presidential Drive thru cul-de-sac	768	1998
Progress Way	from Industrial Way	630	1974
Quail Run	from Woburn Street	500	1992
Radcliff Road	from South Street to Benson Road	355	1971
Railroad Avenue	from Clark Street	650	1909
Reading Avenue	from Oakwood Road	215	1979
Reading Avenue	from Faulkner Ave northwesterly to dead-end	160	1997
Redwood Terrace	from Kenwood Avenue	645	1970
Reed Street	from Shawsheen Ave. to beyond Harold Ave.	1,090	1971
Research Drive	from Ballardvale Street	1,817	1989
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973
Ridge Road	from Suncrest Avenue	365	1956
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975
River Street	from Massachusetts Avenue to Harvard Ave.	453	1962
Roberts Road	from Burlington Ave. to Burlington Ave.	1,861	1967
Rollins Road	from Marion Street to Fenway Street	200	1954
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946
Route 62	from Middlesex Avenue to Salem Street	3,343	1958
Royal Street	from Salem Street	1,043	1951
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894
Salem Street	from No. Reading Line to beyond Woburn St.	6,475	1894
Sarafina's Way	from Hopkins St. thru cul-de-sac	450	1995
Scaltrito Drive	from Salem Street	785	1974
School Street	from Middlesex Ave. to beyond Drury Lane	1,139	1915 1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004
Senpek Road	from Wildwood Street to Nathan Road	280	1971
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008
Serenoa Lane	from Woburn St. westerly thru cul-de-sac	600	1999
Sewell Road	from Hathaway Road	300	1955
Shady Lane Drive	from Middlesex Ave. to Lawrence Street	2,904	1950 1958
Shawsheen Avenue	from beyond Richmond St. to Billerica Ln.	11,845	1894

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	
Silver Lake Ave.	from Lake Street to Dexter Street	455	1954	
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Dr. northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from No. Reading Line to No. Reading Line	1,105	1954	
Wakefield Avenue	from Buckingham St. easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Ave. southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	





**\*\* For Your Information \*\***

**Department Phone Directory**

<b>Department</b>	<b>Telephone Number</b>
Accountant	694-2029
Animal Control	658-5071
Appeals Board	658-4531
Arts Center	657-3887
Assessor	658-3675
Building Inspector	658-4531
Cemetery Department	658-3901
Collector of Taxes	658-3531
Elderly Services	657-7595
Engineer	658-4499
Fire Department	658-3346 (Business Phone)
	<b>9-1-1 (EMERGENCY)</b>
Fire Prevention	694-2006
Harnden Tavern Museum	658-5475
Health, Board of	658-4298
Housing Authority	658-8531
Library	658-2967
Nurse	658-4298
Planning/Conservation	658-8238
Plumbing Inspector	658-4531
Police Department	658-5071
	<b>9-1-1 (EMERGENCY)</b>
	657-8368 (TDD)
Public Buildings Department	658-3017
Public Works Department	658-4481
Recreation Department	658-4270
School Department	694-6000
Selectmen, Board of	658-3311
Town Clerk	658-2030
Town Manager	658-3311
	694-1417 (TDD)
Treasurer	658-3531
Tree Department	658-2809
Veterans' Agent	694-2040
Water & Sewer	658-4711
	658-3116 (Billing)
Food Pantry	658-7425
Shawsheen Tech	667-2111
WCTV	657-4066
Comcast	888 - 633-4266
Keyspan	800 - 548-8000
Mosquito Control	508 - 393-3055
Reading Light Dept.	781 - 944-1340
Transitional Services	800 - 249-2007
Verizon	888 - 438-3467

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*A special "thank you" to all those who contributed  
photographs for the enhancement of our Annual Report.*



*Here is your country. Cherish these natural wonders, cherish the natural resources, cherish the history and romance as a sacred heritage, for your children and your children's children. Do not let selfish men or greedy interests skin your country of its beauty, its riches or its romance.*

*Theodore Roosevelt*